

25<sup>th</sup> March 2021

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 31<sup>st</sup> March 2021** at Town Council for the purpose of transacting the following business. \* **Please note that this meeting will be held via Starleaf Remote Meetings \***

Yours faithfully



Gail McIntyre  
Clerk to the Council

pp.

**PART A - CALDICOT TOWN COUNCIL**

- |   |   |
|---|---|
| 1 | <b>Apologies</b>  |
| 2 | <b>Declarations of Interest – To be identified under the relevant item/Forms to be completed</b>  |
| 3 | <b>To suspend proceedings</b><br><b>a) Mon CC – Town Centre briefing (regeneration proposals, notice board, planters)</b>   |
| 4 | <b>To Approve the Minutes [CIRC]:</b><br>i. Minutes of Full Town Council 24 <sup>th</sup> February 2021 – Mayor to sign the Minutes<br>ii. Minutes of Planning and Resources 9 <sup>th</sup> March 2021 – Mayor to sign the Minutes   |
| 5 | <b>Planning – Plans may be viewed prior to the meeting at:</b><br><b><u><a href="https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN">https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN</a></u></b><br><br><b>A) Planning Applications Received:</b><br><b>DM/2021/00334:</b> Householder. Demolish rear flat roof extension. New two storey extension to front of garage. Single storey extension to side of house.<br>- 56 Wentwood View, Caldicot NP26 4QH<br><br><b>DM/2021/00338:</b> Householder. Erection of a single-storey rear extension.<br>- 32 Longcroft Road, Caldicot NP26 4EU<br><br><b>DM/2021/00374:</b> Planning Permission. Remove existing shop front and replace with new traditional shop front with associate signage. Form new flat on first floor with direct access to the pavement on Chepstow Road.<br>- The Curry Mahal, 10 Chepstow Road, Caldicot NP26 4HY<br><br><b>DM/2021/00391:</b> Householder. Proposed two storey side extension and first floor front extension.<br>- 2 Margretts Way, Caldicot NP26 4NL<br><br><b>DM/2021/00427:</b> Planning Permission. Proposed extension of existing car park to provide an additional 10 no. spaces (18 no. in total) with associated means of enclosure, landscaping, appropriate lighting, drainage, signage and pedestrian linkages to immediate footpath network. Proposal will maintain access to and from the community allotment/garden and single dwelling house that sits outside of the application area<br>- Site within Caldicot Castle & Country Park, off Church Road, Caldicot NP26 4HU<br><br><b>DM/2021/00176:</b> Householder. Two storey side extension. |

- 28 Station Road, Caldicot NP26 4BU

**DM/2021/00353:** Advertisement Consent. Replace existing signs, with new double sided swing sign over new fascia sign on new shopfront –

- Massala Cottage, 10 Chepstow Road, Caldicot, NP26 4HY

**B) Mon CC Planning Information:**

*(includes decided applications whether permitted or refused):*

**i. Planning Permissions:**

**DM/2020/01872:** Planning Permission. Change of use of retail shop A1 to A3 take-away (hot) food (resubmission of DM/2019/01648)

- Cobblers Pride, 9 Newport Road, Caldicot NP26 4BG

**FTC Refused 27.1.21**

**6**

**Finance [Circulated unless marked\*]**

- To Approve Cheque list March 2021
- To consider costs of cleaning of Jubilee Way Toilets 2020/21 - £11,009.96 + VAT
  - To consider request from Mon CC – street cleaner container at TC Building
- To Consider Membership of One Voice Wales 2020/21- £1,447
- To consider grant applications:
  - Caldicot Events Committee - Caldicot Freedom Festival
  - Caldicot Events Committee – Carnival and Christmas lights switch on
  - Caldicot Youth Group
- To note appreciations for donations:
  - Caldicot Castle AFC – £882
  - Wales Air Ambulance - £2,000
  - Caldicot Musical Theatre Society - £2,700

**7**

**Members item of business [Circ]:**

- Cllr A Easson – Installation of pedestrian crossing (near Gray Hill surgery)
- Cllr A Easson – Redundant bus shelters

**8**

Dewstow Cemetery - request from resident, memorial bench

**9**

**Reports**

- Reports from Town Council Representatives on Outside Bodies
  - Caldicot Regeneration Stakeholder Group [presentations – circ]
- Governor's reports
- Police report
- Members items for website
- Other

**10**

**To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

**11**

**To consider quotations for community bench project [b/f P&R 9.3.2021]**

- To agree locations for benches (subject to permissions)
- To agree wording for bench plaques

**12**

**To approve minutes and recommendations of Personnel Committee meeting, 9<sup>th</sup> March 2021**

## PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1 To note notification received Caldicot Bowls Club - re-opening 1<sup>st</sup> May 2021 (in accordance with Bowls Association and Welsh Government Guidance)
- 2 ***To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***
- 3 To consider draft tender document, prepared by consultant for Compound Project – MUGA (circ)

*Caldicot Town Council*  
*Cil-Y-Coed*



*Minutes*

**24<sup>th</sup> February 2021**

**CALDICOT TOWN COUNCIL**  
**Minutes of Full Council held at 6.30pm**  
**on Wednesday, 24<sup>th</sup> February 2021 at Caldicot Town Council**  
**(meeting held remote via Starleaf)**

<b>Present:</b>	<b>Cllrs:</b>	D Evans	K Harris
		J Bond	M Mitchell
		W Conniff	F Rowberry
		J Dobson-Pettican	M Stevens
		R Garrick	P Stevens
		J Harris	

[In attendance: S King, Deputy Clerk; B Hodges; PS D Waite, Police Representative]

**10373 Apologies**

Apologies were received from Cllrs A Easson, O Edwards, RJ Higginson.

**10374 Declarations of Interest - to be identified under the relevant item/forms to be completed**

Cllr D Evans declared personal interests as a member of Mon CC Planning Committee.

**10375 To Approve the Minutes:**

- i. Minutes of Full Town Council 27<sup>th</sup> January 2021 - Mayor to sign the Minutes.

**The minutes of Full Town Council 27<sup>th</sup> January 2021 were approved as a true record and duly signed by the Mayor.**

Town Council requested the introduction of an action sheet with the minutes.

**10376 Planning**

Cllr D Evans declared personal interest as a member of Mon CC Planning Committee.

**A) Planning Applications Received:**

**DM/2020/01872:** Planning Permission. Change of use of retail shop A1 to A3 take-away (hot) food. (resubmission of DM/2019/01648).

- Coblers Pride, 9 Newport Road, Caldicot NP26 4BG

**TC to nominate for MCC Planning Committee**

**Town Council nominated Cllr M Stevens as the representative to attend MCC Planning Committee to speak on application DM/2020/01872.**

**DM/2020/01753:** Planning Permission. Planning Application for external alterations to the Waitrose unit, car park, and public walkway, and new external plant

- Waitrose, Caldicot

*[deferred P&R 12.01.2021]*

**(Reconsultation - 6 disabled parking bays with access strips down each side)**

(meeting with developers 18.2.2021)

Town Council received the notes of meeting with developers held on 18.2.2021.

**APPROVED**

## 10377 Finance

- i. To Approve Cheque list February 2021

**Town Council resolved to approve cheque list February 2021**

- ii. Independent Remuneration Panel Wales (IRPW)
  - a) Review of the Remuneration Framework for Community and Town Councils

Town Council considered the information relating to the Review of the Remuneration Framework for Community and Town Councils. Town Council expressed an interest to participate in the process.

**Deputy Clerk to advise IRPW of Town Council interest to participate in the process, for review of Remuneration Framework for Community and Town Councils.**

- iii. To note Town Council utilities renewed for one year, February 2021

**Town Council noted utilities renewed for one year, February 2021**

## 10378 To approve Grants Committee Minutes 9<sup>th</sup> February 2021 and consider recommendations

Town Council considered recommendations of the Grants Committee.

Town Council were informed that Caldicot Castle Junior Football Club had confirmed that funding to modernise the clubhouse was no longer required.

**Town Council approved Grants Committee Minutes 9<sup>th</sup> February 2021.**

**Town Council approved recommendations as follows:**

- **Caldicot Musical Theatre Society - £2,700**  
*Spending Power – Spending Power – Local Government Act 1972 s145*
- **Caldicot Castle AFC - £882**  
*Spending Power – Spending Power – Local Government Act 2000, s.2 (s137)*
- **Wales Air Ambulance - £2,000**  
*Spending Power – Spending Power – Local Government Act 2000, s.2 (s137)*

Town Council highlighted that the Wales Air Ambulance had been significantly beneficial, in relation to attending patients in Caldicot.

It was suggested that appreciations for receipt of grants should be put on Town Council website and Facebook.

## 10379 To note Town Council vacancies on committees and outside bodies:

To appoint one representative to:

- i) **Health and Safety Committee**

**Town Council resolved to appoint Cllr K Harris to Health and Safety Committee.**

A member raised concerns that the public toilets at Jubilee Way remained closed. Mon CC had advised that the toilets were closed due to Health and Safety (Covid pandemic). Town Council discussed benefits of reopening the toilets, particularly in relation to access for walkers and people in the town.

It was suggested that a meeting was held with Mon CC officers, with a view to re-opening the toilets.

**Town Council agreed to request a meeting with Mon CC, with a view to re-opening Jubilee Way toilets.**

**ii) Personnel Committee**

**Town Council resolved to appoint Cllr J Bond to Personnel Committee.**

**iii) Grants Committee**

**Town Council resolved to appoint Cllr K Harris to Grants Committee.**

**iv) Compound Working Group**

**Town Council resolved to appoint Cllr M Stevens to the Compound Working Group.**

**v) User Sub-Committee KGVPF**

**Town Council resolved to appoint Cllr K Harris to the User Sub-Committee KGVPF.**

**vi) Caldicot Youth Group**

**Town Council resolved to appoint Cllr M Mitchell to Caldicot Youth Group.**

Cllr J Bond was appointed deputy representative on Caldicot Youth Group

**vii) Fairtrade**

To be considered at Annual Meeting.

**10380 Members' Items of business**

**a) Cllr A Easson – Installation of pedestrian crossing (near Gray Hill Surgery)**

This item was withdrawn

**b) Cllr A Easson – Redundant Bus Shelters**

This item was withdrawn

**c) Cllr A Easson – Cross Regeneration works**

This item was withdrawn

**d) Cllr A Easson – Bus timetables**

This item was withdrawn

**e) Cllr A Easson – Caldicot Town Centre**

This item was withdrawn

**f) Cllr J Bond – Litter Bins**

In presenting the item, Cllr Bond highlighted that there were problems with levels of litter and the effects. It was noted that some litter bins had been removed and Mon CC were awaiting replacements.

In order to raise awareness of the problems, it was suggested that Town Council work with local schools and residents to organise litter collections and a poster competition.

Town Council recognised that schools and governing bodies were pre-occupied and focused on maintaining safe return to school through the Covid pandemic.

It was suggested that Cllrs Bond and M Stevens discussed an appropriate way forward, in relation to raising awareness.

Town Council discussed the need for increased cleaning in the town centre. Further information was requested regarding a deep clean of the town, in addition to a schedule of works for the month. This information was requested to support the Town Council contribution to street cleaning.

**g) Cllr J Bond – Caldicot Branding and Regeneration Proposals**

In presenting the item, Cllr Bond referred to the Caldicot Regeneration proposals, circulated to Town Council.

Town Council discussed the regeneration proposals and concerns were raised regarding development of Jubilee Way. Town Council agreed to arrange a meeting with Mon CC to discuss regeneration plans, prior to public consultation.

Town Council noted that Cllrs J Bond and F Rowberry were Town Council appointed representatives on the Regeneration Stakeholder meetings.

**h) Cllr J Bond – Caldicot Community Fridge**

Cllr Bond provided an update on progress of the Caldicot Community Fridge and Library of Things. It was noted that there was an opportunity for volunteers to support the project. Further updates would be provided as the project developed.

**10381 Reports**

**a) Reports from Town Council Representatives on Outside Bodies**

**i) Caldicot Regeneration Stakeholder Group [presentations – circ]**

Town Council were presented with presentations following Caldicot Regeneration Stakeholder group meeting. Cllr J Bond provided an update, as discussed item 10380 g).

**b) Governor's reports**

There were no Governor's Reports.



### **c) Police Report**

Town Council welcomed Sgt D Waite to provide the Police Report.

Points noted as follows:

- Notable arrests for November/December 2020
- Dwelling and outbuilding break-ins – residents asked to be vigilant/report issues
- “We Don’t Buy Crime” initiative launched – survey posted online
- Several warrants took place during Jan/Feb with arrests and fixed penalties issued
- Covid breaches still being reported. Covid car operating in Monmouthshire
- Crime-related incidents including burglary, break-ins, thefts and a stabbing incident
- Anti-social behaviour calls are mainly Covid related visits or parties, with a few other incidents around the town centre and castle areas
- “Your Voice” surveys circulated so residents can vote on what matters to them

Town Council thanked Sgt Waite for attending the meeting and providing the informative report.

### **d) Members items for website**

Items for website and Facebook noted during the meeting.

### **e) Other**

There were no other reports.

**The meeting ended at 7.40pm**

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Mayor/Deputy Mayor

# Cheque list

February 2021

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505185	19482	27/01/21	£17,520.00	£2,920.00	£14,600.00	FACS	City Illuminations
505186	19483	27/01/21	£12,607.50	£2,101.25	£10,506.25	FACS	Mon CC
505187	19484	27/01/21	£3,345.60	£0.00	£3,345.60	FACS	Mon CC
505188	19485	27/01/21	£20.00	£0.00	£20.00	ADMIN	Playworks (Payroll Bureau)
505189	19486	27/01/21	£655.20	£0.00	£655.20	FACS	Merlin Waste
505190	19487	27/01/21	£29.26	£4.88	£24.38	ADMIN	Konica Minolta
505190	19488	27/01/21	£104.26	£17.38	£86.88	ADMIN	Konica Minolta
505190	27/01/21		£133.52	£22.26	£111.26		
505191	19489	27/01/21	£201.00	£0.00	£201.00	ADMIN	Post Office Ltd
505192	19496		£84.80	£0.00	£84.80	FACS	Dwr Cymru
505192	19497		£15.10	£0.00	£15.10	KGVPF	Dwr Cymru
505192	19498		£152.07	£0.00	£152.07	FACS	Dwr Cymru
505192	19499		£436.82	£0.00	£436.82	FACS	Dwr Cymru
505192			£688.79	£0.00	£688.79		Water Public Toilets
505193	19500		£146.10	£24.35	£121.75	FACS	DJB Cleaning Supplies Ltd
505194	19501		£71.20	£11.86	£59.34	KGVPF	Trident Water
505194	19502		£71.20	£11.86	£59.34	FACS	Trident Water
505194	19503		£71.20	£11.87	£59.33	FACS	Trident Water
505194	19504		£71.20	£11.87	£59.33	FACS	Trident Water
505194	19505		£71.20	£11.87	£59.33	FACS	Trident Water
505194	19506		£71.20	£11.87	£59.33	FACS	Trident Water
505194			£427.20	£71.20	£356.00		
505195	19508		£1,932.00	£322.00	£1,610.00	FACS	A Cochrane Ltd
505196	19509		£360.19	£60.03	£300.16	ADMIN	Brighter Bills Ltd
505197	19510		£24.00	£0.00	£24.00	FACS	R Morse
505198	19512		£20.00	£0.00	£20.00	ADMIN	Playworks (Payroll Bureau)
505199	19513		£51.23	£8.54	£42.69	ADMIN	Complete Business Solutions
505199	19514		£25.57	£4.26	£21.31	ADMIN	Group Ltd
505199			£76.80	£12.80	£64.00		Complete Business Solutions
505200	19515		£271.87	£0.00	£271.87	FACS	Dwr Cymru
505200							Allotments water
Page Sub Total			£38,429.77	£5,533.89	£32,895.88		
Running Sub Total			£38,429.77	£5,533.89	£32,895.88		

17/02/21 03:22 PM Vs: 8.53.04

Caldicot Town Council

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# Cheque list

Start of year 01/04/20

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505201	19516		£35.00	£0.00	£35.00	CWB	Floral bouquet
AS200221	19507		£9,712.50	£0.00	£9,712.50	ADMIN	Salaries/Tax/Ni Feb 2021
AS200221a	19511		£332.54	£15.79	£316.75	FACS	Utilities Gas & Electricity - January/February 2021
Total			£48,509.81	£5,549.68	£42,960.13		
Bank Transfer payments [EstCttee101120]							
04.02.21			£1314.00	£219.00	£1095.00	J Ball	Cemetery Maintenance Contract January 2021
04.02.21			£1250.74	£208.46	£1042.28	P Villars	Bowls green maintenance January 2021
11.02.21			£1395.50	£0.00	£1395.50	R Lewis	Grounds maintenance contract January 2021

## **PART B – KING GEORGE V PLAYING FIELDS TRUSTEE**

### **1 Notes of Compound Working Group meeting, 17<sup>th</sup> February 2021**

Town Council received and approved the notes of Compound Working Committee, held on 17<sup>th</sup> February 2021.

# CALDICOT TOWN COUNCIL – Actions from previous meeting

24.02.2021			
Agenda Item	Action/Description		Status
2	Completed declaration forms published on website	BH	<input checked="" type="checkbox"/>
3	Approved minutes on website	BH	<input checked="" type="checkbox"/>
4	<ul style="list-style-type: none"> <li>Planning application recommendations to MCC</li> <li>MCC to be notified of nominated member to speak at Planning Committee</li> <li>Information regarding planning committee forwarded to nominated member</li> <li>Share CGI image of Aldi store – Facebook</li> </ul>	BH SK SK SK	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
5	Notify IRPW of Town Council interest in Framework for Community and Town Councils	SK	<input checked="" type="checkbox"/> IRPW will advise of next steps
6	<ul style="list-style-type: none"> <li>Approved grants minutes published on website</li> <li>Grants folder updated</li> <li>Cheques/letters to applicants</li> <li>Information published – Facebook (further photos/quotes to be published when received)</li> </ul>	BH BH SK SK	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
7	<ul style="list-style-type: none"> <li>Concerns raised regarding closure of public toilets, meeting with Mon CC to be arranged to discuss health and safety issues, cleaning and potential for re-opening</li> <li>Committee/outside body nominated representatives updated on list</li> </ul>	SK BH	<input checked="" type="checkbox"/> mtg held 18.3.21 Re-opened 22.3.21 <input checked="" type="checkbox"/>
8	<b>J Bond Items of business</b> <ul style="list-style-type: none"> <li>Litter in Caldicot and Litter bins – Cllrs Bond &amp; M Stevens to discuss ideas for raising awareness</li> <li>Information request to Mon CC regarding cleaning of Town Centre (£495) and schedule of works (Town Council contribution to street cleaning)</li> <li>Caldicot Branding and Regeneration proposals – meeting with Mon CC</li> <li>Proposals on Facebook/webpage</li> <li>Webinar and survey circulated to members</li> <li>Caldicot Community Fridge – future updates</li> </ul>	JB/MS  SK SK  JB	  (Awaiting schedule of works) <input checked="" type="checkbox"/> mtg held 1.3.21 <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
09.03.21			
5	Request for bus timetables (response). These will be placed in town council notice board when it is installed. Resources not available to provide in all shelters and services regularly change)	SK	<input checked="" type="checkbox"/>
7	Quotations community bench project	SK	<input checked="" type="checkbox"/> FTC 31.3.2021

☒ action complete

**CALDICOT TOWN COUNCIL**  
**Minutes of Planning & Resources Committee held at 6.30pm**  
**on Tuesday, 9<sup>th</sup> March 2021 at Caldicot Town Council**  
***[remote meeting held via Starleaf]***

**Present:** Cllrs:     D Evans (Chair)                     K Harris (6.35pm)  
                         W Conniff                             RJ Higginson (6.50pm)  
                         A Easson                                     M Mitchell (6.45pm)  
                         R Garrick                                     F Rowberry  
                         J Harris                                         M Stevens

[In attendance: S King, Deputy Clerk; B Hodges]

**1. Apologies**

Apologies received from Cllrs J Bond, P Stevens.

**2. Declarations of Interest - To be identified under the relevant item**

Cllr D Evans declared personal interest as a member of Mon CC Planning Committee, in relation to agenda item 3.

**3. Planning**

**A) Planning Applications:**

Cllr D Evans declared personal interest as a member of Mon CC Planning Committee.

**DM/2021/00248:** Planning Permission. Change of use of the first floor from offices (Use Class B1a) to two flats (Use Class C3) including external alterations including creation of new residential entrance together with bicycle and refuse storage  
– 8&9 Wesley Buildings, Newport Road, Caldicot, NP26 4LY

**APPROVED**

**DM/2021/00278:** Planning Permission. Demolition of existing ground floor lean too kitchen and utility room. Domestic new build extension to rear of property. Two storey new build to align existing floor levels. Gable end roof to rear. New external wall finishes to match existing. New windows to be metal framed double-glazed units unless annotated otherwise. New ground floor use: kitchen, dining & living space. New first floor use: 2 new bedrooms  
–38 Church Road, Caldicot, NP26 4HW

**APPROVED**

**DM/2021/00153:** Outline Planning Permission. Erection of 3-bedroom house in garden of no. 73 Park Road, Caldicot  
– 73 Park Road, Caldicot, NP26 4EL

**APPROVED**

**B) Planning Information:**  
**i) Planning Permissions**

**DM/2020/01471:** Planning Permission. These proposals amount to: The replacement of existing render with through-colour variant, replacement of existing bay with bespoke, timber version, complete with heritage type signage above, replacing the canopy to the first-floor dwelling with a stone flanked porch, replacing roof tiles with natural slate, repair and upgrade the front boundary wall and additional work to re-route some services away from the side elevation - 4 Chepstow Road, Caldicot NP26 4HY

Amended elevations and floor plans

**APPROVED P&R 12.1.21**

**DM/2020/01269:** Non-Material Amendment. Amendment to the precise wording of condition 3 of planning consent DM/2019/00595, which should be amended to read, 'No more than six people shall occupy the building at any one time and it shall be occupied by families only (including lone parent families) but no lone adults'.

**REFUSED P&R 12.1.21\***

\*Reason(s) for refusal:

The amendment to the precise wording of condition 3 of Planning Consent DM/2019/00595 is not what was agreed. In the notes of the meeting of MCC, MHA and residents held on 20<sup>th</sup> August 2020, the following was noted: *'Residents insisted that 'no single people' should be included in the statement, as directed by Planning Committee. KT (MHA) had no objection to the request and agreed to make the amendment to include 'no single people' in the statement'.*

**DM/2020/01653:** Householder. Two storey extension to rear of property – 14 Mill Lane, Caldicot NP26 5DD

**APPROVED P&R 12.1.21**

**DM/2020/01486:** Certificate of Prop Lawful Use or Dev. Loft conversion with rear dormer – 6 Dunlin Avenue, Caldicot, Monmouthshire NP26 5DL

**APPROVED P&R 12.1.21**

**DM/2020/01519:** Certificate of Prop Lawful Use or Dev. Proposed loft conversion with dormer to rear - 48 Clos Ystwyth, Caldicot NP26 4RE

**APPROVED P&R 12.1.21**

**DM/2019/01467:** Householder Two story side and rear extension. 12 The Avenue Caldicot NP26 4AB

**APPROVED FTC 25.11.20**

**DM/2020/01695:** Planning Permission. New garden facade improvements. The frontage of the shop has become outdated. These involve including a traditional wooden shop frontage, new garage doors, new windows, new signage, and rendering to the brick areas; on the front and both sides. The fencing for the side gate and bin area will be updated - The New Garden Take Away, 2 Church Road, Caldicot, NP26 4HN

**APPROVED P&R 8.12.20**

**DM/2020/00930:** Householder. Lower kerb and creation of additional parking space – 41 Church Road, Caldicot, Monmouthshire, NP26 4HW

**APPROVED P&R 8.12.20**

**DM/2020/00230:** Discharge of Condition. Discharge of Condition No. 10 of planning consent DM/2018/00880. (Construction environmental management plan) – Land to the East of Church Road, Caldicot

**DEFERRED FTC 27.1.21**

*(Meetings held with local member)*

Local member updated Town Council that issues had been discussed with the developer, regarding traffic management and site access.

Town Council noted Mon CC Planning Permissions.

**ii) Caldicot Regeneration proposals/ideas – notes of briefing 1.3.2021**

*[FTC 24.2.2021 requested meeting]*

Town Council received the notes of the Caldicot Regeneration briefing meeting and noted that proposals were positive.

**4. To approve Independent Remuneration Panel for Wales Annual Report 2021-2022 - determinations 42-50**

It was suggested that anyone interested in becoming a councillor was informed of the contribution towards costs of care/personal assistance, in order to encourage diversity amongst candidates.

**Town Council resolved to approve the Independent Remuneration Panel for Wales Annual Report 2021/22 - determinations 42-50.**

**5. Item of Business – Cllr A Easson Bus Timetables [b/f FTC 24.2.21]**

(Note: query received from Citizens Advice Bureau, following customer complaints)

In presenting the item of business, Cllr A Easson advised Town Council that timetables had not been installed in bus shelters at the Cross area. Further to queries from the public, the matter had also been reported to Mon CC by the CAB (Citizens Advice Bureau).

It was noted that, following a road safety survey, Mon CC had proposed to reposition the bus shelters and there had been some concern regarding the effectiveness of electronic bus timetables.

Town Council expressed the importance of bus times being displayed in all bus shelters in Caldicot.

**Deputy Clerk to contact Mon CC for update regarding bus timetables in shelters around Caldicot.**

**6. Resolved – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

**7. To consider quotations for community bench project**

**[b/f FTC 27.1.21 – 3 requested]**

Town Council were informed that 3 quotations had been requested. Two quotations had been received.

Town Council suggested the following locations for ward community benches:



### Castle Ward

Cas Troggy spinal path (near Castle Park school field)  
Old Church Road  
Green area at the Cross (x2)

### Green Lane Ward

Green between Cae Mawr Road Clinic and Longcroft Road (x2)  
Sandy Lane replacement of old bench – near dry cleaners/old stells

### Dewstow Ward

Junction of Green Lane and Firs Road (x2)

### West End Ward

Green near the Severn View Club  
Cwrt Severn

### Severn Ward

Green at Deep Weir, opposite Pill Row  
By Pass, opposite Mill Lane

Town Council agreed to request further information was requested, so that an informed decision could be made. Details were required regarding price, design illustration and installation of plaques.

**Town Council resolved to request further information (design, price and plaques) and detailed quotations, to be considered at Town Council meeting, March 2021.**

**The meeting ended at 7:15pm**

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Mayor/Deputy Mayor

# Cheque list

March 2021

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505202	19529	26/02/21	£2,000.00	£0.00	£2,000.00	Wales Air Ambulance	Charity donation
505203	19530	26/02/21	£2,700.00	£0.00	£2,700.00	Caldicot Musical Theatre	Donation for demountable seating
505204	19531	26/02/21	£882.00	£0.00	£882.00	Caldicot Castle AFC	Donation for external defibrillator case
505205	19532	26/02/21	£819.00	£0.00	£819.00	Merlin Waste	Dog waste bin collection
505206	19533	26/02/21	£40.00	£0.00	£40.00	R Morse	TC Building security
505206	19534	26/02/21	£111.28	£0.00	£111.28	R Morse	Cleaning cover 8-12/2 & 22-26/2
505206		26/02/21	£151.28	£0.00	£151.28		
505207	19563	16/03/21	£212.58	£35.43	£177.15	Brighter Bills Ltd	Telephone
505208	19564	16/03/21	£346.80	£57.80	£289.00	Apex Computer Services	Router
505209	19565	16/03/21	£20.00	£0.00	£20.00	Playworks (Payroll Bureau)	Payslips March
505210	19554	25/03/21	£214.80	£35.80	£179.00	Mon CC	install dog waste bin Woodstock way
505211	19555	25/03/21	£28.00	£0.00	£28.00	G Harris	Windows March 2021
505212	19556	25/03/21	£672.00	£0.00	£672.00	Merlin Waste	Dog Waste Bin collection April
505213	19570		£312.50	£0.00	£312.50	L Watkins	Cemetery gates Jan - March 2021
505214	19566		£89.02	£0.00	£89.02	R Morse	Cleaning cover 15- march (8 days)
505214	19567		£40.00	£0.00	£40.00	R Morse	TC Building security
505214	19568		£312.50	£0.00	£312.50	R Morse	Play area gates Jan- March 21
505214	19569		£150.00	£0.00	£150.00	R Morse	KGVPF gates Jan-March 2021
505214			£591.52	£0.00	£591.52		
<b>Total</b>			<b>£8,950.48</b>	<b>£129.03</b>	<b>£8,821.45</b>		
AS200321			£9591.50	£0.00	£9591.50	Salaries	Salaries/Tax/NI March 2021
AU250321			£188.37	£8.95	£179.42	British Gas	Utilities – March 2021
<b>Bank Transfer payments (EstCttee101120)</b>							
03.03.21			£1404.00	£234.00	£1170.00	J Ball	Cemetery Maintenance Contract Feb 2021
03.03.21			£1250.74	£208.46	£1042.28	P Villars	Bowls Green Maintenance Feb 2021
04.03.21			£1355.50	£0.00	£1355.50	R Lewis	Grounds Maintenance Contract Feb 2021



#### A. APPLICANT DETAILS

<b>Name of organisation</b>	Caldicot Events Committee
<b>Contact Name</b>	Pauline Hayward
<b>Address (of organisation)</b>	
<b>Tel No.</b>	
<b>E-mail Address</b>	hayward100@googlemail.com
<b>What are the aims and purposes of your organisation?</b>	Organise and deliver Events for the Caldicot residents
<b>Is the organisation a registered charity?</b>	YES
<b>If YES, what is the registration number?</b>	

#### B. FINANCE FOR THE PROJECT

<b>Amount you are requesting from Caldicot Town Council</b>	£5,000
<b>What will be the total cost of the project?</b>	TBC
<b>How will the project be funded in total?</b>	From this grant. All funds that are not used for this event are to be returned to the Council.
<b>Have you ever received a grant from Caldicot Town Council?</b>	YES
<b>Please provide details:</b>	Annual grants for Carnival and other events



### C. DETAILS OF PROJECT

**Title of project** Caldicot 'Freedom Festival'

**Description of project** The Town Council agreed to fund an event to recognise the work of Covid-19 Volunteers during the first lock down in 2020. This event did not take place due to further Covid-19 restrictions. The proposal is that the original event be extended to include all the residents of Caldicot, to celebrate the end of restrictions and to appreciate that many more of the community have supported each other throughout the Pandemic. It would not be appropriate to identify specific individuals, but celebrate the Caldicot Community spirit collectively and inclusively.

This event will be advertised, organised and delivered by the Caldicot Events committee because of their expertise in these events. The proposed date will be in July 2021 in the Castle grounds.

**Who will benefit from the project?** All Caldicot residents who wish to participate.

**Approximately how many of those who will benefit are residents of Caldicot?** All

#### a. THE COUNCIL'S CRITERIA FOR THE ALLOCATION OF GRANTS

Priority will be given by Caldicot Town Council to applications that will promote sustainable energy and support the 7 goals of the 'Well-being of Future Generations' as they apply to Caldicot, in other words: (1) a prosperous Wales (2) a resilient Wales (3) a healthier Wales (4) a more equal Wales (5) a Wales of cohesive communities (6) a Wales of vibrant culture and (7) a globally responsible Wales

### D. DECLARATION

I declare that the above information is correct.



Signature

Name and position within organisation

Date

16.3.21

*Imford.*  
*Tam Carruthers (Centre ward)*

Please return form to: Clerk to the Council  
Caldicot Town Council  
Sandy Lane  
Caldicot  
NP26 4NA

### IMPORTANT INFORMATION

To comply with the new **GENERAL DATA PROTECTION REGULATIONS (GDPR)**

Caldicot Town Council requires your consent to contact you

In relation to this hire agreement:

- I consent to Caldicot Town Council contacting me by post, telephone or e-mail



I understand that the information contained within this document will form part of the financial records and will be retained indefinitely.



I understand that my personal data **will not** be shared with any third parties.

Signed ..... *J. Lund* ..... Date ..... *16.3.21* .....



#### 4. After Receipt of the Grant

- Following successful application, an official receipt (i.e. on headed paper) must be provided. This must be followed by financial statement and receipts in relation to the project.
- Please note that the Council may recover any donation awarded if the operation for which the donation is awarded ceases or the event does not take place. In this instance a statement of monies used must be provided, together with receipts. Surplus grant must then be returned to Caldicot Town Council.

#### A. APPLICANT DETAILS

Name of organisation **CALDICOT EVENTS COMMITTEE**  
 Contact Name **PAULINE HAYWARD**  
 Address (of organisation) **12 WENTWOOD VIEW**  
**CALDICOT** Post Code **NP26 4QG**  
 Tel No. **01291 422759**  
 E-mail Address **hayward100@gmail.com**  
 What are the aims and purposes of your organisation? **YES/NO (please delete)**  
 Is the organisation a registered charity?  
 If YES, what is the registration number?  
**PUT ON 2 EVENTS IN CALDICOT**

#### B. FINANCE FOR THE PROJECT

Amount you are requesting from Caldicot Town Council **£ 9,000**  
 What will be the total cost of the project? **£ 12,565**  
 How will the project be funded in total? **DIFFERENCE MADE UP FROM FUNDS.**  
 Have you ever received a grant from Caldicot Town Council? **YES/NO**  
 Please provide details: **ANNUALLY FOR SEVERAL YEARS.**

#### C. DETAILS OF PROJECT

Title of project **CARNIVAL & CHRISTMAS LIGHT SWITCH ON**  
 Description of project **STAGING, STALLS, ENTERTAINMENT,**  
 Who will benefit from the project? **RESIDENTS OF CALDICOT & SURROUNDING AREA**  
 Approximately how many of those who will benefit are residents of Caldicot? **ALL.**



#### D. THE COUNCIL'S CRITERIA FOR THE ALLOCATION OF GRANTS

Priority will be given by Caldicot Town Council to applications that will promote sustainable energy and support the 7 goals of the 'Well-being of Future Generations' as they apply to Caldicot, in other words: (1) a prosperous Wales (2) a resilient Wales (3) a healthier Wales (4) a more equal Wales (5) a Wales of cohesive communities (6) a Wales of vibrant culture and (7) a globally responsible Wales

#### E. DECLARATION

I declare that the above information is correct.

Signature *Pm Hayward*  
Name and position within organisation  
*SECRETARY.*

Date *22-02-21*

Please return form to:

Clerk to the Council  
Caldicot Town Council  
Sandy Lane  
Caldicot  
NP26 4NA

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In relation to this hire agreement:

- I consent to Caldicot Town Council contacting me by post, telephone or e-mail



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I understand that my personal data **will not** be shared with any third parties.

Signed ..... *Pm Hayward* .....

Date ..... *22-02-21* .....





24 FEB 2021

**Secretary: Mrs Pauline Hayward 12 Wentwood View, Caldicot NP264QG**  
**Tele.No 01291422759 e-mail: [hayward100@gmail.com](mailto:hayward100@gmail.com)**

22 February 2021

Dear Mayor and Councilors

The Events Committee once again find themselves planning an event which may not take place. However we live in hope that the vaccinating of all adults by the Summer might allow some unlocking by August.

I have contacted the Castle and Sunday August 29<sup>th</sup> is available for our carnival should we be able to hold it.

Meanwhile we are preparing and collecting information in readiness. With our theme of 'War and Peace' several organisations in Caldicot have expressed an interest and their help; Peter Strong and the local History Society, The Royal British Legion, WI, St John's Ambulance.

We envisage engaging reenactment groups to put on displays and we intend to produce a souvenir booklet of 'Caldicot in the War', plus displays of photographs relating to the organisations mentioned above. Alongside these will be the usual stalls, musical entertainment and our procession.

We want to make this event and the Christmas event celebrations for the end of this pandemic which has impacted all our lives.

The members of the Committee would also like to thank the Mayor and Councilors of the Town Council, once again, for your continued support.

Kind Regards

Pauline Hayward

Secretary Caldicot Events Committee.

12 MAR 2021



## CALDICOT TOWN COUNCIL GRANTS SCHEME

### 1. Overview

Caldicot Town Council, subject to certain provisions, may make donations or underwrite to organisations from its budget.

Town Council's limited funds for donations are for benefits to activities which are in the interest of and benefit to as many people as possible within Caldicot.

Priority will be given by the Council to projects and applications that help to achieve the seven well-being goals in the Well-being of Future Generations Act, in other words:

A prosperous Wales

A resilient Wales

A healthier Wales

A more equal Wales

A Wales of cohesive communities

A Wales of vibrant culture

A globally responsible Wales

### 2. Procedure

- The Town Council, following the Annual Meeting, will publicise the dates of Grants Committees where grant applications from the community will be considered.
- Applicants must complete the Town Council Application Form fully and include copy of constitution, details of affiliations and breakdown of projected expenditure.
- For a newly-formed organisation copy of constitution and bank account details must be provided.
- Applications will not be considered unless accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

### 3. Submitting Applications for Large Grants

- Applicant organisations receiving a donation in excess of £2,000 are to submit signed audited accounts, a financial analysis and a report to include a summary of benefits achieved from the activity for which the donation was made.
- The audit of accounts must be undertaken as an official examination of accounts and records for purposes of verification, compiled independently, ie by someone not involved in their preparation.



#### 4. After Receipt of the Grant

- Following successful application, an official receipt (i.e. on headed paper) must be provided. This must be followed by financial statement and receipts in relation to the project.
- Please note that the Council may recover any donation awarded if the operation for which the donation is awarded ceases or the event does not take place. In this instance a statement of monies used must be provided, together with receipts. Surplus grant must then be returned to Caldicot Town Council.

#### A. APPLICANT DETAILS

**Name of organisation** Caldicot Youth Group

**Contact Name** Josh Klein

**Address (of organisation)**

C/O The Zone, 1 Chepstow Road, Caldicot, Monmouthshire

**Post Code** NP26 4HY

**Tel No.** Mobile 07766 094894 / The Zone - 01291 425427

**E-mail Address** [joshklein@monmouthshire.gov.uk](mailto:joshklein@monmouthshire.gov.uk)

**What are the aims and purposes of your organisation?**

The Company's objects shall be:

- The social provision of recreational and leisure time and activities provided in the interest of social welfare, designed to improve their conditions of life.
- To provide support any activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The Company shall have power to do all such things as are incidental or conducive to promoting the Objects, but without limitation, the following powers:

- To support the development of youth provision in Severnside.
- To develop premises for a permanent youth facility in Severnside.
- To act as advocate of the youth and young people in Severnside.
- To act as an advice and information centre for the youth in Severnside.

**Is the organisation a registered charity?** YES

**If YES, what is the registration number?** Charity No: 1123112



## B. FINANCE FOR THE PROJECT

Amount you are requesting from Caldicot Town Council	£5,000.00
How will the project be funded in total?	Through this grant, donations and other fundraising where necessary.
What will be the total cost of the project?	I can provide information on how much the project cost to run in the financial year 2020/21 when we have the in accounts audited (anticipated May 2020.)
Have you ever received a grant from Caldicot Town Council?	YES
Please provide details:	We have been successful in applying for an annual grant from Caldicot Town Council since Caldicot Youth Group started in May 2006.

## C. DETAILS OF PROJECT

Title of project	
Description of project	
Who will benefit from the project?	
Approximately how many of those who will benefit are residents of Caldicot?	
Title of project	The Zone
Description of project	<p>The Zone is a fit for purpose, accessible building for young people 'one stop shop' for young people in the Caldicot area, aged 11-25, which:</p> <ul style="list-style-type: none"> <li>• Provides a drop-in youth centre offering activities, information, support and opportunities for young people to get involved in their local communities</li> <li>• Offers young people somewhere safe to go, aiming to contribute to a reduction in anti-social behaviour and increase in positive engagement</li> <li>• Provides professionally qualified, trained and registered staff who act as role models to young people (provided by Monmouthshire Youth Service)</li> </ul>
Who will benefit from the project?	Predominantly 11-18 year olds



Approximately how many of those who will benefit are residents of Caldicot?

Roughly 90% of people attending (postcodes of young people attending the provision aren't collected).

#### D. THE COUNCIL'S CRITERIA FOR THE ALLOCATION OF GRANTS

Priority will be given by Caldicot Town Council to applications that will promote sustainable energy and support the 7 goals of the 'Well-being of Future Generations' as they apply to Caldicot, in other words: (1) a prosperous Wales (2) a resilient Wales (3) a healthier Wales (4) a more equal Wales (5) a Wales of cohesive communities (6) a Wales of vibrant culture and (7) a globally responsible Wales

#### E. DECLARATION

I declare that the above information is correct.

Signature

Name and position within organisation

Josh Klein – Director / Treasurer

Date 12/03/2021

Please return form to:

Clerk to the Council  
Caldicot Town Council  
Sandy Lane  
Caldicot  
NP26 4NA



### **IMPORTANT INFORMATION**

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In relation to this hire agreement:

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**YES**

I understand that the information contained within this document will form part of the financial records and will be retained indefinitely.

I understand that my personal data **will not** be shared with any third parties.

Signed 

Date **12/03/2021**



# Agenda Item for Town Council meeting planned for

24/3/21

Input by Cllr .....  
Issue

Installation of pedestrian crossing adjacent to the Gray Hill surgery.

## Background

Since the opening of the School and following installation of fences at the Surgery, school pupils cross at this point to walk down Norman Court to walk across the KG Vth fields. There is a lot of traffic and has been at least one accident at that point.

**Proposal/What is the desired outcome? What is required of the Council?**

## Proposal

To protect the safety of children crossing the road.

## Desired Outcome

Contact Mon CC to consider the installation of a crossing at this point.

## Benefits of proposal

To create a safe route to school for the children of the Community.



# Agenda Item for Town Council meeting planned for

24/12/21  
.....  
Nasser

Input by Cllr .....

Issue

Installation of redundant bus shelters

## Background

There are two bus shelters sitting in the Council compound gathering dust

**Proposal/What is the desired outcome? What is required of the Council?**

## Proposal

Install one outside the doctors surgery and the other at the hammer-head adjacent to Woodstock Court.( or elsewhere if Members have other ideas.)

## Desired Outcome

They will provide protection for travellers at the respective points.

## Benefits of proposal

To support the Community.



Heddlu  
Gwent  
Police

## **MONMOUTHSHIRE MONTHLY POLICE REPORT**

### **CALDICOT**

This document has been prepared to provide an oversight of policing services for your ward areas. It highlights some of the key Crime and Anti-Social behavior issues affecting your communities, provides an oversight of Policing activities and updates you about the work our teams have completed to address the priorities you have made us aware of.

## **YOUR TEAM**



Inspector Nikki Hughes

[Nikki.hughes@gwent.pnn.police.uk](mailto:Nikki.hughes@gwent.pnn.police.uk)

Mobile: 07970165875



PS1437 Sergeant Damian Waite

[damian.waite@gwent.pnn.police.uk](mailto:damian.waite@gwent.pnn.police.uk)

Mobile: 07464 653097



PC 535 Phillip Taylor – Crime & Reduction Officer

[Phillip.taylor@gwent.pnn.police.uk](mailto:Phillip.taylor@gwent.pnn.police.uk)

Mobile: 07464647195

## **OVERVIEW**

- Your Team
- Headlines
- Crime
- ASB
- Your Voice
- Our Work



PC 26 Darrell Hoare – Ward Manager

[Darrell.Hoare@gwent.pnn.police.uk](mailto:Darrell.Hoare@gwent.pnn.police.uk)

Mobile: 07464647498



PC1940 Evan James – Ward Manager for Lowerwye & Severnside Wards

[Evan.james@gwent.pnn.police.uk](mailto:Evan.james@gwent.pnn.police.uk)

Mobile: 07976599401



CSO 38 – Hayley Brown

[Hayley.brown@gwent.pnn.police.uk](mailto:Hayley.brown@gwent.pnn.police.uk)

Mobile: 07464 652364



CSO 164 – Michael Martin

[Michael.d.martin@gwent.pnn.police.uk](mailto:Michael.d.martin@gwent.pnn.police.uk)

Mobile: 07464 653931

### **Notable arrests for February/March 2021**

Four persons have been arrested for a stabbing incident in Caldicot, 3 persons were remanded in custody, and one released with no further action.

2 Males have been arrested for drug offences and bailed pending further information.

A Male has been arrested for commercial burglaries and shoplifting offences across Severnside. He was arrested and remanded in custody.

One female arrested and charged with multiple shoplifting offences has now been put on a Community Protection Notice to monitor her offending.

### **Operations/Our Work**

The Neighborhood Team have conducted several drug warrants on residential properties in Caldicot and Chepstow during February/March. Drugs have been located and persons responsible have been dealt with.

We have also executed a warrant to locate and return stolen property at an address in Caldicot. This has resulted in a male being arrested and remanded to court for burglaries and shoplifting offences.

We urge the public to report any suspicious drug activity to Gwent Police via 101 or [control@gwent.pnn.police.uk](mailto:control@gwent.pnn.police.uk)

We conducted an action day last Sunday at Went wood with National Resources Wales to target the illegal use of bikes in the forestry, no bikes seized but some intelligence gathered, and the public were pleased to see Officers. We will look to do further action days/operation in the coming months and we will cover rural areas in Chepstow as part of this, it will be a multi-agency operation with officers from our Rural Crime Team, Special Constables, and our colleagues from Newport and North Monmouthshire along with National Resources Wales. As off-road bikes continue to cause damage to our countryside and can be annoying to the local community as the weather improves and reports start coming into the Police.

Community Officers have been visiting local GPs/ Pharmacies in the Caldicot area signing the shops up to a new scheme called ANI. This offers a victim of Domestic Abuse a safe place to go, they will see the posters in the shop and know someone inside can help. The store will then contact Police to attend and support/safeguard the victim.

We continue to patrol our rural areas due to break-ins as restrictions are easing, we are seeing more people out and about and the public are re-assured by our presence as some have been shielding throughout the pandemic.

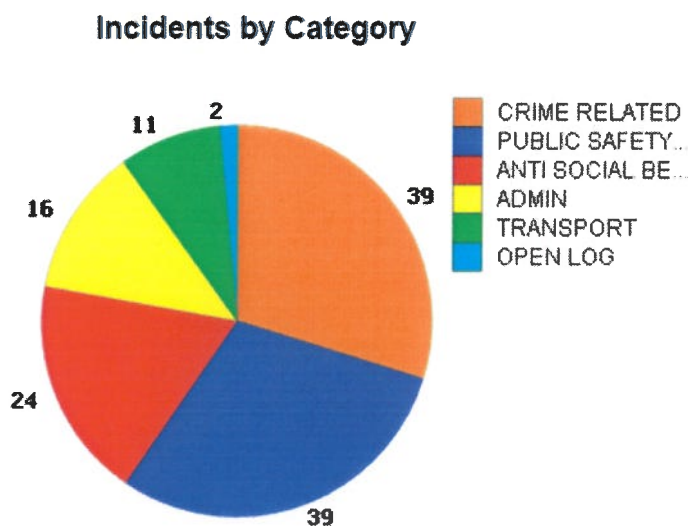


### Any other information

Dwelling breaks have decreased over the last few weeks, however we are still having outbuildings broken into, we are urging residents to be vigilant, use CCTV and lighting if you have it, ensuring you lock any outbuildings/sheds/garages and report anything suspicious to Gwent Police on 101.

Officers will slowly start to pick up their previous engagement and patrol shops and schools as restrictions ease. We are looking forward to being able to catch up with our community again.

### Following maps are the last 28 day period



### Crime related incidents

39 Crimes this period made up mainly of shoplifting this period – Several calls related to the stabbing incident on Longfellow Road, all persons responsible have been arrested 3 males remanded in custody and one female released no further action. Attempt burglary Norman Court, window smashed Lapwing avenue, several shoplifting calls, one female was arrested/charged and is currently on a Community Protection Notice as she is prolific shoplifter in Caldicot. Theft of a push bike. Violent neighbour dispute calls, and reports of aggressive teenagers on the town centre. No emerging crime trends this period.

Public safety calls are made up of suspicious persons reported looking at motor homes, we had several calls from residents regarding this across a few different wards. Police did not catch up with anyone. Mainly Covid breaches/calls for public safety, persons reported trying doors on New Road, pupils failing to attend school nothing suspicious located safe and well.

## ASB Calls



24 calls this period for anti-social behaviour – Several calls for youngsters congregating on the astro and the town centre, reports of a drone flying over residential properties, off road bikes, Covid parties reported along with groups of youngsters hanging around, and stones being thrown at an address. No emerging trends this period.

## Your Voice Update

We are coming to the end of the Your Voice process and have had a really good response so far, thank you for helping to promote the surveys. We will shortly be in touch with you regarding the next stage in the process.

**We urge the public to continue to follow Government Guidelines, keep yourselves safe. As always any of the team can be contacted via email or our works phone numbers. Continue to report incidents to us via 101 or [contact@gwent.pnn.police.uk](mailto:contact@gwent.pnn.police.uk)**