

CALDICOT TOWN COUNCIL
Minutes of Planning & Resources Committee held at 6.30pm
on Tuesday, 10 March 2020 at Caldicot Town Council

Present: Cllrs: D Evans(Chair) J Harris
J Bond RJ Higginson
W Conniff M Mitchell
A Easson D Nee
O Edwards F Rowberry

[In attendance: G McIntyre, Clerk; S King, Deputy Clerk; B Hodges, public]

1 Apologies

Apologies received from Cllrs D Ashwin, J Dobson–Pettican, R Garrick, K Harris, A Lloyd, M Stevens and P Stevens.

2 Declarations of Interest - To be identified under the relevant item

Cllrs D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee, in relation to agenda item 4.

Cllr Easson advised that his position remained, as stated at Town Council meeting 26.2.2020 [*as a member of Caldicot Town Council and Mon CC Planning Committee, would have an open mind when discussing applications that were to be considered by both Caldicot Town Council and Mon CC*].

3 Suspended Proceedings

a) Presentation of cheques – Town Council Donations 26.2.2020

Cllr D Evans, Mayor, presented donations to the following groups:

- i) MCC Communities & Partnership Development Team (Yarn Bomb) - £300
- ii) Crick Care Home Residents Committee (Sensory Unit) - £500
- iii) Caldicot Community Working Together (Egg-cellent Adventure) - £1,500

4 Planning

A) Planning Applications:

DM/2020/00061: Planning Permission. Change of land by side of house to garden and parking (as in process of buying from MCC)
- 55 Wentwood View, Caldicot, Monmouthshire, NP26 4QH

It was noted that the application had been deferred, from P&R 11.2.2020 and FTC 26.2.2020, as local members had requested a site visit. A response was received from Mon CC:

Response from Mon CC Planning: It is not our usual practice to meet with the Town Council prior to the determination of an application. May I ask why you feel that a site visit is necessary. If you have any specific questions maybe I can answer them in an email for you. Alternatively, if you wish to discuss the application with me please give me a call.

Council agreed to contact the ward County Councillor, to request site visit.

DM/2019/02076: Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) - 62 Chepstow Road Caldicot Monmouthshire NP26 4HZ
NB. Meeting at Caldicot Town Council Office, Thursday 20th February 2020 at 10am

Planning application deferred to Town Council meeting Wednesday 25th February 2020, following meeting with MHA, MCC and Residents on 17th March 2020.

DM/2020/00232: Householder. Construction of rear single storey extension with internal alterations and associated works – 1 Clos Alwen, Caldicot, NP26 4PF

Approved

B) Planning Information:

i) Planning Permissions:

DM/2020/00088: Non-material amendment. NMA to increase depth of the rear dormer and substitution of standard casement window with French doors and Juliet Balcony – 7 Station Road, Caldicot, Monmouthshire, NP26 4QH **P&R approved 11.2.2020**

DM/2019/01629: Reserved Matters. Application for reserved matters pursuant to DM/2018/00696 relating to Layout, Scale, Appearance of Buildings, Means of the construction of a care home and associated works – Land Development South of Crick Road, Crick Road, Portskewett **FTC approved 30.10.2019**

DM/2019/01041: Reserved matters application for the erection of 271 dwellings with ancillary works Land Development South of Crick Road, Crick Road, Portskewett, Monmouthshire

Amendment details: *Revised site layout, landscaping and house elevations, additional ecological information submitted.* **FTC approved 29.01.2020**

- ii) **DM/2020/00230** - for 'Discharge of condition no. 10 of planning consent' DM/2018/00880. (Construction environmental management plan).
Request to Mon CC 27.2.2020 to consult Town Council [FTC 26.2.2020]

iii) **To note correspondence from Cllr J Harris**

*'Flood Risk Management, Neddern Catchment, Tidal Locking - recent floods Castle Lea, Castle Lodge, Severn Bridge Industrial Estate
New developments need a robust flood risk management plan, green field run off into the Neddern Catchment. Some points for debate: 1) Reduce ground levels in flood plain 2) Widening of Drainage ditches 3) Dredging of ditches 4) Pumping 5) Maintenance of containment vessels and spillways 6) Alarm maintenance 7) Review sluice Gate Caldicot pill 8) Contribution from developers CIL*

Town Council discussed the correspondence from Cllr J Harris and resolved to contact Mon CC Officers to arrange a meeting with relevant agencies to discuss issues.

Town Council resolved to contact Mon CC Officers, in order to arrange a meeting with relevant agencies to discuss the issues.

5 Street naming and numbering – site of former White Hart Public House, Caldicot – White Hart Mews

Town Council noted the street name for site of former White Hart Public House, Caldicot – ‘White Hart Mews’.

6 To Note Give Dog Fouling the Red Card meeting 2pm Thursday, 5th March 2020 at MCC Usk [TC Rep – Cllr F Rowberry]

Town Council noted Give Dog Fouling the Red Card meeting 2pm Thursday, 5th March 2020 at MCC Usk. Cllr F Rowberry attended meeting – minutes to follow. Cllr A Easson attending Strong Communities Committee to discuss Public Space Protection Orders.

a. To note Merlin Waste increase in dog waste collection 15p per bin from 1.4.2020 [44 bins x £3.90]

Town Council noted the increase in dog waste collection 15p per bin from 1.4.2020.

7 VE Day celebrations – Notes of meeting:

- a. Caldicot Town Council at 6pm Wednesday, 26th February 2020**
- b. Caldicot Town Team 6.30pm Tuesday, 3rd March 2020**
- c. To Consider Grant Application from Town Team**

Notes of the Caldicot Town Team meeting 6.30pm 3rd March 2020 were circulated to members at the meeting. In addition, members were provided with business case and financial statements to support the Town Team grant application.

Notes of the VE Day meeting held at 6pm on Wednesday 26th February 2020 and Caldicot Town Team meeting held at 6:30pm on Tuesday, 3rd March 2020 were noted.

Town Council considered Grant Application from Town Team, along with accounts and business case.

A member suggested that Caldicot Town Council could cover cost of the screen for the VE Day event. This would be subject to the supplier sending a quotation and invoice direct to the Town Council office.

Council requested that the Clerk contact Town Team for supplier details. Council highlighted that it was the responsibility of Caldicot Town Team to ensure that appropriate risk assessments, health & safety and installation undertaken.

It was proposed and duly seconded, in principle to fund the screen for the VE Day event, quotation and invoice to be sent directly to the Town Council office.

Town Council resolved to agree in principle, to fund the screen for the VE Day event, subject to quotation and being invoiced directly by the supplier.

Cllr J Harris left the meeting at 7:15pm.

8 To Consider Flying Europe Day Flag 5th May 2020 [b/f/TC 26.2.2020]

Town Council considered flying Europe Day Flag 5th May 2020.

It was noted that Town Council Commonwealth Flag was flown at Caldicot Castle on Commonwealth Day 9th March, as in previous years.

Town Council resolved to agree to fly Europe Day Flag 5th May 2020.

a. To Consider Press Release

Town Council approved the Press Release.

9 To Note invitation to all Councillors to Caldicot Food Bank AGM 12 noon Friday, 20th March 2020 at Town Council offices [TC Rep – Cllr M Mitchell]

Town Council noted invitation to Caldicot Food Bank AGM 12noon Friday 20th March 2020 at Town Council offices.

10 To Note meeting of Regeneration Stakeholder Group Thursday, 26th March 2020 – venue tbc [TC Reps – Cllrs J Bond, D Nee]

Town Council noted meeting of Regeneration Stakeholder Group Thursday 26th March 2020.

11 Resolved - Exclusion of Press and Public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

The Mayor advised that information had been received, in relation to an urgent Health and Safety item, Town Council Building Gents Toilets. **Town Council resolved to agree to accept the item regarding Town Council Building Gents Toilet [Health and Safety].**

a. Gents Toilet Wall – Town Council Building [Health and Safety]

Following treatment and repainting, the condition of the Gents toilet wall had not improved. Concerns were raised as the issue had appeared in the Town Council office.

Mon CC Property Services had suggested taking a section out of the wall to carry out a cavity inspection. Town Council agreed to proceed with the cavity inspection.

Town Council resolved to agree to contact Mon CC to proceed with cavity wall inspection works.

b. Health & Safety - To consider quotation to supply and fit two holding back posts for King George V Playing Field entrance gates

The Clerk informed Council that a query had been received regarding emergency vehicle access to the playing fields, in the event that the gates were locked.

Council recognised that the purpose for gates being installed was to reduce anti-social behaviour.

It was suggested that chains and padlocks were required, in order to secure the gates to the posts.

The Mayor confirmed that discussions had been held at Users Committee meeting regarding CCTV. Quotations were expected at Town Council March 2020.

Town Council resolved to accept the quotation to supply and fit two holding back posts for KGVPF entrance gates - £260 + VAT, KRL Services

Town Council resolved that prices were obtained for chains and padlocks, in order to secure the gates.

c. To consider recommendation Estate Agent Re; Rent Review 9SL

Town Council considered the Estate Agent recommendation regarding rent review 9SL. Council resolved not to increase rent for 2020. It was agreed to carry out a rent review in 2021.

Town Council resolved not to increase rent, 9SL and this would be reviewed in 2021.

The meeting ended at 7.35pm.