

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee Meeting held at 6:30 p.m. on Tuesday 11th March 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA

Present: Cllr M Mitchell – Chair
Cllr F Rowberry – Deputy Chair
Cllr C Cochrane
Cllr W Conniff
Cllr J Davies
Cllr RJ Higginson
Cllr A Mayo
Cllr IR Shillabeer

Also present: L Gillespie – Deputy Town Clerk/Responsible Financial Officer
M Tredwin – Town Clerk
L Wallington – Administrative Officer

PR45/2024 Welcome

The Chair welcomed everyone to the meeting.

Members were informed that the meeting was being recorded for testing purposes and may be uploaded to a web-based site.

PR46/2024 Apologies for Absence

RESOLVED to receive apologies of absence from Cllr J Bond, Cllr A Easson, Cllr R Grumbach, Cllr A Lewis, Cllr G Owen, Cllr P Strong, Cllr R Wilsher and Cllr J Woodfield.

PR47/2024 Declarations of Interest

There were no declarations of interest received.

PR48/2024 Public Question Time and Participation

There were no questions received from members of the public.

PR49/2024 Minutes

RESOLVED to approve the following minutes / notes and the recommendations contained therein:

- i) Minutes of Planning and Resources Meeting held on Tuesday 11th February 2025
Proposed by Cllr RJ Higginson, seconded by Cllr W Conniff.

PR50/2024 Planning

i) Planning Applications for Consideration:

- **DM/2025/00127:** Planning Permission Application for temporary planning permission (3 years) for the siting of three corrugated steel containers and corrugated steel office container, including staircase and first storey floor platform. Raptor Plant Ltd, Pill Row, Caldicot, NP26 5JP.

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00127**.
Proposed by Cllr RJ Higginson, seconded by Cllr W Conniff.

- **DM/2025/00188:** Variation of condition no.2 (approved plans) of planning consent DM/2024/01502 in order to scale back development. 91 Newport Road, Caldicot, NP26 4BS.

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00188**. Proposed by Cllr F Rowberry, seconded by Cllr W Conniff.

ii) **MCC Approved Planning Applications:**

Members **RESOLVED** to note the following approved planning applications:

- **DM/2024/01505:** Single storey extension to the front of semi detached house for shower room including WHB and WC. 8 Ash Grove, Caldicot, NP26 4NG
- **DM/2025/00010:** Proposed rear extension and re-build garage. 90 Chepstow Road, Caldicot, NP26 4HZ

PR51/2024 Emergency Electrical Health and Safety Work

Members were informed that an emergency light and two external lights had stopped functioning. Members acknowledged that an electrical contractor has checked the lighting system and observed that wires have been cut.

Members were advised that an additional external light is to be installed outside the Cobb Chamber fire exit.

Members noted that the hearing loop will be reinstated. Members raised a question regarding the hearing loop and trialling alternative methods. Members were informed that an alternative method was trialled previously and was deemed ineffective as the microphone and speaker placement caused feedback. Members acknowledged that Officers would provide a solution and report back to Council in due course.

Members **RESOLVED** to note Clerk's authorisation for lighting reinstatement work to commence due to emergency health and safety concerns.

PR52/2024 Fencing Work to Be Carried Out Around the Council Building

Members **RESOLVED** to move the item into exempt business due to the contractual nature of the business.

PR53/2024 Application to Vary Street Trading Consent

Members **RESOLVED** to note the application and **RESOLVED** to note that any representations are to be provided to Monmouthshire County Council by 25th March 2025.

PR54/2024 Date of Next Meeting

Members **RESOLVED** to note that the next meeting of the Planning and Resources Committee is scheduled to be held on Tuesday 8th April 2025.

PR55/2024 Exclusion of Press and Public

RESOLVED *By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

COMMITTEE IN PRIVATE SESSION

PR56/2024 Item 8 - Fencing Work to Be Carried Out Around the Council Building

Members were informed that the entire fence needs replacing due to the storm damage it endured during the previous storms. Members were advised that a stop and go fence is designed to be wind resistant and more durable.

Members considered the three quotations provided.

Members **RESOLVED** to install stop and go fencing and **RESOLVED** to approve the £3,000.00 + VAT quotation provided by J Ball.

Proposed by Cllr J Davies, seconded by Cllr C Cochrane.

Meeting ended at 18:51 p.m.

Signed Date

Chair