

Caldicot Town Council
Decisions of Town Council held at 18:30
on Wednesday, 31st January 2024 at Caldicot Town Council

Those present:

Chair: Cllr M Mitchell

Deputy Chair: Cllr F Rowberry

Councillors: Cllr W Conniff, Cllr A Easson, Cllr R Grumbach, Cllr RJ Higginson, Cllr A Mayo,
Cllr G Owen, Cllr W M Sage, Cllr IR Shillabeer, Cllr M Stevens, Cllr P Strong,
Cllr J Woodfield

Also in attendance: L Gillespie - Dep Clerk, L Wallington - Admin, A Wilson - Locum Clerk, Public,
Public

1. Welcome

The Mayor welcomed everyone to the meeting.

A minute silence was held for former Mayor, Cllr P Watts.

2. Apologies for Absence

Apologies were received from Cllr A Lewis and Cllr J Bond.

3. Declarations of Interest

Cllr A Easson declared a personal non-prejudicial interest as a member of Monmouthshire County Council Planning Committee.

4. Public Question Time and Participation

Council resolved to agree to write a letter to Mon CC regarding new play area equipment

5. Minutes

- i) Notes of 50 Years of Caldicot Working Group Meeting 13th October 2023

Town Council resolved to approve the notes and recommendations of the 50 Years of Caldicot Working Group Meeting held on 13th October 2023

- ii) Notes of Allotments Committee Meeting 31st October 2023

Town Council resolved to approve the notes and recommendations of the Allotments Committee Meeting held on 31st October 2023

- iii) Notes of 50 Years of Caldicot Working Group Meeting 10th November 2023

Town Council resolved to approve the notes and recommendations of the 50 Years of Caldicot Working Group Meeting held on 10th November 2023

- iv) Minutes of Full Town Council Meeting 29th November 2023

The Minutes of the Full Town Council Meeting held on 29th November 2023 were approved as a true record and duly signed by the Mayor

- v) Minutes of Personnel Committee Meeting 12th December 2023

The Minutes of the Personnel Committee Meeting held on 12th December 2023 were approved as a true record and duly signed by the Mayor

- vi) Minutes of Extraordinary Full Town Council Meeting 12th December 2023

The Minutes of the Extraordinary Full Town Council Meeting held on 12th December 2023 were approved as a true record and duly signed by the Mayor

- vii) Minutes of Extraordinary Full Town Council Meeting 11th January 2024

The Minutes of the Extraordinary Full Town Council Meeting held on 11th January 2024 were approved as a true record and duly signed by the Mayor

- viii) Notes of 50 Years of Caldicot Working Group Meeting 12th January 2024

Town Council resolved to approve the notes and recommendations of the 50 Years of Caldicot Working Group Meeting held on 12th January 2024

- ix) Minutes of Extraordinary Full Town Council Meeting 16th January 2024

The Minutes of the Extraordinary Full Town Council Meeting held on 16th January 2024 were approved as a true record and duly signed by the Mayor

- x) Minutes of Grants Committee Meeting 25th January 2024

The Minutes of the Grants Committee Meeting held on 25th January 2024 were approved as a true record and duly signed by the Mayor

6. Reports from Monmouthshire Councillors

Council resolved to agree for Cllr M Stevens to contact J Pearson regarding polling station locations.

7. Report from Gwent Police

8. Appoint representatives on Committees and Outside Bodies (following vacancies)

- i) Compound Working Group

Town Council resolved to appoint Cllr IR Shillabeer as a representative for the Compound Working Group

- ii) Climate Change Working Group

Town Council resolved to appoint Cllr A Mayo as a representative for the Climate Change Working Group

- iii) Allotments Committee

Town Council resolved to appoint Cllr R Grumbach and Cllr W Conniff as representatives for the Allotments Committee

- iv) 50 Years of Caldicot Working Group

Council resolved to appoint Cllr A Mayo as a representative for the 50 Years of Caldicot Working Group

- v) User Sub-Committee King George V Playing Fields

Council resolved to appoint Cllr R Grumbach as a representative for the User Sub-Committee King George V Playing Fields

vi) Caldicot Business Forum

Council resolved to appoint Cllr A Easson and Cllr A Mayo as representatives for the Caldicot Business Forum

9. Caldicot Town Council Building

10. Training for Councillors and Staff

11. Bridges Dental Surgery

Council resolved to agree to write a letter to all parties involved to express deep concern of loss of NHS dental services in Caldicot

12. Finance

i) Payment schedule

Council resolved to accept the payment schedule, subject to amendment

ii) Grant application from Youth Group

Council resolved to refuse grant application from Caldicot Youth Group

13. Planning

i) Planning Applications for consideration:

- **DM/2023/01739**

Council resolved to approve the planning application

- **DM/2023/01633**

Council resolved to make no comment

ii) MCC Approved Planning Applications

- **DM/2023/01606**

Council noted the approved planning application

14. Footpath 8, Portskewett

Council noted the closure of footpath 8, Portskewett

15. Strategic Equality Plan Consultation

Council resolved to write a letter endorsing Strategic Equality Plan

16. SLA Update

17. Town Centre Report

Council resolved to agree the following points:

- **Council agreed to defer utilising a bird of prey for the Village to Health and Safety Committee to consider**

- **Council resolved to agree to write to all property owners, shops and businesses in the Village regarding the correct disposal of business waste and cigarette butts**
- **Council resolved to agree to publish a post on social media and website regarding correct disposal of waste and cigarette butts**

18. Any new matters relating to the town not included elsewhere on the agenda

Cllr A Easson to add pedestrian crossing item to next agenda

19. Date of next meeting

Council noted the date of the next meeting scheduled to be held on Wednesday 28th February and the date of future meetings

Meeting ended at 8:05pm