



**Minutes of Extra Ordinary Full Town Council Meeting held at 10:30 a.m. on Tuesday 23<sup>rd</sup> December 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

**Present:** Cllr M Mitchell – Chair  
Cllr F Rowberry – Deputy Chair  
Cllr J Bond  
Cllr C Cochrane  
Cllr W Conniff  
Cllr A Easson  
Cllr R Grumbach  
Cllr A Mayo  
Cllr G Owen  
Cllr IR Shillabeer  
Cllr P Strong  
Cllr J Woodfield

**Also present:** M Tredwin – Town Clerk  
L Wallington – Administrative Officer

**89/2025-26 Welcome**

The Chair welcomed everyone to the meeting.

**90/2025-26 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr J Davies and Cllr R Wilsher.

**91/2025-26 Declarations of Interest**

There were no declarations of interest received.

**92/2025-26 Public Question Time and Participation**

There were no questions from the public received.

**93//2025-26 Members to Be Updated on Staffing**

Members **RESOLVED** to move the item into exempt business.

Proposed by Cllr C Cochrane, seconded by Cllr P Strong.

**94/2025-26 Date of Next Meeting**

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Tuesday 13<sup>th</sup> January 2026.

Members **RESOLVED** to note that on the rising of the meeting there would be a King George V Playing Fields Trustee meeting.

**95/2025-26 Exclusion of Press and Public**

**RESOLVED** By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Administrative Officer left the meeting at 10:34 a.m.

**COMMITTEE IN PRIVATE SESSION**

Cllr Easson left the meeting at 10:38.

**96/2025-26 Members to Be Updated on Staffing**

Members were updated on the various aspects of the staffing issue as far as legislation allowed. The HR Consultants had negotiated an agreement that had been put to the member of staff and which they had found to their agreement. The full details of the agreement were subject to confidentiality under the current employment laws. A summary of the agreement was provided to members of the points that had been approved by the Personnel Committee. As a result of the agreement the current staffing issue would be solved and the council could look forward to a more settled working environment for all staff.

During the course of the meeting, it was made clear by two councillors that an illicit recording of a private conversation between the HR consultant and the Mayor had been made without the knowledge or agreement of either person.

Following the discussion a request was made for a recorded vote.

- Cllr M Mitchell - **For**
- Cllr F Rowberry – **For**
- Cllr J Bond - **Abstained**
- Cllr C Cochrane - **For**
- Cllr W Conniff - **For**
- Cllr R Grumbach - **Against**
- Cllr A Mayo - **For**
- Cllr G Owen - **For**
- Cllr IR Shillabeer - **For**
- Cllr P Strong - **For**
- Cllr J Woodfield - **Against**

Members **RESOLVED** to accept the agreement negotiated through the independent Human Resources consultants with the absent member of staff. The agreement would be effective from the 2 January 2026 (other subsequent date notwithstanding). All details around the agreement are subject to GDPR regulations and staffing confidentiality.

Meeting ended at 11-08 am

Signed ..... Date .....  
Chair



**Minutes of King George V Playing Fields Trustee Meeting held at 11:15 on Tuesday 23<sup>rd</sup> December 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

**Present:** Cllr M Mitchell –Chair  
Cllr F Rowberry – Deputy Chair  
Cllr J Bond  
Cllr C Cochrane  
Cllr W Conniff  
Cllr R Grumbach  
Cllr A Mayo  
Cllr G Owen  
Cllr IR Shillabeer  
Cllr P Strong  
Cllr J Woodfield

**Also present:** M Tredwin – Town Clerk  
L Wallington – Administrative Officer

**KGVPFT1/2025-26 Welcome**

The Chair of Caldicot Town Council welcomed everyone to the meeting.

**KGVPFT2/2025-26 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr J Davies, Cllr A Easson and Cllr R Wilsher.

**KGVPFT3/2025-26 To Consider the Following Information**

*That the Trust delegates that for the Financial Year 2025-26 Caldicot Town Council shall manage all operational and financial decisions with regards to the King George V Playing Fields.*

*Any income that accrues through the operation of the Playing Fields shall be kept by the Town Council to assist with the operational costs of running this facility.*

Members were informed that as a trust, it is advisable for Town Council to have an annual King George V Playing Field Trustee meeting. Members were informed that the purpose of the meeting was for the Trustee to officially authorise Town Council to carry out business relating to King George V Playing Fields.

Members **RESOLVED** to delegate that for the Financial Year 2025-26, Caldicot Town Council shall manage all operational and financial decisions with regards to the King George V Playing Fields. Proposed by Cllr A Mayo, seconded by Cllr P Strong.

Meeting ended at 11:30 a.m.

Signed ..... Date .....

Chair



**Minutes of Full Town Council (Planning and Resources) Meeting held at 18:30 p.m. on  
Tuesday 13<sup>th</sup> January 2026 at the Caldicot Town Council Building, Sandy Lane, Caldicot  
NP26 4NA**

**Present:** Cllr M Mitchell – Chair  
Cllr F Rowberry – Deputy Chair  
Cllr C Cochrane  
Cllr J Davies  
Cllr RJ Higginson  
Cllr A Mayo  
Cllr G Owen  
Cllr IR Shillabeer  
Cllr P Strong

**Also present:** M Tredwin – Town Clerk  
L Wallington – Administrative Officer

**FTCPR64/2025-26 Welcome**

The Chair welcomed everyone to the meeting. Members were informed that the meeting was being recorded.

**FTCPR65/2025-26 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr J Bond, Cllr W Conniff, Cllr A Easson, Cllr R Grumbach, Cllr A Lewis, Cllr R Wilsher and Cllr J Woodfield.

**FTCPR66/2025-26 Declarations of Interest**

Cllr J Bond declared a personal non-prejudicial interest relating to Item 6 Planning, as a member of the Monmouthshire County Council Planning Committee.

**FTCPR67/2025-26 Public Question Time and Participation**

There were no questions received from members of the public.

**FTCPR68/2025-26 Minutes**

Members **RESOLVED** to approve the following minutes and the recommendations contained therein:

- i) **Minutes of Full Town Council (Planning and Resources) Meeting held on Tuesday 9<sup>th</sup> December 2025**  
Proposed by Cllr RJ Higginson, seconded by Cllr IR Shillabeer

## FTCPR69/2025-26 Planning

### i) Planning Applications for Consideration

- **DM/2025/01579:** Planning Permission The proposal involves an over-roof extension, with the gables raised and finished with a metal fascia, which is the only visual difference. Xylem Water Solutions, Unit 9 Symondsciff Way Severn Bridge Industrial Estate Portskewett Monmouthshire NP26 5PW

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/01579**. Proposed RJ Higginson, seconded by Cllr G Owen.

- **DM/2025/00056:** Proposed Rear Extension. 20 Churchfield Avenue, Caldicot, NP26 4ND

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00056**. Proposed by Cllr RJ Higginson, seconded by Cllr G Owen.

- **DM/2025/01501:** Change of use of bedroom at 33 The Avenue to additional coffin storage in connection with existing funeral directors premises at 168/170 Newport Road. Modifications to existing cold room facility currently part of funeral directors business premises. Improvements to existing off street parking area currently being used by the funeral cars and visitors parking. Proposed 1.8m high fence to rear of parking area with double gate opening. 33 The Avenue, Caldicot, NP26 4AB

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/01501**. Proposed by Cllr RJ Higginson, seconded by Cllr G Owen.

### ii) MCC Approved Planning Applications

Members **RESOLVED** to note the following approved planning applications:

- **DM/2025/01369:** Proposed single storey extension to rear of existing dwellinghouse. 43 Castle Lodge Crescent Caldicot NP26 4JS

## FTCPR70/2025-26 Budget Setting Report 2026-2027

Members were informed of the budget setting process. Members acknowledged the opportunity to discuss project proposals with the Clerk in preparation of the budget and that the Clerk would present the budget precept proposals to Full Town Council in January for consideration. Members noted that the Precept is to be submitted to Monmouthshire County Council by Friday 13<sup>th</sup> February 2026.

Members **RESOLVED** to note the budget setting process.

## FTCPR71/2025-26 Town Council Office Lighting

Members **RESOLVED** to approve the replacement of the eight existing fluorescent tube light fittings in the Cobb Chamber with suitable LED lighting and authorised Officers to obtain quotations and proceed within an agreed budget of £1,440.00 excl. VAT.

Proposed by Cllr A Mayo, seconded by Cllr G Owen.

**FTCPR72/2025-26 Grounds Maintenance and Cemetery Contract**

Members were informed that the Grounds Maintenance contract and the Cemetery contract are due for renewal. Members were advised to extend the existing contracts by three months to allow for a tender procurement process and for the new contracts to commence in April to coincide with the fiscal year.

Members **RESOLVED** to extend the Grounds Maintenance contract and the Cemetery contract and for Officers to put in place a tender procurement process.

Proposed by Cllr G Owen, seconded by Cllr RJ Higginson

**FTCPR73/2025-26 Date of Next Meeting**

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 28<sup>th</sup> January 2026.

Meeting ended at 19:52 p.m.

Signed ..... Date .....

Chair

# MONMOUTHSHIRE COUNTY COUNCILLOR REPORT TO CALDICOT TOWN COUNCIL

JANUARY 2026

## **BUS STOPS**

Good to see that 'real time' electronic display boards have been installed on the X74 and X75 routes around Caldicot.

**SEVERNSIDE AREA FORUM** meeting was held on 8<sup>th</sup> January.

The Police and Crime Commissioner and Chief Inspector Stevie Warden attended to respond to questions which had been given to them in advance of the meeting.

The link for these questions is below.

<https://democracy.monmouthshire.gov.uk/documents/s44144/POLICE%20QUESTIONS.pdf>

I was also able to ask both the Police and Crime Commissioner and the Police representative about a recent FOI request asking for information on crimes in leisure centres which had been refused. The three other Welsh Police forces in Wales had been able to respond with this information, but Gwent Police has refused to do so.

The meeting also included updates re Active Travel and bus services in Severnside.

There was a discussion on problems with bus services to and from schools including overcrowding and a safeguarding issue.

## **Cabinet**

[Agenda for Cabinet on Wednesday, 21st January 2026, 4.30 pm - Modern Council](#)

1. Statutory consultation of proposal to change the age range of Durand Primary School from 3-11 Years to 4-11 Years.
2. Also Includes decision on S106 OFFSITE CHURCH ROAD AND CRICK ROAD ALLOCATION OF RECREATION FUNDING
3. MCC Draft revenue and Capital Budget Proposals 2026/2027

**PEOPLE SCRUTINY MEETING** 20<sup>th</sup> January.

The link to the meeting is here,

[Agenda for People Scrutiny Committee on Wednesday, 21st January 2026, 10.00 am - Modern Council](#)

The agenda for this meeting includes two reports relating to Home Educated Children.

1. To scrutinise the performance report on Elective Home Education
2. To scrutinise the Children Missing Education Policy (ahead of its adoption by MCC)

### **MCC FULL COUNCIL**

The next meeting is on 22<sup>nd</sup> January.

The agenda and meeting details can be found here.

[Agenda for County Council on Thursday, 22nd January 2026, 2.00 pm - Modern Council](#)

We are now moving into the period for preparing MCC's budget for 2025/26. The draft budget will be published on 13<sup>th</sup> January. There will be a consultation period for 22<sup>nd</sup> January until 18<sup>th</sup> February before the final budget is put to the full council on 4<sup>th</sup> March. Residents should visit the MCC website to see how they can participate in the consultation process.

### **MCC Older Person's Role**

In my role of Older People's champion, I have written to John Griffiths and to Catherine Fookes re the plans to charge people using Dosset boxes this has been passed onto the Health Minister Jeremy Miles MS and the Older People's commissioner. If anyone has been affected by this charge, there is a process to appeal this.

### **Current consultations**

The Older People's Commissioner for Wales is looking at how social care services in Wales could be improved and wants to hear from older people across Wales about their experiences of receiving care and support. This could be support to live independently at home, support while living in a care home, or community-based support such as day centres.

The closing date for responses is **30 January**.

The Commissioner will publish a report in 2026 that sets out her findings, together with recommendations for action to address any issues she identifies.

These are the links to our stakeholder pack, which includes the survey:

<https://olderpeople.wales/wp-content/uploads/2025/11/Gofal-Cymdeithasol-2025-Pecyn-adnoddau-i-randdeiliaid.docx>

<https://olderpeople.wales/wp-content/uploads/2025/11/Social-Care-2025-Stakeholder-Resources-Pack.docx>

**Parking restrictions at the Cross Area Caldicot**

As a result of the recent petition and representations by residents and myself I have been notified that Monmouthshire County Council will be making a Traffic Regulation Order (4<sup>th</sup> February) . This will mean that there will be no parking area at the cross and double yellow lines will be installed.

**Jackie Strong**

**Monmouthshire County Councillor**

**Cross Ward Caldicot**

**January 2026**

## Governor report ... Durand Primary School

### 1. Estyn Inspection .. October 2025

Governors received the report which can only be described "as good as it can get" with just one recommendation and extremely positive comments regarding leadership, teaching, learning and assessment.

### 2. Future nursery provision

The school together with the LA are proposing to change school age range from 3-11 to 4-11.

The current "maintained" provision to change to a "non-maintained setting" status.

Why?

Current situation has surplus spaces with related financial strain.

Provision of "wrap around care" (pre and after school care for working parents)

No redundancies will be incurred. Monmouthshire County Council currently has 43 settings providing early education, made up as follows:

- 13 LA maintained nurseries within our primary schools
- 30 approved non-maintained settings

The statutory consultation closing date: 13th March 2026

### 3. Use of school as Election Polling station

The Headteacher and the Governing Body are requesting that the school nursery is not used as a polling station because of safeguarding concerns:

MCC have previously tried Choir Hall and Severn View Club.

However, there were complaints such as .. out of area and accessibility issues.

### Context

"If you have a Town Council meeting on Tuesday, perhaps this could be raised as a discussion point and write to me with whatever the agreed position is of the Council on the most appropriate venue for the election and I can start to make preparations to see if it is available for us. A decision will need to be finalised by the end of February"

John Pearson MCC



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

## Monmouthshire South Monthly Update December 2025 and January 2026



### WARD NAME

Caldicot

Crime in Caldicot in December 25/ January 26

↑ Crime Category	# of Crimes	%
<b>Total</b>	<b>91</b>	<b>100%</b>
Violence Without Injury	33	36%
Violence With Injury	11	12%
Criminal Damage & Arson	8	9%
Public Order Offences	8	9%
Drug Offences	6	7%
Residential Burglary	5	5%
Commercial Burglary	3	3%
Possession Of Weapons	3	3%
Shoplifting	3	3%
All Other Theft	2	2%
Misc Crimes Against Society	2	2%
Other Sexual Offences	2	2%

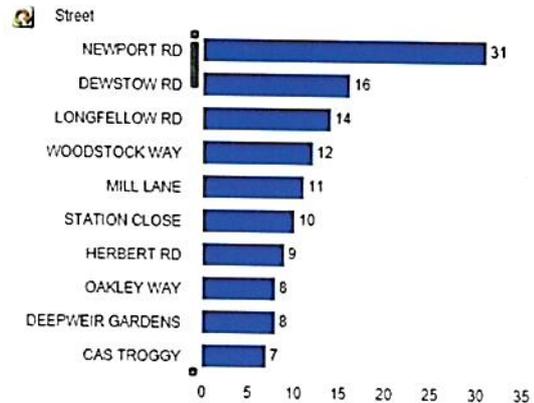
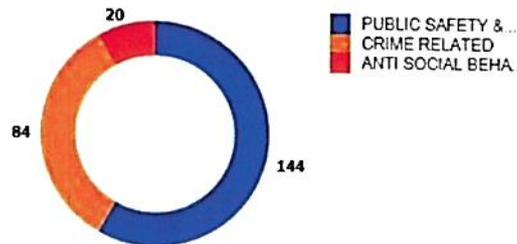
### Top Crime Categories

For December 25/ January 26 Caldicot, as you can see Violence without injury is top of the list again.



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

Incidents by Category



As you can see from the above chart to show the incidents that we deal with throughout the month.

We have been dealing with several different incidents through the last month. We have continued working with partner agencies to educate and stop people parking on the zig zags outside the cross pub, several warnings have been issued and four fixed penalty notice, to date. Also, it is believed that there will be a restructuring of the lines on the junction of the Church Road into Chepstow Road around The Cross area making it clearer for road users and where they can and can't park.

There has been an increase ASB in the area with youth's banging and kicking doors and running away, we identified a number of groups before Christmas



## PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

and have given out Strike Letters and it has calmed down a lot since the letters were delivered.

We have also given many lessons in the primary schools around safety and interacted with the children to give them a better understanding of the police and how and why we do our jobs. We have also conducted road safety and Cyber Crime after a request from a few of the schools.

We have conducted two warrants in the area. We worked with our colleagues from Surrey Police on the one warrant and were able to negate offences relating to potential Firearms offences. The other warrant was drug related and the investigation is going.

Next Police surgery is on the Monday 16<sup>th</sup> of February at Caldicot Library 10am

One final point is that we are now starting a new initiative messaging system which is called Neighbourhood Matters this will keep the local community informed of local incidents, crime prevention advice, upcoming events and our local policing priorities. If you are interested in signing up, please scan the QR code below or go to [www.GwentNeighbourhoodMatters.co.uk](http://www.GwentNeighbourhoodMatters.co.uk)



Report completed by Michael Martin CO164

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**Monmouthshire South Neighbourhood POLICING TEAM**

**Committee: FULL COUNCIL**

**Date: 03.02.26**

**Title: Allotment Support Grant**

**Purpose of Report**

To consider the expenditure of the Allotment Support Grant from Welsh Government and agree which method of maintenance to use going forward.

**Background:**

1. An update regarding the Allotment Support Grant from Welsh Government was provided to Full Town Council (Planning and Resources) on Tuesday 9<sup>th</sup> December 2025.
2. The estimated allocation of the grant is £7,000.
3. The funding is released in arrears and is conditional upon sufficient evidence that the works have been completed and have met the objectives of the funding award.
4. The deadline for project completion and claim is early March 2026.
5. Members agreed to consult with allotment holders for their suggestions.

**Report:**

6. The grant can be spent on:

<b>Funding objectives</b>	<b>Examples, but not restricted to:</b>
Creation of new plot	purchasing or re-purposing land, splitting full sized plots (where plausible)
Bringing a derelict plot back into use	site clearance, re-fencing
Improving accessibility	improving pathways, plots with adjacent parking for less abled users (sustainably drained)
Improving site services	Shared sheds or tools, water
Improving site security	fencing, lockable sheds, CCTV/security lighting if necessary
Improving site management	easy access to site manager, web page, easy to apply
Increase recycling / renewability	recycling point, water collection, waste management
Increase biodiversity / pollinators	planting guides, site pond, info on invasive non-native species

7. From consulting with the allotment holders, it has been suggested that the grant be spent on noticeboards, biodiversity improvements, clearance of vacant derelict plots and a new gate at Oakley Way.
8. Noticeboards at the allotment three sites would provide information such as planting tips, guidance and will be displayed so that they advertise to members of the public how to apply for allotments. It would be an efficient means of communicating with the allotment holders as opposed to notices on the gates that are often damaged by the weather. The noticeboards will be capable of holding 8 x A4 notices, at a cost of £526.33 + VAT each. This includes installation.
9. Increasing biodiversity at the allotments will have beneficial effects such as improving pollination, reducing pests, producing higher quality fruits and vegetables and helping to support a balanced ecosystem. The main method of increasing biodiversity is to provide habitats, water sources, nectar-rich wildflowers and by leaving areas untouched. The planting of wildflowers and leaving areas untouched is discouraged due to concerns of possible pollination of flowers onto allotment plots and the appearance of unkempt areas.

The suggestion is that large insect hotels are installed across two allotment sites, Oakley Way and Sandy Lane, to provide habitats for native insects. At Sandy Lane they will be placed adjacent to the gate behind the hedge and at Oakley Way they will be placed at the far end on the right hand side. Both of these areas are unused and are unable to be rented due to their proximity to sunlight and overall size. At KGVPF, it will be placed on an unused concreted area, past the Bowling Club building at the entrance to the allotments.

Type 1 insect hotels are approximately 765mm x 1170mm at a cost of £333.33 + VAT each.

Type 2 insect hotels have a roof garden are approximately 1000mm x 1000mm at a cost of £256.25 + VAT each.

10. There are 4 large plots and 4 small vacant plots that require clearing with machinery. There are enough people on the waiting list and so once cleared, they can be let out immediately. The total cost of clearing the 8 plots of vegetation and waste is £1,400.
11. The gate at Oakley Way is difficult to open and is attached to two wooden posts that are rotten. There is also a wooden pallet propped up adjacent to the gate as a makeshift fence panel. Currently, the gate and fence panel are short enough that they can be climbed over. The suggestion is that the gate is replaced with a 2m tall gate and the fence panel is replaced with a 2m tall fence panel to prevent people from being able to climb over them and enter the allotments unauthorised. The two wooden posts that are rotten would be replaced to withstand a new taller gate.

## AGENDA ITEM 9

We have gained various quotations and the most cost effective quotation is a 3m wide x 1.8m tall single leaf galvanised palisade gate, with new posts and a new fence panel in keeping with the surrounding fence at a cost £1,950.00 + VAT.

12. Members are asked to consider the expenditure of the Allotment Support Grant awarded by Welsh Government. **Members are asked to consider the proposal stated herein:**

- Noticeboards x3 = £1,579.00 + VAT
- Biodiversity insect hotels without roof garden x3 = £999.99 + VAT
- Biodiversity insect hotels with roof garden x3 = £768.75 + VAT
- Clearance of 8 plots = £1,400.00
- Gate for Oakley Way = £1,950.00 + VAT

**Allotment grant:** £7,000.00

**Total Spent:** £6,697.74 + VAT

**Total Remaining:** £302.28

13. There are additional vacant plots that require strimming of which the Facilities Assistant is able to do. Any plots that remain vacant can either be covered with tarpaulin or strimmed regularly. Environmentally friendly alternatives such as canvas tarp can be considered however the cost is significantly different. Materials such as woodchip and mulch are not advisable as this will require time-consuming removal before the plot can be rented out. The table below shows a calculation of the cost of covering one large plot and one small plot at Sandy Lane, as an example:

Type	Approximate price (per m <sup>2</sup> )	Cost to cover large plot (approx. 142 m <sup>2</sup> )	Cost to cover small plot ( approx. 82 m <sup>2</sup> )
Canvas tarpaulin (plastic free)	£8.79	£1,248.18	£720.78
Polyethylene tarpaulin (plastic)	£0.69	£97.98	£56.58

One option is that the vacant plots are strimmed by the Facilities Assistant and the remaining £302.28 will be used to purchase tarpaulin to cover the vacant plots.

Alternatively, the vacant plots can be routinely strimmed by the Facilities Assistant once every two weeks until let out in order to maintain them. This will prevent the use of plastics and expenditure of monies on tarpaulin, however, there will be a staffing cost involved for the Facilities Assistant's time. Equipment can be purchased using the remaining £302.28 to assist in this. **Members are therefore asked to consider regular strimming or strimming and covering.**

**Proposed Resolution**

14. Members **RESOLVED** to approve the proposal of the Allotment Support Grant expenditure and delegate powers to Officers to purchase and implement the items.
15. Members **RESOLVED** to agree the method in which the Facilities Assistant maintains the vacant allotment plots and delegate powers to Officers to purchase equipment and materials to assist.
16. Members are free to suggest alterations to the proposed resolution or to come up with one of their own.

**Lucy Wallington**  
**Administrative Officer**  
**January 2026**

**Committee: FULL COUNCIL**

**Date: 3 February 2026**

**Title: Budget Projects**

**Purpose of Report**

For Members to put forward budget proposals that can be incorporated into the final Budget report for delivery to Full Council (P&R) on Tuesday 10th February 2026

**Recommendation:**

Members are asked to:

- a) Note the projected End-of-Year financial position for 2025/26.
- b) Consider the flat-rate precept increase options.
- c) Consider the implications of including additional projects within the budget.
- d) Provide direction to officers on the preferred precept option to be developed into a draft budget for formal approval at the Full Council Meeting on the 10 February.

**Report:**

1. The Council is required to set an annual budget for each governance year. This budget must demonstrate how the Council expects to generate income and how it proposes to fund its expenditure. From this process, the Council determines the level of precept required.

As part of this process, Members are required to consider both the likely financial position at the end of the current financial year and the impact of different precept uplift scenarios on the Council's ability to deliver services and meet future commitments.

2. Based on monitoring to 30 September 2025, the Council is currently forecasting a stronger than anticipated End-of-Year position. This reflects a combination of timing differences, one-off income items, grant income, interest receipts, and underspends across some service areas.
3. While this provides reassurance regarding short-term financial resilience, Members are reminded that such variances should not be assumed to be recurring and should therefore be treated with caution when setting the base budget for 2026/27.
4. Officers have modelled a range of flat-rate percentage increases to the precept. Each scenario produces a balanced budget, with total income equalling total expenditure.

5. These scenarios allow Members to consider the balance between minimising the impact on residents and ensuring the Council maintains sufficient financial resilience to meet inflationary pressures, service demand, and future devolution costs.
6. Members have been invited to submit project proposals for consideration using the Councillor Project Proposal Form, supported by the Guidance Note issued to Members.
7. All projects should be assessed alongside existing commitments and within the context of affordability, deliverability, and the Council's statutory and governance responsibilities. It is for members to decide how they would like to see their proposed projects included.
8. Members are encouraged to consider whether proposals involve one-off or ongoing revenue costs, staffing or maintenance implications, delivery risks, or dependencies on third parties. Projects with ongoing financial implications will have a direct and continuing impact on the precept.
9. The flat-rate precept scenarios presented exclude additional Member-led projects. Inclusion of further projects will therefore require either a higher precept, reprioritisation of expenditure, or the use of reserves. Reliance on one-off surpluses to fund recurring expenditure would not represent a prudent or sustainable approach to budget setting. The impact of any projects will be factored into calculations so that they can be referred to at the final budget meeting on the 10 February.
10. The level at which the precept is set will determine the Council's ability to maintain services, deliver approved projects, and respond to emerging pressures. Decisions taken as part of the 2026/27 budget-setting process will have implications for both the immediate financial year and the Council's longer-term financial sustainability.

**Recommendation**

Members are asked to:

1. Note the projected End-of-Year financial position for 2025/26.
2. Consider the flat-rate precept increase options.
3. Consider the implications of including additional projects within the budget.
4. Provide direction to officers on the preferred precept option to be developed into a draft budget for formal approval.

Members are free to suggest alterations to the proposed resolution or to come up with one of their own.

**Mark Tredwin**  
**Town clerk**  
**January 2026**

## Financial Budget Projection 26-27

Budget setting process

### INCOME

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
200	Burial Fees	£17,695.00	£20,000	£10,670	£20,000	£0
205	Allotment Rents	£2,300.00	£2,500	£3,030	£3,030	£530
210	Town Council Building Hire	£458.00	£600	£518	£900	£300
215	Nursery Rent/Recharge Insurance	£6,080.00	£6,300	£3,000	£6,000	-£300
220	Refund Business Rates 9SL 16/17 (MCC)	£0.00	£0			£0
225	Grant income received	£22,086.00	£0		£30,000	£30,000
230	MCC Food Partnership Growing Grant	£0.00	£0		£0	£0
						£0
	<b>Total Town Facilities</b>	<b>£48,619.00</b>	<b>£29,400</b>	<b>£17,218</b>	<b>£59,930</b>	<b>£30,530</b>
<b>Projects</b>						
4098	Refund Claim of Rent re: Suite 3	£146.40	£0		£0	
	<b>Total Projects</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	
<b>Administration</b>						
100	Precept	£451,890.00	£ 491,830	£327,887	£491,830	£491,830
105	Agency Services Provided	£0.00	£0			£0
115	Sale of Assets	£0.00	£0			£0
120	Insurance claim	£0.00	£0			£0
125	Bank Interest (current)	£7.58	£0			£0
130	VAT Receivable	£62,020.59	£0		£37,254	£37,254
140	Contra	£2,063.54	£0			£0
600	Loan/Capital Receipt	£0.00	£0	£13,957		£0
620	Bank Interest Select Instant Access Acct	£235.92	£0	£9	£144	£144
630	Investment interest CCLA	£22,439.70	£12,000	£9,208	£11,389	-£611
640	Investment interest Mon BS (Acc Closed)	£48.00	£0			£0
645	Room/Hire/Photocopying	£13.00	£0		£13	£13
	Unallocated Reserves		£0			£0
	<b>Total Administration</b>	<b>£538,718.33</b>	<b>£503,830</b>	<b>£351,061</b>	<b>£540,630</b>	<b>£528,630</b>
	<b>Total Income</b>	<b>£587,337.33</b>	<b>£533,230</b>	<b>£368,278</b>	<b>£600,560</b>	<b>£559,160</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
<b>EXPENDITURE</b>						
<b>KGVPF Trustee Land</b>						
5010	Child Play Area Materials Etc	£515	£4,250	£0	£1,000	£3,250
5020	Playarea Safety Inspections (RoSPA & MCC)	£1,352	£2,000	£208	£1,352	£648
5030	Playarea Gates Attendant	£313	£0	£0	£313	-£313
5050	Welsh Water (KG Allots)	£29	£40	£18	£30	£10
5081	MUGA Project/Maintenance	£0	£0	£0	£0	£0
5090	Grounds Maintenance Contractor	£18,786	£21,500	£10,935	£20,000	£1,500
5095	Waste Removal	£45	£200	£0	£90	£110
5100	Fields in Trust Affiliation	£0	£75	£0	£70	£5
5110	Green Flag Award/signs	£0	£0	£0	£0	£0
5120	External repairs	£80	£0	£45	£250	-£250
5125	Trees/Bushes	£4,520	£3,500	£0	£4,250	-£750
5135	Litter Bins	£0	£1,000	£0	£500	£500
5140	Bowling Green Contractor	£9,902	£11,000	£4,967	£11,000	£0
5150	STRI Subscription/Inspection	£0	£800	£890	£890	-£90
5160	Pest Control	£0	£100	£0	£50	£50
5180	Repairs to wall KGVPF	£0	£0	£0	£0	£0
5200	Replace bollards	£0	£1,000	£0	£0	£1,000
5230	Asbestos re-inspect Bowls Club	£0	£0	£0	£0	£0
5260	Legionella inspect Bowls Club	£0	£600	£0	£500	£100
5275	Fixed wiring testing (5 years)	£0		£0	£0	£0
5300	KGVPF Entrance Gates Attendant	£0		£0	£0	£0
<b>Total KGVPF Trustee Land</b>		<b>£35,541</b>	<b>£46,065</b>	<b>£17,063</b>	<b>£40,295</b>	<b>£5,770</b>

#### Town Facilities

2000	<b>Allotments</b>					
2000/1	Rent of Land from MCC	£15.00	£15	£0	£15	£0
2000/2	Affiliation Fees (Fields in Trust)	£55.00	£55	£70	£55	£0
2000/3	Water Supply	£964.84	£1,000	£1,308	£800	£200
2000/4	Grounds Maintenance	£510.00	£1,500	£0	£1,110	£390
2000/5	Pest Control	£0.00	£0	£0	£0	£0
2000/6	Repairs/Works	£500.00	£100	£0	£50	£50
2000/7	Legionella testing	£0.00	£350	£0	£0	£350
<b>2000 Total</b>		<b>£2,044.84</b>	<b>£3,020</b>	<b>£1,378</b>	<b>£2,030</b>	<b>£990</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
<b>2100</b>	<b>Cemetery</b>					
2100/1	Rates	£2,349.57	£1,200	£0	£1,100	£100
2100/2	ICCM/Green Flag	£100.00	£100	£105	£100	£0
2100/3	Cemetery Attendant Gates	£992.86	£1,500	£7,120	£0	£1,500
2100/4	Grounds Maintenance	£19,231.20	£21,500	£5,313	£20,000	£1,500
2100/5	Grave Levelling & Marking	£1,545.00	£2,500	£0	£2,000	£500
2100/6	H&S Headstone Inspection	£0.00	£1,000	£0	£1,000	£0
2100/7	Vermin & Pest Control	£440.00	£250	£0	£250	£0
2100/8	Repairs/Works	£167.07	£250	£220	£500	-£250
2100/9	Trees	£963.20	£3,000	£0	£2,500	£500
2100/10	Hedges/Strimming/floral combine 2100/9	£957.50	£0	£117	£551	-£551
2100/13	Benches	£0.00	£0	£0	£200	-£200
2100/14	Cemetery Land works	£60.00	£0	£75	£60	-£60
2100/16	Cemetery hedge/fence combine 2100/9	£0.00	£0	£0	£1,500	-£1,500
2100/17	Asbestos re-inspect	£0.00	£0	£0	£0	£0
2100/18	Legionella testing	£0.00	£300	£0	£250	£50
2100/19	Returned plot	£0.00	£0	£0	£0	£0
<b>2100 Total</b>		<b>£26,806.40</b>	<b>£31,600</b>	<b>£12,950</b>	<b>£30,011</b>	<b>£1,589</b>
<b>2200</b>	<b>CCTV</b>	<b>£14,772.00</b>	<b>£20,000</b>	<b>£7,570</b>	<b>£15,000</b>	<b>£5,000</b>
2210	Christmas Lighting	£17,310.47	£22,000	£367	£20,000	£2,000
2220	Floral Displays	£250.00	£500	£250	£250	£250
2230	Grounds maintenance Orchard Close	£252.00	£800	£0	£800	£0
2240	Dog Waste Bin Collection/Bins	£17,188.40	£20,425	£8,408	£18,000	£2,425
2250	Bus shelter maintenance	£0.00	£0	£0	£0	£0
2260	Citizen's Advice Bureau	£12,000.00	£12,000	£0	£12,000	£0
<b>2200 Total</b>		<b>£61,772.87</b>	<b>£75,725</b>	<b>£16,595</b>	<b>£66,050</b>	<b>£9,675</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
2400	<b>Town Council Building Rates</b>					
2400/1	Rates	£2,395.44	£1,200	£0	£1,046	£154
2400/2	Town Council Building Attendant	£0.00	£0	£0	£0	£0
2400/3	Water Supply	£449.31	£1,000	£0	£1,000	£0
2400/4	Electricity Supply	£1,364.36	£2,500	£835	£2,500	£0
2400/5	Gas Supply	£1,882.01	£2,000	£682	£2,000	£0
2400/6	Security & Fire Systems	£1,628.60	£900	£590	£1,600	-£700
2400/7	Service Boiler/Repairs	£221.40	£1,000	£0	£1,000	£0
2400/8	PAT Testing	£0.00	£150	£0	£150	£0
2400/9	Cleaning Cover/Materials & Windows	£324.55	£550	£139	£550	£0
2400/10	Fixed Wire Testing [5 years]	£0.00	£100	£0	£0	£100
2400/11	Works to Building/Repairs	£1,383.36	£3,000	£30	£6,000	-£3,000
2400/14	Grounds Maintenance	£1,010.00	£3,150	£3,000	£3,000	£150
2400/15	Winter Gritting	£16.65	£105	£0	£140	-£35
2400/18	MCC Adopted Lights	£0.00	£105	£0	£100	£5
2400/19	Flags/Flagpoles	£0.00	£100	£0	£100	£0
2400/20	External repairs	£0.00	£550	£1	£500	£50
2400/21	Legionella testing	£0.00	£300		£250	£50
<b>2400 Total</b>		<b>£10,675.68</b>	<b>£16,710</b>	<b>£5,278</b>	<b>£19,936</b>	<b>-£3,226</b>
2450	9 Sandy Lane	£1,895.00	£2,000	£1,880	£2,000	£0
2460	Land Top Sandy Lane- Copse	£510.00	£50	£0	£0	£50
2495	Defibrillators	£78.00	£800	£895	£1,000	-£200
2498	Toilet Disposal Units	£387.60	£550	£408	£408	£142
2499	King III Coronation	£0.00	£0	£0	£0	£0
2500	Castlegate Rental	£2,400.00	£0	£0	£0	£0
2600	Town Benches	£418.00	£0	£0	£0	£0
<b>Sub total</b>		<b>£5,688.60</b>	<b>£3,400</b>	<b>£3,183</b>	<b>£3,408</b>	<b>-£8</b>
<b>Town Fac</b>	<b>Sub total</b>	<b>£106,988.39</b>	<b>£130,455</b>	<b>£39,384</b>	<b>£121,436</b>	<b>£9,019</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
<b>Community Well-Being/Grant funding Donations</b>						
2280	Entertainments & Arts	£7,979.33	£7,000	£0	£2,000	£5,000
2290	Events Committee	£23,500.00	£11,550	£5,550	£11,550	£0
2300	Playscheme	£0.00	£5,000	£0	£0	£5,000
2310	Caldicot Youth Group	£5,000.00	£5,000	£0	£5,000	£0
3010	General/Community Groups	£1,327.90	£9,000	£5,300	£8,000	£1,000
3030	Garden Competition	£0.00	£500	£0	£500	£0
3040	Royal British Legion	£465.37	£1,260	£0	£1,200	£60
3050	Flowers/Spray/Cards Etc	£115.00	£200	£100	£200	£0
3090	Elderly & Disabled Initiative	£0.00	£3,000	£0	£0	£3,000
3100	Children & Young People's Initiative	£0.00	£1,000	£0	£0	£1,000
3130	Flags/Flagpole	£0.00	£100	£0	£500	£-400
3140	Mental Health support projects	£0.00	£5,000	£0	£2,500	£2,500
3150	Citizen's Advice (see 2260)	£0.00	£0	£0		£0
3160	Warm Spaces	0	£0	0		£0
<b>Total Community Well-Being/Grant funding</b>		<b>£38,387.60</b>	<b>£48,610</b>	<b>£10,950</b>	<b>£31,450</b>	<b>£17,160</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
<b>Projects</b>						
4094	Warm Spaces	£66.70				£0
4095	Community Centre Refurb retention	£3,010.24				£0
4096	Provision of Dog Waste Bins	£0.00	£1,000		£1,000	£0
4097	Community Centre Refurb	£115,941.41	£0		£0	£0
4098	50 Years of Caldicot' Commemorative	£5,955.00	£0	£273	£0	£0
4099	Cil-y-Coed Community Garden	£10,999.00	£0	£18,789	£20,000	-£20,000
4100	Entrance to KGV	£0.00		£0	£1,500	-£1,500
4110	Compound at KGV	£0.00		£0	£0	£0
4120	Benches in Town Centre	£0.00	£500	£0	£0	£500
4130	Environmental Initiatives	£0.00	£0	£0	£0	£0
4140	80th Anniversary of VE/VJ Day	£0.00	£3,000	£199	£1,000	£2,000
4150	Armed Forces Sponsorship	£0.00	£5,000	£500	£4,000	£1,000
4160	Baby Swings at Cas Troggi	£0.00	£0	£0	£0	£0
4170	Adopt Flower Beds Church Road	£0.00	£0	£0	£0	£0
4180	Crossing by KGVPF Gates - Placemaking	£0.00	£0	£0	£0	£0
4190	Resurfacing pathway rear measure	£0.00	£0	£0	£0	£0
4200	Emergency access at Burns Crescent	£0.00	£0	£0	£0	£0
4210	Playpark on Open land Longfellow Road/ Shakespeare Drive	£0.00	£0	£0	£0	£0
4220	Website/sharepoint	£0.00	£0	£0	£0	£0
	Warm Spaces	£0.00	£0	£0	£0	£0
4240	Placemaking	£0.00	£0	£0	£0	£0
4260	Birbeck play	£0.00	£1,000	£0	£0	£1,000
<b>Total Projects</b>		<b>£135,972.35</b>	<b>£10,500</b>	<b>£273</b>	<b>£1,000</b>	<b>-£17,000</b>
<b>Administration</b>						
<b>1000 General Administration</b>						
1000/1	Tax and NI	£32,985.82	£44,000	£22,466	£41,500	£2,500
1000/2	Superannuation	£19,271.07	£33,000	£11,548	£21,000	£12,000
1000/3	Salaries	£104,379.52	£110,000	£63,176	£123,000	-£13,000
1000/4	Travel	£0.00	£250	£77	£100	£150
<b>1000 Total</b>		<b>£156,636.41</b>	<b>£187,250</b>	<b>£97,267</b>	<b>£185,600</b>	<b>£1,650</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
<b>1100</b>	<b>Other Administration</b>					
1100/1	Telephone	£2,197.24	£2,000	£856	£2,200	-£200
1100/2	Stationery	£490.49	£840	£953	£1,000	-£160
1100/3	Postage	£302.50	£300	£89	£250	£50
1100/4	Photocopying	£1,372.79	£1,600	£508	£1,200	£400
1100/5	Computer back-up & agreements	£5,435.49	£6,000	£2,888	£5,700	£300
1100/6	Insurance	£8,817.82	£10,000	£1,291	£8,819	£1,181
1100/7	Audit Fees	£875.25	£2,000	£1,675	£2,000	£0
1100/8	Local Council Affiliation	£1,826.00	£1,900	£1,941	£1,941	-£41
1100/9	Subscriptions & Publications	£437.12	£250	£0	£250	£0
1100/10	Office Sundries	£3,756.98	£400	£86	£200	£200
1100/11	Staff Training & SLCC Membership	£1,774.00	£2,500	£90	£2,500	£0
1100/12	Election Expenses	£0.00	£2,000	£0	£0	£2,000
1100/13	Cllr Training & Seminars	£0.00	£1,000	£0	£500	£500
1100/14	Councillors Expenses	£6,838.20	£11,000	£14	£7,500	£3,500
1100/15	Mayor Allowance	£0.00	£1,500	£0	£1,500	£0
1100/16	Civic Reception	£795.02	£900	£0	£795	£105
1100/17	Mayoral Chain & Engraving	£0.00	£100	£0	£100	£0
1100/18	Mayor's Board	£0.00	£25	£0	£20	£5
1100/19	Photographs	£45.00	£110	£0	£100	£10
1100/20	Prof Advice Solicitors, HR etc	£25,033.28	£4,500	£3,647	£6,500	-£2,000
1100/23	Website	£220.00	£300	£1,850	£2,000	-£1,700
1100/25	CONTRA	£3,506.38	£0	£0	£0	£0
1100/26	Cancelled cheque	£0.00	£0	£0	£0	£0
1100/29	Newsletter	£0.00	£500	£0	£0	£500
1100/32	Deputy Mayor Allowance	£0.00	£525	£0	£0	£525
1100/33	Payroll Bureau	£965.00	£1,000	£575	£800	£200
1100/34	Bank charge	£75.00	£0	£0	£0	£0
1100/35	Town Clerk Advertisement	£0.00	£0	£0	£0	£0
1100/36	Barclaycard	£0.00	£0	£0	£0	£0
<b>1100 Total</b>		<b>£64,763.56</b>	<b>£51,250</b>	<b>£16,463</b>	<b>£45,875</b>	<b>£5,375</b>
<b>1200</b>	<b>Staff Uniforms</b>					
1200/38	Staff Uniform	£257.97	£250	£15	£118	£132
<b>1200 Total</b>		<b>£257.97</b>	<b>£200</b>	<b>£15</b>	<b>£118</b>	<b>£132</b>

		2024/25	2025-26	6 month	EOY Projection	EOY Budget balance
		Actuals	Budget	30/09/2025		
1310	Advertising	£395.00	£0	£0	£0	£0
1320	Agency Services	£0.00	£0	£0	£0	£0
1330	Prov for Bad/Doubt Debts	£0.00	£0	£0	£0	£0
1340	Street Lighting	£0.00	£0	£0	£0	£0
1350	Community Hall	£0.00	£0	£0	£0	£0
<b>1300 Total</b>		<b>£395.00</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Total Administration</b>		<b>£222,052.94</b>	<b>£238,700</b>	<b>£113,745</b>	<b>£231,593</b>	<b>£7,157</b>
<b>Devolution of Service</b>						
4080	Grounds Maintenance MCC	£3,180.00	£3,500	£2,610	£3,500	£0
4085	Devolution MCC Street cleaning	£29,440.01	£30,500	£173	£30,500	-£0
<b>Sub total</b>		<b>£32,620.01</b>	<b>£34,000</b>	<b>£2,783</b>	<b>£34,000</b>	<b>-£0</b>
<b>4090 Devolution of Service - Toilets</b>						
4090/2	Cleaning, etc	£11,285.21	£15,000	£0	£12,000	£3,000
4090/3	Maintenance, etc	£45.00	£5,000	£0	£1,500	£3,500
4090/4	NNDR	£0.00	£800	£0	£0	£800
4090/6	Water Supply	£700.00	£1,800	£4,772	£5,000	-£3,200
4090/7	Electricity	£1,005.71	£2,000	£283	£1,200	£800
4090/8	Inspections/surveys	£0.00	£300	£0	£0	£300
<b>4090 Total</b>		<b>£13,035.92</b>	<b>£24,900</b>	<b>£5,055</b>	<b>£19,700</b>	<b>£5,200</b>
<b>Total Devolution of Service</b>		<b>£45,655.93</b>	<b>£58,900</b>	<b>£7,838</b>	<b>£53,700</b>	<b>£5,200</b>
<b>Total Cost centre Expenditure</b>		<b>£584,598</b>	<b>£533,230</b>	<b>£189,253</b>	<b>£479,474</b>	<b>£27,306</b>
<b>Councillor Project Expenditure</b>			£0			
<b>Overall Town Council Expenditure</b>		<b>£584,598</b>	<b>£533,230</b>	<b>£189,253</b>	<b>£479,474</b>	<b>£27,306</b>
<b>Total Income</b>		<b>£587,337</b>	<b>£533,230</b>	<b>£368,278</b>	<b>£600,560</b>	<b>£559,160</b>
<b>Total Expenditure</b>		<b>£584,598</b>	<b>£533,230</b>	<b>£189,253</b>	<b>£479,474</b>	<b>£27,306</b>
<b>Reserves Allocated</b>						
<b>Total Net Balance</b>		<b>£2,739</b>		£0	<b>£121,086</b>	<b>£531,854</b>

## Financial Budget Projection 26-27

Budget setting process

### INCOME

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%
200	Burial Fees	£20,000	£20,760	£21,000	£21,500	£22,000
205	Allotment Rents	£2,500	£2,595	£2,625	£2,150	£2,200
210	Town Council Building Hire	£600	£623	£630	£1,290	£1,320
215	Nursery Rent/Recharge Insurance	£6,300	£6,539	£6,615	£6,450	£6,600
220	Refund Business Rates 9SL 16/17 (MCC)	£0	£0	£0	£0	£0
225	Grant income received	£0	£0	£0	£0	£0
230	MCC Food Partnership Growing Grant	£0	£0	£0	£0	£0
<b>Total Town Facilities</b>		<b>£29,400</b>	<b>£30,517</b>	<b>£30,870</b>	<b>£31,390</b>	<b>£32,120</b>
<b>Projects</b>						
4098	Refund Claim of Rent re: Suite 3	£0	£0	£0	£0	£0
<b>Total Projects</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Administration</b>						
100	Precept	£ 491,830	£510,520	£516,422	£528,717	£541,013
105	Agency Services Provided	£0	£0	£0	£0	£0
115	Sale of Assets	£0	£0	£0	£0	£0
120	Insurance claim	£0	£0	£0	£0	£0
125	Bank Interest (current)	£0	£0	£0	£0	£0
130	VAT Receivable	£0	£0	£0	£0	£0
140	Contra	£0	£0	£0	£0	£0
600	Loan/Capital Receipt	£0	£0	£0	£0	£0
620	Bank Interest Select Instant Access Acct	£0	£0	£0	£0	£0
630	Investment interest CCLA	£12,000	£12,456	£12,600	£12,900	£13,200
640	Investment interest Mon BS (Acc Closed)	£0	£0	£0	£0	£0
645	Room/Hire/Photocopying	£0	£0	£0	£0	£0
	Unallocated Reserves	£0	£0	£0	£0	£0
<b>Total Administration</b>		<b>£503,830</b>	<b>£474,771</b>	<b>£480,260</b>	<b>£491,694</b>	<b>£503,129</b>
			£0			
<b>Total Income</b>		<b>£533,230</b>	<b>£505,080</b>	<b>£510,920</b>	<b>£523,084</b>	<b>£535,249</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%

### EXPENDITURE

#### KGVPF Trustee Land

5010	Child Play Area Materials Etc	£4,250	£5,190	£5,250	£5,375	£5,500
5020	Playarea Safety Inspections (RoSPA & MCC)	£2,000	£519	£525	£538	£550
5030	Playarea Gates Attendant	£0	£1,453	£1,470	£1,505	£1,540
5050	Welsh Water (KG Allots)	£40	£21	£21	£22	£22
5081	MUGA Project/Maintenance	£0	£2,076	£2,100	£2,150	£2,200
5090	Grounds Maintenance Contractor	£21,500	£20,760	£21,000	£21,500	£22,000
5095	Waste Removal	£200	£208	£210	£215	£220
5100	Fields in Trust Affiliation	£75	£73	£74	£75	£77
5110	Green Flag Award/signs	£0	£1,038	£1,050	£1,075	£1,100
5120	External repairs	£0	£2,076	£2,100	£2,150	£2,200
5125	Trees/Bushes	£3,500	£3,633	£3,675	£3,763	£3,850
5135	Litter Bins	£1,000	£1,038	£1,050	£1,075	£1,100
5140	Bowling Green Contractor	£11,000	£11,418	£11,550	£11,825	£12,100
5150	STRI Subscription/Inspection	£800	£830	£840	£860	£880
5160	Pest Control	£100	£104	£105	£108	£110
5180	Repairs to wall KGVPF	£0	£0	£0	£0	£0
5200	Replace bollards	£1,000	£1,038	£1,050	£1,075	£1,100
5230	Asbestos re-inspect Bowls Club	£0	£519	£525	£538	£550
5260	Legionella inspect Bowls Club	£600	£519	£525	£538	£550
5275	Fixed wiring testing (5 years)		£0	£0	£0	£0
5300	KGVPF Entrance Gates Attendant		£156	£158	£161	£165
<b>Total KGVPF Trustee Land</b>		<b>£46,065</b>	<b>£52,668</b>	<b>£53,277</b>	<b>£54,546</b>	<b>£55,814</b>

#### Town Facilities

2000	<b>Allotments</b>					
2000/1	Rent of Land from MCC	£15	£16	£16	£16	£17
2000/2	Affiliation Fees (Fields in Trust)	£55	£67	£68	£70	£72
2000/3	Water Supply	£1,000	£830	£840	£860	£880
2000/4	Grounds Maintenance	£1,500	£1,038	£1,050	£1,075	£1,100
2000/5	Pest Control	£0	£52	£53	£54	£55
2000/6	Repairs/Works	£100	£52	£53	£54	£55
2000/7	Legionella testing	£350	£260	£263	£269	£275
<b>2000 Total</b>		<b>£3,020</b>	<b>£2,315</b>	<b>£2,342</b>	<b>£2,397</b>	<b>£2,453</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%

#### 2100 Cemetery

2100/1	Rates	£1,200	£1,038	£1,050	£1,075	£1,100
2100/2	ICCM/Green Flag	£100	£208	£210	£215	£220
2100/3	Cemetery Attendant Gates	£1,500	£1,298	£1,313	£1,344	£1,375
2100/4	Grounds Maintenance	£21,500	£20,760	£21,000	£21,500	£22,000
2100/5	Grave Levelling & Marking	£2,500	£3,114	£3,150	£3,225	£3,300
2100/6	H&S Headstone Inspection	£1,000	£1,038	£1,050	£1,075	£1,100
2100/7	Vermin & Pest Control	£250	£519	£525	£538	£550
2100/8	Repairs/Works	£250	£519	£525	£538	£550
2100/9	Trees	£3,000	£2,076	£2,100	£2,150	£2,200
2100/10	Hedges/Strimming/floral combine 2100/9	£0	£260	£263	£269	£275
2100/13	Benches	£0	£208	£210	£215	£220
2100/14	Cemetery Land works	£0	£5,190	£5,250	£5,375	£5,500
2100/16	Cemetery hedge/fence combine 2100/9	£0	£3,114	£3,150	£3,225	£3,300
2100/17	Asbestos re-inspect	£0	£0	£0	£0	£0
2100/18	Legionella testing	£300	£260	£263	£269	£275
2100/19	Returned plot	£0	£0	£0	£0	£0
<b>2100 Total</b>		<b>£31,600</b>	<b>£39,600</b>	<b>£40,058</b>	<b>£41,011</b>	<b>£41,965</b>

2200	CCTV	£20,000	£17,646	£17,850	£18,275	£18,700
2210	Christmas Lighting	£22,000	£22,836	£23,100	£23,650	£24,200
2220	Floral Displays	£500	£519	£525	£538	£550
2230	Grounds maintenance Orchard Close	£800	£779	£788	£806	£825
2240	Dog Waste Bin Collection/Bins	£20,425	£19,722	£19,950	£20,425	£20,900
2250	Bus shelter maintenance	£0	£1,038	£1,050	£1,075	£1,100
2260	Citizen's Advice Bureau	£12,000	£12,456	£12,600	£12,900	£13,200
<b>2200 Total</b>		<b>£75,725</b>	<b>£74,996</b>	<b>£75,863</b>	<b>£77,669</b>	<b>£79,475</b>

#### 2400 Town Council Building Rates

2400/1	Rates	£1,200	£1,246	£1,260	£1,290	£1,320
2400/2	Town Council Building Attendant	£0	£519	£525	£538	£550
2400/3	Water Supply	£1,000	£519	£525	£538	£550
2400/4	Electricity Supply	£2,500	£1,765	£1,785	£1,828	£1,870
2400/5	Gas Supply	£2,000	£1,557	£1,575	£1,613	£1,650
2400/6	Security & Fire Systems	£900	£882	£893	£914	£935
2400/7	Service Boiler/Repairs	£1,000	£1,038	£1,050	£1,075	£1,100
2400/8	PAT Testing	£150	£156	£158	£161	£165
2400/9	Cleaning Cover/Materials & Windows	£550	£1,038	£1,050	£1,075	£1,100
2400/10	Fixed Wire Testing [5 years]	£100	£0	£0	£0	£0
2400/11	Works to Building/Repairs	£3,000	£6,228	£6,300	£6,450	£6,600
2400/14	Grounds Maintenance	£3,150	£3,114	£3,150	£3,225	£3,300
2400/15	Winter Gritting	£105	£104	£105	£108	£110
2400/18	MCC Adopted Lights	£105	£104	£105	£108	£110
2400/19	Flags/Flagpoles	£100	£208	£210	£215	£220
2400/20	External repairs	£550	£1,038	£1,050	£1,075	£1,100
2400/21	Legionella testing	£300	£260	£263	£269	£275
<b>2400 Total</b>		<b>£16,710</b>	<b>£19,773.90</b>	<b>£20,003</b>	<b>£20,479</b>	<b>£20,955</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%

2450	9 Sandy Lane	£2,000	£519	£525	£538	£550
2460	Land Top Sandy Lane- Copse	£50	£519	£525	£538	£550
2495	Defibrillators	£800	£1,038	£1,050	£1,075	£1,100
2498	Toilet Disposal Units	£550	£519	£525	£538	£550
2499	King III Coronation	£0	£0	£0	£0	£0
2500	Castlegate Rental	£0	£0	£0	£0	£0
2600	Town Benches	£0	£0	£0	£0	£0
<b>Sub total</b>		<b>£3,400</b>	<b>£2,595.00</b>	<b>£2,625</b>	<b>£2,688</b>	<b>£2,750</b>
<b>Town Fac</b>	<b>Sub total</b>	<b>£130,455</b>	<b>£139,279</b>	<b>£140,889</b>	<b>£144,244</b>	<b>£147,598</b>

### Community Well-Being/Grant funding Donations

2280	Entertainments & Arts	£7,000	£7,266	£7,350	£7,525	£7,700
2290	Events Committee	£11,550	£11,418	£11,550	£11,825	£12,100
2300	Playscheme	£5,000	£5,190	£5,250	£5,375	£5,500
2310	Caldicot Youth Group	£5,000	£5,190	£5,250	£5,375	£5,500
3010	General/Community Groups	£9,000	£9,342	£9,450	£9,675	£9,900
3030	Garden Competition	£500	£519	£525	£538	£550
3040	Royal British Legion	£1,260	£1,246	£1,260	£1,290	£1,320
3050	Flowers/Spray/Cards Etc	£200	£208	£210	£215	£220
3090	Elderly & Disabled Initiative	£3,000	£3,114	£3,150	£3,225	£3,300
3100	Children & Young People's Initiative	£1,000	£1,038	£1,050	£1,075	£1,100
3130	Flags/Flagpole	£100	£0	£0	£0	£0
3140	Mental Health support projects	£5,000	£5,190	£5,250	£5,375	£5,500
3150	Citizen's Advice (see 2260)	£0				
3160	Warm Spaces	£0				
<b>Total Community Well-Being/Grant funding</b>		<b>£48,610</b>	<b>£49,720</b>	<b>£50,295</b>	<b>£51,493</b>	<b>£52,690</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%

**Projects**

4094	Warm Spaces					
4095	Community Centre Refurb retention					
4096	Provision of Dog Waste Bins	£1,000	£2,076	£2,100	£2,150	£2,200
4097	Community Centre Refurb	£0	£0	£0	£0	£0
4098	50 Years of Caldicot' Commemorative	£0	£0	£0	£0	£0
4099	Cil-y-Coed Community Garden	£0				
4100	Entrance to KGV			£0	£0	£0
4110	Compound at KGV			£0	£0	£0
4120	Benches in Town Centre	£500		£0	£0	£0
4130	Environmental Initiatives	£0		£0	£0	£0
4140	80th Anniversary of VE/VJ Day	£3,000		£0	£0	£0
4150	Armed Forces Sponsorship	£5,000		£0	£0	£0
4160	Baby Swings at Cas Troggi	£0		£0	£0	£0
4170	Adopt Flower Beds Church Road	£0				
4180	Crossing by KGVPF Gates - Placemaking	£0				
4190	Resurfacing pathway rear measure	£0				
4200	Emergency access at Burns Crescent	£0				
4210	Playpark on Open land Longfellow Road/ Shakespeare Drive	£0				
4220	Website/sharepoint	£0				
	Warm Spaces	£0				
4240	Placemaking	£0				
4260	Birbeck play	£1,000				
<b>Total Projects</b>		<b>£10,500</b>	<b>£2,076</b>	<b>£2,100</b>	<b>£2,150</b>	<b>£2,200</b>

**Administration**

**1000 General Administration**

1000/1	Tax and NI	£44,000	£33,216	£33,600	£34,400	£35,200
1000/2	Superannuation	£33,000	£25,950	£26,250	£26,875	£27,500
1000/3	Salaries	£110,000	£85,116	£86,100	£88,150	£90,200
1000/4	Travel	£250	£208	£210	£215	£220
<b>1000 Total</b>		<b>£187,250</b>	<b>£144,490</b>	<b>£146,160</b>	<b>£149,640</b>	<b>£153,120</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%
<b>1100 Other Administration</b>						
1100/1	Telephone	£2,000	£1,557	£1,575	£1,613	£1,650
1100/2	Stationery	£840	£830	£840	£860	£880
1100/3	Postage	£300	£260	£263	£269	£275
1100/4	Photocopying	£1,600	£727	£735	£753	£770
1100/5	Computer back-up & agreements	£6,000	£5,917	£5,985	£6,128	£6,270
1100/6	Insurance	£10,000	£15,570	£15,750	£16,125	£16,500
1100/7	Audit Fees	£2,000	£2,076	£2,100	£2,150	£2,200
1100/8	Local Council Affiliation	£1,900	£1,765	£1,785	£1,828	£1,870
1100/9	Subscriptions & Publications	£250	£104	£105	£108	£110
1100/10	Office Sundries	£400	£208	£210	£215	£220
1100/11	Staff Training & SLCC Membership	£2,500	£3,114	£3,150	£3,225	£3,300
1100/12	Election Expenses	£2,000	£2,076	£2,100	£2,150	£2,200
1100/13	Cllr Training & Seminars	£1,000	£1,038	£1,050	£1,075	£1,100
1100/14	Councillors Expenses	£11,000	£9,342	£9,450	£9,675	£9,900
1100/15	Mayor Allowance	£1,500	£1,557	£1,575	£1,613	£1,650
1100/16	Civic Reception	£900	£727	£735	£753	£770
1100/17	Mayoral Chain & Engraving	£100	£104	£105	£108	£110
1100/18	Mayor's Board	£25	£21	£21	£22	£22
1100/19	Photographs	£110	£104	£105	£108	£110
1100/20	Prof Advice Solicitors, HR etc	£4,500	£1,038	£1,050	£1,075	£1,100
1100/23	Website	£300	£311	£315	£323	£330
1100/25	CONTRA	£0	£0	£0	£0	£0
1100/26	Cancelled cheque	£0	£0	£0	£0	£0
1100/29	Newsletter	£500	£623	£630	£645	£660
1100/32	Deputy Mayor Allowance	£525	£519	£525	£538	£550
1100/33	Payroll Bureau	£1,000	£311	£315	£323	£330
1100/34	Bank charge	£0	£0	£0	£0	£0
1100/35	Town Clerk Advertisement	£0	£0	£0	£0	£0
1100/36	Barclaycard	£0	£0	£0	£0	£0
<b>1100 Total</b>		<b>£51,250</b>	<b>£49,897</b>	<b>£50,474</b>	<b>£51,675</b>	<b>£52,877</b>
<b>1200 Staff Uniforms</b>						
			£0			
1200/38	Staff Uniform	£250	£0	£0	£0	£0
<b>1200 Total</b>		<b>£200</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>1300</b>						
1310	Advertising	£0	£5,190	£5,250	£5,375	£5,500
1320	Agency Services	£0	£2,076	£2,100	£2,150	£2,200
1330	Prov for Bad/Doubt Debts	£0	£0	£0	£0	£0
1340	Street Lighting	£0	£0	£0	£0	£0
1350	Community Hall	£0	£0	£0	£0	£0
<b>1300 Total</b>		<b>£0</b>	<b>£7,266</b>	<b>£7,350</b>	<b>£7,525</b>	<b>£7,700</b>
<b>Total Administration</b>		<b>£238,700</b>	<b>£201,652</b>	<b>£203,984</b>	<b>£208,840</b>	<b>£213,697</b>

		2025-26	CPI 09-24	Increase	Increase	Increase
		Budget	3.80%	5%	7.50%	10%

**Devolution of Service**

4080	Grounds Maintenance MCC	£3,500	£5,190	£5,250	£5,375	£5,500
4085	Devolution MCC Street cleaning	£30,500	£25,950	£26,250	£26,875	£27,500
<b>Sub total</b>		<b>£34,000</b>	<b>£31,140</b>	<b>£31,500</b>	<b>£32,250</b>	<b>£33,000</b>

**4090 Devolution of Service - Toilets**

4090/2	Cleaning, etc	£15,000	£18,684	£18,900	£19,350	£19,800
4090/3	Maintenance, etc	£5,000	£5,813	£5,880	£6,020	£6,160
4090/4	NNDR	£800	£830	£840	£860	£880
4090/6	Water Supply	£1,800	£1,349	£1,365	£1,398	£1,430
4090/7	Electricity	£2,000	£1,557	£1,575	£1,613	£1,650
4090/8	Inspections/surveys	£300	£311	£315	£323	£330
<b>4090 Total</b>		<b>£24,900</b>	<b>£28,545.00</b>	<b>£28,875</b>	<b>£29,563</b>	<b>£30,250</b>

<b>Total Devolution of Service</b>		<b>£58,900</b>	<b>£59,685.00</b>	<b>£60,375</b>	<b>£61,813</b>	<b>£63,250</b>
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<b>Total Cost centre Expenditure</b>		<b>£533,230</b>	<b>£505,080</b>	<b>£510,920</b>	<b>£523,084</b>	<b>£535,249</b>
<b>Councillor Project Expenditure</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Overall Town Council Expenditure</b>		<b>£533,230</b>	<b>£505,080</b>	<b>£510,920</b>	<b>£523,084</b>	<b>£535,249</b>

<b>Total Income</b>		<b>£533,230</b>	<b>£505,080</b>	<b>£510,920</b>	<b>£523,084</b>	<b>£535,249</b>
<b>Total Expenditure</b>		<b>£533,230</b>	<b>£505,080</b>	<b>£510,920</b>	<b>£523,084</b>	<b>£535,249</b>
<b>Reserves Allocated</b>						
<b>Total Net Balance</b>			<b>£0.00</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

PRECEPT	3.80%	5%	7.50%	10%
	£510,520	£516,422	£528,717	£541,013