

## The Mayors Report.

Over the last few weeks I have had the pleasure of attending a number of events including the very good event organised by the Core at which a very good turnout was evident with several local bands performing.

Togetherworks also held an entertaining evening last Thursday which was supported by good number of Caldicot residents, and it seems they enjoyed to music and the friendship of others.

On Saturday I had the pleasure of attending a concert by Caldicot Choir in the choir hall with a great number of new and old songs delivered at a very good standard. The choir were supported by The Gentlemen Songsters from Kingswinford, Dudely, in the Black Country who performed some very good pieces such as Bohemian Rhapsody, and Nessun Dorma a favourite of mine.

On Sunday afternoon I was invited as Mayor to attend a wonderful show performed by Creative Kids, I thoughtly enjoyed the show with youngsters setting out on great pastime along with young people a couple of which are about to enter University. They entertained us with songs from shows they have performed over the twenty years they have been performing.

Caldicot has a great set of musical and performing groups which it was a pleasure supporting and I hope there will be many more in the future.



**Minutes of Full Council held at 6:30pm on 24 June 2026 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

**Present:** Cllr IR Shillabeer – Mayor  
Cllr P Strong – Deputy Mayor  
Cllr M Mitchell – Assistant Deputy Mayor  
Cllr B Barrett  
Cllr J Davies  
Cllr J Harris  
Cllr RJ Higginson  
Cllr C Jones  
Cllr A Mayo  
Cllr A McIntyre  
Cllr G McIntyre  
Cllr G Owen  
Cllr M Peters  
Cllr F Rowberry

**Also present:** Alice Vaughan Locum Town Clerk

Members of the Public x 14

**1 Welcome**

Confirmation of hybrid participation and reminder about the recording policy. A member of the public asked for permission to record the meeting, Mayor granted permission.

The Chair welcomed everyone to the meeting.

**2 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr Cochrane and Cllr Lewis

**3 Declarations of Interest**

Cllr M Peters declared a personal interest in agenda Item 10 as an allotment holder.

Cllr Strong declared interest for agenda item 6 – as a member of the Monmouth County Council Planning Committee—unable to speak or contribute to planning decisions but not required to leave room.

Change of Agenda Order:

Motion passed to move “Allotments” (Item 10) up to follow Public Participation.

Suspension of Standing Order 9B: Motion approved (with emergency justification) to allow item regarding Sandy Lane Allotments water taps, which would normally require 7 days' notice.

Cllr Strong Proposed Motion – Cllr Higginson seconded – Voted – approved.

#### 4. Public Question Time and Participation

##### Key Concerns Raised:

Lack of clarity about temporary/permanent nature of water restrictions. Serious impact on elderly/disabled allotment holders required to carry water further. Poor communication; calls for clear written response to four questions: 1. When decision was made for measures to become temporary. 2. Why "temporary" was not communicated in April 23rd notice. 3. Whether decision was formally recorded by council or working group. 4. Anticipated time scale for permanent solution. Stress and anxiety caused by uncertainty - at least six holders left allotments, more considering leaving if not resolved. Calls for return to original water provision, willingness to pay extra if council demonstrates increased costs.

Council Response: Chair and councillors assured the public the measures were always intended as temporary and poor communication regretted. Staff shortages and illness cited as key reasons for delay. Commitment made to resolve the water issue "as urgently as possible."

#### 10. Allotments

Motion passed (with amendments – with the information that Council have been given this evening about posts and taps needed – Cllr Strong Proposer and Cllr Mitchell Seconder -Voted – all except Cllr Peters) to: Authorise to contract for installation of 8 external taps—four at Sandy Lane, four at Oakley Way. Replace unsuitable push-button taps with proper external taps with improved mounting and secure posts (to aid disabled/elderly).

##### Timeline:

Work (including posts and taps) to be completed by Friday, June 26<sup>th</sup> 2026, pending vote approval. Allotments Working Group to meet urgently (earlier than planned October meeting) to discuss further issues and report in time for future council meeting.

Additional Points: Discussion / support about exploring a formal allotment holders association in future if the Allotments holders wanted to do this. Suggestions raised for digital metering in future to allow individual holders to pay for own water use.

Contractor's quote (Gavin King): 8 taps (with fittings, removal of old taps, installation): £460 Adding secure wooden posts: £400 Total: £860 (council will reclaim VAT where possible).

Quote approved – Mayor Shillabeer proposed, Cllr Mitchell Seconded – Voted by all (except Cllr P to go ahead with the work).

#### 5. Minutes

Members **RESOLVED** to approve the following minutes, and the recommendations contained therein with the following amendments.

- i) Annual Meeting Minutes (20th May 2026): Multiple errors and omissions noted, especially around appointments to outside bodies and committee representation. Disagreement on whether to approve with corrections or defer entirely; ultimately, standard procedure followed: Approve as presented, with an official note that corrections will be recorded in this meeting's minutes and carried to the next agenda. Noted risk that deferral would pause enactment of all decisions made at the meeting.

- ii) Personnel Committee Minutes (12th June 2026): Clarification that council/Committee members are only being asked to note accuracy—actual approval of accuracy is done at next committee meeting. Issues flagged about chair selection (standing orders vs. terms of reference) and reporting/recommendations. Query on why Personnel Committee minutes from 13th May not yet processed clerk to check with Personnel Committee as was not part of CTC at that time.

## 6. Planning

### i) Planning Applications for Consideration

**DM/2026/00529:** Due to damaged roof tiles and leak, tiles on top section of roof, and the side of mansard roof have been replaced. Replacement of the original tiles of roof covering with new smooth tiles, and replacement of original tiles of mansard with composite cladding. 89 Green Lane, Caldicot, NP26 4DP

Members **RESOLVED** to recommend support of approval for application DM/2026/00529

**DM/2026/00586:** Erection of a front porch extension (approximately 4.10m x 2.87m) on existing hardstanding, together with alteration of the roof over the existing front garage to form a pitched roof over the garage and proposed porch. 161 Longfellow Road, Caldicot, NP26 4LF

Members **RESOLVED** to recommend support of approval for application DM/2026/00586

### ii) MCC Approved Planning Applications

Members **RESOLVED** to note the following approved planning applications:

**DM/2025/00736 and DM/2026/00422**

## 7. Reports from Monmouthshire Councillors

Members resolved to note report from County Councillor Strong.

Update provided in a written report and also flagging of active transport initiative postponed due to heatwave.

Verbal Update from County Councillor Bond Encampments: Repeated traveller encampments—calls for review to restrict access, explore permanent solutions such as a transit camp along the M4 corridor (better facilities for travellers). Bypass Discussion: County council meeting scheduled June 25th at 2pm to discuss Chepstow bypass and traffic flow impacts. Leisure Centre Funding: £600,000 planned/refurbishment approved for equipment and upgrades (gym equipment, lighting, flooring), but full facility in need of more significant investment. Infrastructure: Update on ongoing drainage issues and unadopted roads (Seven View)—work in progress on legal adoption and resolving Network Rail/root cause issues of flooding under railway bridge.

## **8. Report from Council School Governor Representatives**

No reports received.

To note that Cllr Cochrane, Cllr McIntyre and Cllr Rowberry have been confirmed as School Governors and term of office will run from 17.06.26-16.06.30.

## **9. Report from Gwent Police**

Members **RESOLVED** to note the report.

Feedback from Councillors: Frustration at lack of regular physical police presence/attendance at meetings—concerns “reports” merely a formality. Request for future police attendance at the start of meetings instead of end, to allow input. Suggestion to “bump” police update up agenda and pursue more community engagement if Police present.

## **11. Grants**

Caldicot Town Team Grant Application:

For annual 999 (emergency services) day event, hire of Caldicot Castle grounds. £775 requested; invoices totalling £697.50 plus VAT (to be reclaimed if possible).

Historical context: funds not given directly, but council pays agreed supplier (MCC) on behalf of Town Team for event. All supporting paperwork and accounts received.

Members **RESOLVED** to approve the Grant for £697.50 plus VAT - Caldicot Town Team (Powers to Spend LGA1972 Section 145 entertainments and arts).

Proposed by Cllr Strong, seconded by Cllr McIntyre - Voted and approved.

## **12. Internal Audit & Annual Governance and Accounts Return-Year Ending 31 March 2026 -Deferred as on next Extra Ordinary Meeting on Monday 29 June 2026**

For members to agree the End of Year Statement and Annual Return for Caldicot Town Council 2025-26

- i) To receive Internal Audit Report from IAC Audit and Consultancy Ltd and consider any recommendations
- ii) To receive Annual Accounts, return for the Year Ended 31 March 2026
- iii) To consider Annual Governance Statement (Parts 1/2) of Annual Return for the Year Ended 31 March 2026
- iv) To approve Annual Accounts, Return and Annual Governance Statement for submission to Wales Audit Office
- v) Chair to sign the Annual Return and Annual Governance Statement.
- vi) Notice of appointment of the date for the exercise of electors' rights - 6 July 2026 - 31 July 2026.

### **13. One Voice Wales - Councillors Code of Conduct Training**

External audit cited the need for Code of Conduct training. Offered as a group session via Zoom from OWW, cost: £391 for up to 20 councillors (approx. £44 per person to do individually) Agreed a refresher for all would be beneficial to ensure shared understanding, compliance and better working relationships.

Proposal **agreed/approved** for the group remote session at **£391.00**, clerk to circulate date/time options based on councillor availability.

### **14. Recommendations for next/ future meetings**

- Training Plan
- Training for Staff
- Policy Reviews
- Clerks Reports Monthly
- Annual Report 2025/2026
- Terms of Reference update
- Christmas Lights - urgent
- Remembrance Day Parade
- Insurance arrangements
- Street Cleaning teams (MCC)
- Finance meetings
- Governor Reports: Item to be left on agenda "if available," to balance transparency with confidentiality requirements.

### **15. Date of Next Meeting**

Members are asked to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 29<sup>th</sup> July 2026.

Extraordinary Meeting: Scheduled for Monday, June 29<sup>th</sup>, 2026—to finalise annual accounts and audits

### **16. EXCLUSION OF PUBLIC AND PRESS**

#### **Exclusion of Public and Press**

**RESOLVED** By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **COMMITTEE IN PRIVATE SESSION**

**17. Staffing Matters**

In confidential minutes

Members are asked to consider confidential staffing matters.

To confirm appointment of Locum Clerk - Confirmed Locum Clerk for 3 months Alice Vaughan

Recruitment of staff

To add Locum Clerk onto banking mandate – Confirmed and approved

Meeting ended at 9:02 pm

Signed ..... Date .....

**Mayor/Chair**



**Minutes of Full Council held at 6:30pm on 29 June 2026 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

**Present:** Cllr IR Shillabeer – Mayor  
Cllr P Strong – Deputy Mayor  
Cllr M Mitchell – Assistant Deputy Mayor  
Cllr B Barrett  
Cllr J Harris  
Cllr RJ Higginson  
Cllr C Jones  
Cllr A McIntyre  
Cllr G McIntyre  
Cllr M Peters

**Also present:** Alice Vaughan Locum Town Clerk

County Councillor and Members of the Public x 10

**1 Welcome**

Confirmation of hybrid participation and reminder about the recording policy.

The Chair welcomed everyone to the meeting.

**2 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr Cochrane, Cllr Owen, Cllr Mayo, Cllr Rowberry and Cllr Lewis

**3 Declarations of Interest - None**

**4. Public Question Time and Participation**

**i) Flag Poles**

- Member of the public requested replacement of torn/tattered flags as a sign of respect. Council agreed to look into this.

**ii) Allotments – Tap Work and Safety**

- Complaint about unfinished work at allotment taps (metal spike left exposed).
- Contractor stated ground was too hard to complete work quickly; council staff to inspect (referenced plot 11).
- Ongoing work at Sandy Lane, Council staff to follow up.

### iii) Finance Committee Activity

- Query why finance committee meetings were not held. Council noted none had taken place and stated this was due to staff shortages; challenged by a County Councillor that in December 2024 staffing was at full complement.

### iv) Auditing Issues and Qualified Audit Opinion

- Detailed questions regarding the council's appointment of IAC Audit and Consultancy Limited and whether mandated reviews had been undertaken (answer: will follow up).
- Query on internal auditor's recommendations:
  - Former Clerk's CILCA qualification (status unclear)
  - Recommendations on level of detail in financial payments
  - Absence of finance committee meetings broadly acknowledged.

## 5. External Audit from Audit Wales 2024-2025

The External Audit report for the financial year 2024-2025 by Wales Audit Office has been completed and received by Council.

A qualified audit - qualified opinion indicates there are issues to address and there is a need to improve.

### Section-by-Section Review of Audit Wales Qualifications

- **Annual Governance Statement:** Noted discrepancies—minutes indicated 'no' but annual return signed 'yes' for Statement 3, leading to audit comment.
- **Assertion 4 (VAT Compliance Issues):**
  - Council had not submitted timely VAT information to HMRC; incurred penalty points.
  - £32,352.50 in VAT to be reclaimed for 2025/26 (from Edge software report) could be in a similar situation in the previous year; action being taken to remedy and claim quarterly or biannually going forward.
  - Consensus that missed finance committee meetings contributed to lack of oversight on this issue.
- **Assertion 4 (Well-being of Future Generations (Wales) Act 2015):**
  - Council failed to publish a required annual report on how activities contributed to area well-being objectives - needs urgent attention for future compliance.
- **Assertion 9 (Public Inspection):**
  - Did not provide the required 20 working day inspection period for public; dates on notice of inspection were incorrect or not properly published.
- **Other Recommendations (Professional Conduct and Documentation Issues):**
  - Need for discipline/professionalism in meetings—recent tension and interruptions noted.
  - Typographical errors in accounting statements; need to improve arithmetic accuracy.
  - Audit notice requirements for public inspection not always met; clearer timelines and compliance needed.
  - No fees to be charged for access to annual report return printouts for 2024-2025 External Audit, copies will be provided for free this year.

Audit Report and Conclusion of audit will be put on website and noticeboards.

## 6. Internal Audit & Annual Governance and Accounts Return-Year Ending 31 March 2026

- i) To receive Internal Audit Report from IAC Audit and Consultancy Ltd and consider any recommendations

### **Internal Audit and Implementation of Recommendations Toolkit and Compliance with Annual Governance Statement**

- Discussion led by Cllr Barrett on details of the Toolkit, code references (e.g., A1, B5, D2) and widespread non-compliance:
  - No vision/purpose statement, biodiversity plan, annual report, community engagement strategy or up-to-date policies in place.
  - Council's electronic publication of information is incomplete/out-of-date.
  - Training records and code of conduct compliance are not current or fully documented.
- Agreement that all relevant 'yes/no' questions on the annual governance statement must be voted on, with agreed supporting reasons - All 'No' due to lack of compliance.

### **Standing Orders, Internal Control Policy and Risk Register**

- Standing orders due for update in line with new One Voice Wales guidance by September 2026.
- No current risk registers in place; Health & Safety committee scheduled for July 9th to begin this work.
  - Discussion of need for competent (internal or external) health & safety advice.
  - Recent actions (e.g., equipment replacement in children's play park) cited as responses to H&S risks.
- Absence of formal documented internal controls; council to implement a new policy and regular reviews.
- Reserves and earmarked funds to be clarified and regularly reviewed with breakdowns to be shared in meetings.

### **Finance Management and Transparency**

- Past failure to hold finance committee meetings acknowledged; moving forward, monthly financial reporting and checklists will be mandatory and attached to Full Town Council meeting agenda for approval.
  - Retrospective approval for payments from April to July; ongoing regular (smaller) monthly lists thereafter.
- **Approved:** Monthly finance sheets to council which will be attached to the minutes and published for transparency and compliance with regulations.
- **Finance Committee Structure:** Suggestion to dissolve committee and bring finance oversight into full council.

## Staffing, Training, Delegation, and Record-Keeping

- **Increases in Staffing Costs:** Staffing costs increased. Attributed to additional hours, pay inflation, revised roles (including building facilitator) and settlement payment.
  - Concerns expressed about value and oversight, especially given previous absence of regular finance meetings.
- **Personnel Committee Accountability:** Discussion over the confidentiality of committee proceedings, discussions where responsibility rests within council.
- **Record-Keeping Issues:**
  - Missing or incomplete documentation for several areas (members' allowances, contracts, legal compliance, risk, policies).
  - Bank reconciliation: Quarterly/Biannual independent checks to be implemented.
  - No current formal trustee meetings (George V playing fields); plans to hold at least one per year and record minutes separately.

**Resolved:** To adopt the Internal Audits section of the Annual Return. Council reviewed the recommendations above and agreed actions, which will be sent to the auditor.

ii) To receive Annual Accounts return for the Year Ended 31 March 2026

**Resolved:** To adopt the Annual Accounts Return for the year ended 31 March 2026.

iii) To consider Annual Governance Statement (Parts 1/2) of Annual Return for the Year Ended 31 March 2026

- Systematic review and vote on all points with all of answers 'No' for non-compliance, accompanied by documented rationales, e.g.:
  - No formal vision, annual reports, engagement policies or biodiversity plan.
  - Insufficient training plan and records.
  - Website and public document publication out of date or missing.
  - Lapses in legal/regulatory financial management, inspection periods.
  - Deficiencies in risk management, data protection, IT, continuity and documented controls.
  - Absence of evidence of appropriate action on past audit recommendations.
  - Council cannot yet adopt the general power of competence due to governance history, lack of fully qualified and CILCA-certified clerk (locum Clerk is CILCA qualified) and not enough elected members.
- Additional disclosures highlight lack of section 137 payment reporting (to be rectified in records for 26/27).
- Statement for auditor: Council accepts responsibility, acknowledges code of conduct issues and recognises staff issues as factors in non-compliance.

**Cllr Mitchell** requested that the Council's appreciation of former Clerk be recorded in the minutes, noting that this meeting illustrated the level of stress experienced.

**Resolved:** To adopt the Annual Governance statement (Parts 1/2). Council reviewed and agreed each action.

iv) To approve Annual Accounts, Return and Annual Governance Statement for submission to Wales Audit Office

**Resolved:** To approve the Annual Account Return and Annual Governance Statement for submission to Wales Audit Office.

v) Chair to sign the Annual Return and Annual Governance Statement.  
**Resolved:** Chair signed the Annual Accounts Return and Annual Governance statement.

vi) Notice of appointment of the date for the exercise of electors' rights  
15 July 2026 to 11 August 2026  
(not - 6 July 2026 - 31 July 2026 as stated on agenda, 14 days' notice needs to be given)  
**Approved:** Clerk to put on website and noticeboards

Cllr R J Higginson left meeting 8:33pm

**7. Date of Next Meeting (s)**

**Health & Safety Committee:** 9 July 2026.

**Personal Committee:** 10 July 2026

**Full Town Council (P& R):** 14 July 2026

**Extraordinary Meeting of Council:** 21 July 2026

**Full Council Meeting:** 29 July 2026

**8. EXCLUSION OF PUBLIC AND PRESS - NONE**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

**COMMITTEE IN PRIVATE SESSION**

Meeting ended at 8:38 pm

Signed ..... Date .....

**Mayor/Chair**



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

## Monmouthshire South Monthly Update May / June 2026



### WARD NAME

Caldicot

Crimes in Caldicot in May / June 2026

### Introduction

This report provides an overview of policing activity, recorded incidents, and community safety matters in Caldicot for the reporting month above. The report has been prepared by your local Police Community Support Officer (PCSO) Paterson.

### Summary of Incidents

During the reporting period, the Force Control Room received 155 calls relating to the Caldicot Area, of which 15 resulted in recorded crimes. Of the recorded crimes, these consisted of:

Crime Category	# of crimes
<b>Total</b>	<b>15</b>
Violence With Injury	3
Public Order Offences	2
Drug Offences	1
Violence Without Injury	5
Undisclosed Incident	1
Commercial Burglary	1
Vehicle Crime	1
Residential Burglary	1



## PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

Violence-related offences account for the largest share of recorded crime, with a combined total of 8 incidents. Of these, 5 were violence without injury and 3 were violence with injury, indicating that while violence remains a primary demand type, most incidents were of a lower level.

There were 2 public order offences, reflecting incidents of disorder and anti-social behaviour that required police attendance. Additionally, 1 drug offence was recorded, linked to ongoing proactive or intelligence-led activity in the area.

Acquisitive crime remains low, with 1 residential burglary, 1 commercial burglary, and 1 vehicle crime recorded. These incidents appear isolated, with no identified series or pattern.

There is also 1 undisclosed incident under review, awaiting further classification.

From a local policing perspective, demand in Caldicot remains steady, with violence and disorder continuing to form the core of incidents attended.

Ward Area	# of crimes
Green Lane	7
Dewstow	4
West End	0
Severn	1
Caldicot Castle	3



## PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

To provide further context from a neighbourhood policing perspective, the table above outlines the distribution of recorded crime across the Caldicot ward areas.

The data shows that Green Lane accounts for the highest number of recorded crimes, with 7 incidents during the reporting period. Dewstow follows with 4 recorded crimes, while Caldicot Castle ward recorded 3 incidents. Severn recorded 1 crime, and there were no recorded crimes in the West End ward during this period.

This distribution indicates that demand is currently more concentrated in the Green Lane and Dewstow areas. As a result, these locations have been subject to increased visible patrols and engagement activity to provide reassurance and deter further offending.

Wards with lower levels of recorded crime continue to receive routine patrols, maintaining police presence and community contact.

At present, there are no significant emerging patterns beyond this distribution; however, all areas will continue to be monitored through ongoing patrol activity and local intelligence to identify any developing trends.

### Key Issues

The main issues identified during this month, including those raised at the most recent council meeting, are as follows:

- Youths on off-road bikes, driving dangerously and causing alarm, distress, and annoyance to members of the public.
- Youths engaging in anti-social behaviour at the top of Cas-Troggy Park, including nuisance behaviour and causing distress to members of the public.
- Reports of deliberate fire setting within the area, creating risk to property and public safety.
- Speeding / Manner of Driving
- Youths causing Anti-Social Behaviour



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

## Police Activity

During this reporting period, neighbourhood policing activity has focused on increased visibility and targeted patrols in response to identified issues, particularly anti-social behaviour and deliberate fire-setting.

High-visibility patrols have been conducted in affected areas, including locations highlighted through community feedback and recent incidents. This has included regular foot patrols and engagement with local residents to provide reassurance and gather intelligence.

In relation to deliberate fire-setting, liaison has taken place with partner agencies to arrange joint site visits to assess risk, address environmental factors, and implement preventative measures where required.

Ongoing monitoring of vehicles linked to reports of anti-social behaviour has been undertaken, including stop checks where appropriate, to deter offending and disrupt behaviour.

Engagement has also taken place with local schools to address behaviour at an early stage, provide reassurance, and strengthen relationships with young people within the community.

Neighbourhood officers have continued to respond to and deal with other reported crimes within the area, maintaining a visible presence and ensuring appropriate follow-up and investigation where required.

Neighbourhood policing teams will continue to work alongside partner agencies to address repeat issues, focusing on problem-solving and reducing demand over time.

## Community Engagement



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

Below are the upcoming community surgeries with your local PCSO in Caldicot:

- Wednesday 1<sup>st</sup> July – 13:30/14:30 – Together Works
- Wednesday 12<sup>th</sup> August – 13:30/14:30 - Together Works
- Wednesday 9<sup>th</sup> September – 13:30/14:30 - Together Works
- Wednesday 7<sup>th</sup> October – 13:30/14:30 – Together Works
- Wednesday 11<sup>th</sup> November – 13:30/14:30 – Together Works
- Wednesday 9<sup>th</sup> December – 13:30/14:30 – Together Works

Further details can be found on the Gwent Police Website by searching Caldicot under 'Your Area'. Additional Dates will be published over the coming months and shared via neighbourhood matters and the local Monmouthshire Police Facebook page

## **Conclusion**

In summary, demand within the Caldicot area has remained steady during this reporting period, with violence-related incidents, anti-social behaviour, and associated disorder continuing to be the primary areas of focus.

While overall crime levels remain relatively low, key issues such as anti-social behaviour and deliberate fire-setting continue to affect the community and will remain a priority for neighbourhood policing.

Ongoing high-visibility patrols, engagement with local residents and schools, and joint working with partner agencies will continue to be utilised to address these concerns, provide reassurance, and prevent further incidents.

The situation across all ward areas will continue to be monitored, with patrol activity and problem-solving approaches adapted where necessary to respond to any emerging trends or community concerns.



# PLISMONA CYMDOGAETH – Y NEWYDDION DIWEDDARAF NEIGHBOURHOOD POLICING UPDATE

## Contact Details

For Further information or to raise any concerns, please contact:

PCSO Paterson  
Monmouthshire Neighbourhood Policing Team  
Gwent Police  
[Jack.Paterson@gwent.police.uk](mailto:Jack.Paterson@gwent.police.uk)  
07773080834

Or

PCSO Richards  
Monmouthshire Neighbourhood Policing Team  
Gwent Police  
[Adam.Richards@gwent.police.uk](mailto:Adam.Richards@gwent.police.uk)  
07970165833

One final point is that we are now launching a new initiative messaging system called Neighbourhood Matters. This will keep the local community informed about local incidents, crime prevention advice, upcoming events, and our local policing priorities. If you are interested in signing up, please scan the QR code below or visit [www.GwentNeighbourhoodMatters.co.uk](http://www.GwentNeighbourhoodMatters.co.uk).



Report completed by CO545 Jack Paterson  
**Monmouthshire South Neighbourhood POLICING TEAM**

## Clerk

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**From:** Town Council  
**Sent:** 06 July 2026 14:33  
**To:** Clerk  
**Subject:** Flags

Hi there, I have a range of flags to look at. I will double check with Dai as well because I know the ones that are up have the metal eye holes.

### Welsh Cymru Flag – Harrison Flagpoles

Subtotal: £23.00

Shipping: £14.95

**Total**  
**£37.95**

### Union Flag – Harrison Flagpoles

Subtotal: £23.00

Shipping: £14.95

**Total**  
**£37.95**

### Wales Flag | Buy Flag of Wales | The Flag Shop

Subtotal: £7.99

Delivery Free Standard:  
£0.00 Delivery

Tax: £1.33

Order Total Incl. Tax: £7.99

Order Total Excl. Tax: £6.66

### Union Jack Flag | Buy Union Jack | The Flag Shop

Subtotal: £7.99

Delivery Free Standard:  
£0.00 Delivery

Tax: £1.33

Order Total Incl. Tax: £7.99

Order Total Excl. Tax: £6.66

### Union Jack Flag | Outdoor Quality UK Flag Made Since 1992

Subtotal: £44.81

Shipping: £8.95

Estimated taxes: £10.75

**Total**

**£64.51**

Welsh Flag | Wales Red Dragon Flag for Outdoor Use | MrFlag

Subtotal: £44.81

Shipping: £8.95

Estimated taxes: £10.75

**Total**

**£64.51**

Union Jack National Flag – Piggotts

Subtotal: £35.43

Shipping: £8.83

Estimated taxes: £8.86

**Total**

**£53.12**

Wales "The Red Dragon" National Flag – Piggotts

Subtotal: £37.20

Shipping: £8.83

Estimated taxes: £9.21

**Total**

**£55.24**



*Gabby Thomas*

Administrative Officer

Tel/Ffôn: 01291 420441

Email:

[towncouncil@caldicottc.org.uk](mailto:towncouncil@caldicottc.org.uk)

Caldicot Town Council,

Council Office,

Sandy Lane,

Caldicot NP26 4NA

[www.caldicottc.org.uk](http://www.caldicottc.org.uk)



@CaldicotTown



[Caldicot Town Council](#)

**M. E. DAMSELL**  
LIMITED  
*Granite • Stone • Marble • Slate • Quartz*

## QUOTE

Rhian Jackson  
Monmouthshire County Council  
County Hall  
The Rhadyr  
Usk  
Monmouthshire  
NP15 1GA  
GBR

**Date**  
23 Jun 2026

**Expiry**  
21 Sep 2026

**Quote Number**  
QU-3602

**Reference**  
Caldicot War memorial

**VAT Number**  
575986567

M E Damsell Ltd  
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Description	Quantity	Unit Price	VAT	Amount GBP
Caldicot War memorial. Remove top, middle and bottom rows of the memorial, return to workshop to key slate for mortar, Upright pieces needing stainless steel masonry cramps added. Return to site and fix. Work expected to take 10 days and fit weather allowing.	1.00	4,200.00	20%	4,200.00
			Subtotal	4,200.00
			TOTAL VAT 20%	840.00
			<b>TOTAL GBP</b>	<b>5,040.00</b>

## **Report from Cllr Mayo**

**14 July 2026**

### **Agenda Item: Establishment of a Cool Hub at Caldicot Town Hall**

#### **Purpose**

To consider the installation of air-conditioning within Caldicot Town Hall to enable the building to function as a designated community “Cool Hub” during periods of extreme heat.

#### **Background**

Climate change is resulting in increasingly frequent and severe weather events, including periods of unusually high temperatures. Recent spring temperatures in parts of the UK have exceeded 30°C, and national climate adaptation guidance highlights the need for local communities to prepare for more frequent heatwaves and their associated health risks.

The Town Council has previously discussed the possibility of providing a Cool Hub for residents during periods of extreme heat. The Climate Change Working Group currently has an allocated budget in excess of £25,000 to support initiatives that mitigate the effects of climate change and increase community resilience.

Older people, those with underlying health conditions, and other vulnerable residents are particularly susceptible to heat-related illness. A publicly accessible, air-conditioned facility could provide a safe refuge during periods when temperatures become harmful to health.

#### **Benefits**

- Provides a designated Cool Hub for residents during heatwaves.
- Supports vulnerable members of the community.
- Demonstrates practical local action in response to climate change.
- Improves working conditions for staff, councillors, and community groups using the Town Hall.
- Creates a long-term community asset that can serve future generations.

#### **Proposal**

That the Council:

1. Obtains quotations for the installation of an appropriate air-conditioning system within Caldicot Town Hall.
2. Considers the quotations and funding options at the next available Council meeting.
3. Subject to approval, proceeds with installation as soon as practicable.

4. Publicises the availability of the Cool Hub to residents, with particular emphasis on informing older and vulnerable members of the community.

### **Conclusion**

The Council would have little hesitation in installing a public defibrillator because it may save a life. In a warming climate, providing a Cool Hub has the potential to protect health, prevent harm, and save lives during periods of extreme heat. The need is likely to increase in future years, making this a timely and worthwhile investment in community resilience.