



**Minutes of Full Town Council (Planning and Resources) Meeting held at 18:30 p.m.
on Tuesday 11th November 2025 at the Caldicot Town Council Building, Sandy Lane,
Caldicot NP26 4NA**

Present: Cllr M Mitchell –Chair
Cllr F Rowberry – Deputy Chair
Cllr J Bond
Cllr C Cochrane
Cllr W Conniff
Cllr J Davies
Cllr R Grumbach
Cllr RJ Higginson
Cllr A Lewis
Cllr IR Shillabeer
Cllr P Strong
Cllr R Wilsher
Cllr J Woodfield

Also present: M Tredwin – Town Clerk
L Wallington – Administrative Officer
Members of the Public x4

FTCPR43/2025-26 Welcome

The Chair welcomed everyone to the meeting. Members were informed that the meeting was being recorded.

FTCPR44/2025-26 Apologies for Absence

RESOLVED to receive apologies for absence from Cllr A Easson and Cllr G Owen.

FTCPR45/2025-26 Declarations of Interest

Cllr J Bond declared a personal non-prejudicial interest relating to Item 6 Planning, as a member of the Monmouthshire County Council Planning Committee.

FTCPR46/2025-26 Public Question Time and Participation

Members held a minutes silence to mark Armistice Day.

The Mayor thanked everyone involved in the Remembrance Sunday Services for their support.

Members were introduced to Music for Memories who had recently been awarded a grant by Caldicot Town Council. Members were provided with a verbal presentation and Caldicot Town Council was thanked for their support.

FTCPR47/2025-26 Minutes

Members **RESOLVED** to note the following minutes and the recommendations contained therein:

- i) **Minutes of Commemoration and Anniversaries Working Group Meeting held on Friday 24th October 2025**
- ii) **Minutes of Environmental and Climate Change Working Group Meeting held on Tuesday 4th November 2025**

Members agreed the recommendations emanating from the Environmental and Climate Change Working Group:

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to add the term “biodiversity” into the terms of reference.

Proposed by Cllr J Bond, seconded by Cllr C Cochrane.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group that the Environmental and Climate Change Working Group should continue as it does currently.

Proposed by Cllr W Conniff, seconded by Cllr A Lewis.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to undertake an audit of the planters and flower beds in Caldicot which would be assisted by Cllr A Lewis and Cllr IR Shillabeer.

Proposed by Cllr W Conniff, seconded by Cllr R Wilsher.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to retain the hedge at Dewstow Cemetery and that the proposed wooden fence be reconsidered by the Cemetery Working Group.

Proposed by Cllr W Conniff, seconded by Cllr IR Shillabeer.

FTCPR48/2025-26 Planning

i) **Planning Applications for Consideration**

- **DM/2025/01068:** I am proposing to build an insulated, habitable garden room with shower and toilet. 5 Castle Gardens Caldicot NP26 4QP

Members **RESOLVED** to note application **DM/2025/01068**, as the application had been approved by Monmouthshire County Council before this meeting had taken place. Members noted that the application had been considered by Caldicot Town Council at a previous Full Town Council (Planning and Resources) meeting and was approved subject to the approval of the application from Dŵr Cymru Welsh Water.

- **DM/2025/01369:** Proposed single storey extension to rear of existing dwellinghouse. 43 Castle Lodge Crescent Caldicot NP26 4JS

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/01369**, subject to the approval of the application from Dŵr Cymru Welsh Water.

Proposed by Cllr P Strong, seconded by Cllr A Lewis.

Cllr J Bond abstained from the vote.

FTCPR49/2025-26 Date of Next Meeting

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 26th November 2025.

Meeting ended at 19:10 p.m.

Signed Date

Chair

DRAFT