



**Minutes of Full Town Council (Planning and Resources) Meeting held at 18:30 p.m. on
Tuesday 9th September 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot
NP26 4NA**

Present: Cllr M Mitchell – Chair
Cllr IR Shillabeer – Assistant Deputy Chair
Cllr J Bond – via Teams
Cllr C Cochrane
Cllr J Davies
Cllr A Lewis
Cllr A Mayo
Cllr G Owen
Cllr P Strong
Cllr R Wilsher
Cllr J Woodfield

Also present: M Tredwin – Town Clerk
L Wallington – Administrative Officer
Member of the Public x1

FTCPR22/2025-26 Welcome

The Chair welcomed everyone to the meeting. Members were informed that the meeting was being recorded.

FTCPR23/2025-26 Apologies for Absence

RESOLVED to receive apologies for absence from Cllr W Conniff, Cllr A Easson, Cllr R Grumbach, Cllr RJ Higginson and Cllr F Rowberry.

FTCPR24/2025-26 Declarations of Interest

Cllr J Bond declared a personal non-prejudicial interest relating to Item 6 Planning, as a member of the Monmouthshire County Council Planning Committee.

FTCPR25/2025-26 Public Question Time and Participation

There were no questions received from members of the public.

FTCPR26/2025-26 Minutes

Members **RESOLVED** to approve the following minutes and the recommendations contained therein:

- i) Minutes of Full Town Council Meeting held on Wednesday 30th July 2025
Proposed by Cllr C Cochrane, seconded by Cllr IR Shillabeer
- ii) Minutes of Full Town Council (Planning and Resources) Meeting held on Tuesday 12th August 2025
Proposed by Cllr R Wilsher, seconded by Cllr C Cochrane

FTCPR27/2025-26 Planning

i) Planning Applications for Consideration

- **DM/2025/00521:** Re-consultation. Creating a vehicular access over the footpath, adjacent to Newport Road B4245. Ty Pwll Ffynnon, 3 Green Lane, Caldicot, NP26 4HB

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00521**. Proposed by Cllr A Mayo, seconded by Cllr C Cochrane.

ii) MCC Approved Planning Applications

Members **RESOLVED** to note the following approved planning applications:

- **DM/2025/00460:** Splitting the property into 2 self-contained units, with separate amenities. This includes internal partitions, division of amenities and separate access points. Small rear infill extension. 17 Denny View, Caldicot, NP26 5LS
- **DM/2025/00548:** Change of use application; changing existing first floor domestic accommodation to 4 no letting rooms. 64 Church Road, Caldicot, NP26 4HW
- **DM/2025/00845:** Single storey rear flat roof extension. 20 Osprey Drive, Caldicot, NP26 5RL
- **DM/2025/00893:** Change of use from commercial to 2 dwellings. Hughes Isaac & Co, 86 Newport Road, Caldicot, NP26 4BR

FTCPR28/2025-26 Defibrillators in Caldicot

Members considered the report.

Members **RESOLVED** that providing Caldicot Rugby Club agrees to cover the electricity costs, Town Council will adopt ownership of the defibrillator on the outside of the Rugby Club building and will endeavour to put it onto The Circuit thereby ensuring its continued availability to the general public should it be needed.

Proposed by Cllr A Lewis, seconded by Cllr R Wilsher.

Members **RESOLVED** that providing St Mary's Church Hall agree to cover the electricity costs, Town Council will purchase the proposed defibrillator for the outside of St Mary's Church Hall building and will endeavour to put it onto The Circuit thereby ensuring its availability to the general public should it be needed.

Proposed by Cllr A Lewis, seconded by Cllr J Bond.

FTCPR29/2025-26 Royal British Legion Grant Request

Members considered the report and **RESOLVED** to approve The Royal British Legion's grant request of £1,040.00 towards the purchase of a new Banner.

Proposed by Cllr A Mayo, seconded by Cllr A Lewis

Cllr J Bond left the meeting at 19:06 p.m.

FTCPR30/2025-26 Annual ROSPA Reports

Members considered the report and acknowledged that urgent attention is required.

Members noted that the replacement of the surfer equipment would be incorporated into the budget setting.

Members noted the report and **RESOLVED** to delegate authority to Officers to get the entrance gate to the children's play area at KGVPF replaced as a matter of priority.
Proposed by Cllr A Lewis, seconded by Cllr R Wilsher.

FTCPR31/2025-26 Date of Next Meeting

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 24th September 2025.

Members **RESOLVED** to note that a Christmas Lights Working Group meeting is scheduled to take place on Wednesday 10th September 2025.

Meeting ended at 19:20 p.m.

Signed Date

Chair