

CALDICOT TOWN COUNCIL
Minutes of Planning & Resources Committee held at 6.30pm
on Tuesday, 11 February 2020 at Caldicot Town Council

Present: Cllrs: D Evans(Chair)
D Ashwin J Harris
J Bond K Harris
W Conniff RJ Higginson
J Dobson–Pettican M Mitchell
A Easson, D Nee
O Edwards F Rowberry
R Garrick P Stevens

[In attendance: G McIntyre, Clerk; S King, Deputy Clerk; B Hodges, public]

1 Apologies

Apologies received from Cllr M Stevens.

2 Declarations of Interest - To be identified under the relevant item

Cllrs A Easson, D Evans, RJ Higginson declared personal interests as members of Mon CC Planning Committee.

Cllr D Evans declared a personal interest, regarding Monmouthshire Housing Association (MHA), planning application DM/2019/02076.

3 Suspended Proceedings

- a) Mon CC Summer Holiday Play Provision – see Appendix A
- b) Mind Monmouthshire – see Appendix B
- c) Community Garden Oakley Way Allotments – see Appendix C

4 Planning

A) Planning Applications:

DM/2020/00118: Extensions to domestic bungalow in masonry construction under a flat and pitched tiled roof to provide enlarged living accommodation and upgrade the premises to create a more energy efficient dwelling. widening of the drive entrance and providing more on site parking on a permeable surface
- 8 Kirrlach Close, Caldicot, Monmouthshire, NP26 4QE

FTC Approved

DM/2020/00061: Planning Permission. Change of land by side of house to garden and parking (as in process of buying from MCC)
- 55 Wentwood View, Caldicot, Monmouthshire, NP26 4QH

FTC requested site visit - ward members and Mon CC Officers

DM/2020/00088: Non Material Amendment. NMA to increase depth of the rear dormer and substitution of standard casement window with French doors and Juliet balcony - 7 Station Road, Caldicot, Monmouthshire, NP26 4BU

FTC Approved

DM/2019/02076: Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) - 62 Chepstow Road Caldicot Monmouthshire NP26 4HZ
NB. Meeting at Caldicot Town Council Office, Thursday 20th February 2020 at 10am

Cllr D Evans left the room during consideration of the item and Cllr RJ Higginson took the Chair.

Cllr D Evans left at 7.45pm

Representation was made by members of the public, concerns were expressed regarding a number of issues, comments included; access to the site, parking, traffic implications, DDA compliance.

The Chair highlighted that there would be opportunity to comment on the management plan at the meeting on 20th February 2020, Mon CC and MHA would be in attendance.

A number of Councillors recognised the need for emergency accommodation in the area.

It was proposed and duly seconded that the planning application was refused. As an amendment it was proposed and duly seconded that the decision was deferred, until after the meeting scheduled for 20th February.

Town Council voted on the amendment, to defer the decision until after the meeting on 20th February. Votes were cast:

6 – for amendment, to defer decision until after meeting on 20th February
6 – to refuse planning application.

Upon being put the vote. There was no decision.

Planning application DM/2019/02076 would be deferred to Town Council meeting Wednesday 26th February 2020.

Cllr D Evans returned to the meeting

B) Planning Information:

i) Planning Permissions:

DM/2019/01698: Householder. Wooden gate on driveway to keep property secure (retrospective) - 52A Sandy Lane, Caldicot, NP26 4NE

P&R Approved 14.1.2020

Cllrs D Ashwin and J Harris left the meeting at 8.10pm

5 To receive update from Mon CC re. Caldicot Leisure Centre Refurbishment
[b/f FTC 29.1.20]

Town Council considered response from Mon CC re. Caldicot Leisure Centre Refurbishment:

“We will arrange some consultation events at the leisure centre and will publicise these shortly. Possibly one in the daytime and one in the evening in a similar fashion to how we consulted on Monmouth. We are also arranging separate meetings with specific groups especially Squash Club and Squash Wales.”

The Chair advised that Mon CC officers had offered to present to a Town Council meeting.

Town Council expressed extreme disappointment by the response and reiterated the request for a public meeting.

Town Council resolved to request a public meeting to discuss Caldicot Leisure Centre Refurbishment.

6 Living Levels Project - Seeds and Planting Request [b/f FTC 29.1.20]

Caldicot Town Council had been successful in applying for £2,500 Living Levels Landscape Partnership project. Living Levels team had contacted the Town Council, asking for exact requirements for the seeds and planting equipment (£2,500).

It was noted that at a previous Town Council meeting, it had been agreed to purchase wildflower seeds and planting equipment. It was suggested that supplies for the Oakley Way community garden project could also be funded.

Town Council resolved that some of the funding would be allocated to use for supplies for the community garden project (Oakley Way) and a meeting would be arranged with F Weston to discuss requirements.

Cllrs W Conniff, M Mitchell, F Rowberry, J Dobson-Pettican, J Bond, expressed an interest in attending the meeting, to discuss the living levels funding and community allotment project.

7 To nominate two Town Council representatives to Caldicot Regeneration Stakeholder Group

Town Council received correspondence from Mon CC regarding the Caldicot Regeneration Stakeholder group:

'With regeneration work well underway in the Cross area of Caldicot, and other projects in the pipeline these are exciting times for the town. The Council proposes to establish a Caldicot Stakeholder Regeneration Group, to address the need for better communication between the Council and key stakeholders. Not simply to improve communication channels when works commence, diversions take place and difficulties

are encountered. But to enable community representatives to help shape emerging projects and identify potential initiatives that move the town forward. for this purpose which at the outset would include representatives from:

- *MCC – Area Committee*
- *Caldicot Town Council*
- *Caldicot Town Team*
- *Caldicot Communities Working Together*
- *The Police*
- *Aneurin Bevan Health Board*
- *MCC Officers from Strategic Projects, MonLife, Partnership, Regeneration Teamsx4*

The inaugural meeting can discuss terms of reference and whether the composition needs to be extended or refined - Tuesday 25th February at 2.00pm, venue TBC.'

Cllrs J Bond and D Nee were nominated and duly seconded.

Town Council resolved to nominate Cllrs J Bond and D Nee, as representatives of the Caldicot Regeneration Stakeholder Group.

- 8 Resolved - Exclusion of Press and Public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

- 9 To consider quotation for refurbishment and fit of King George V Playing Field entrance gates**

Town Council were provided with a quotation for refurbishment and fit of King George V Playing Fields entrance gates, from preferred contractor.

Town Council resolved to accept the quotation for, refurbish and fit the existing gates. Drop bolts fabricated to go into the floor for locking both in the opening and closing position - £340 + VAT, KRL Services

The meeting ended at 8.30pm.

a) Mon CC Summer Holiday Play Provision

Town Council welcomed Mr M Moran to the meeting to discuss plans for the summer holiday play provision.

The following points were noted:

- During the last 10 years, Town Council has kindly provided financial support
- Mon CC delivered free play provision last year
- Opportunity to introduce School Holiday Enrichment Programme (SHEP)
- SHEP includes provision of meals – free healthy breakfast and lunch
- Programme sessions will run for 3.5hours, over 19 days (22 July to 20 Aug)
- Mon CC to bid for share of £2.5 million Welsh Government (WG) funding
- If WG cannot fund, will ask for local councils to support scheme
- Free School Meals (FSM) pupils will be prioritised in the scheme
- Welsh average attendance = 33% - Monmouthshire attendance = 70%
- Various activities are provided between breakfast and lunch, including daily mile, nutrition advice, games, art & craft, sports, outside activities, dog befriending, etc.
- Mr Moran will contact Town Council following outcome of WG bid

Town Council thanked Mr Moran for attending and providing his report.

Mind Monmouthshire

Town Council welcomed Mr M Pritchard and Mrs B Kelly to the meeting to discuss the work of Mind Monmouthshire and request financial support.

The following points were noted:

- Overview provided in leaflet circulated with agenda
- Incredible amount of day-to-day work undertaken
- Over 2,500 people supported throughout Monmouthshire
- Massive benefits and welfare services – courses delivered to people in need
- Peer Support Group, Understanding Anxiety, etc., courses provided locally
- Community Cabin, Chepstow Hospital. Mon Mind underpins Fred Weston's work
- ABUHB used to provide funding and have now removed
- Struggling to continue courses due to lack of funding – laying off staff
- Losing staff and their knowledge/experience
- Mon Mind is a separate organisation to the national Mind charity
- Trying to address shortfall in resources, need funding to continue service
- Met with Abergavenny Town Council, looking to other councils hoping for support
- Monmouthshire is a larger geographical area to cover compared to other areas
- More difficult for staff to deliver courses in Abergavenny and Caldicot
- Farming community issues, due to isolation. Pressures on everyone in society

Council asked the representatives from Mind Monmouthshire to provide further details on the service that will be provided in Caldicot, prior to making a decision to provide financial support. Mr Pritchard agreed to send further information relating to the projects and budget for consideration at Town Council meeting on 26th February 2020.

Town Council thanked Mr Pritchard and Mrs Kelly for providing their report.

Community Garden Project – Oakley Way Allotments

Town Council welcomed Mr F Weston to the meeting to provide an update on the Oakley Way Allotments Community Garden Project. Plans were circulated to members for information.

The following points were noted:

- Town Council approached Mr Weston regarding 3 vacant allotment plots
- Oakley Way/MHA residents worked on plan to develop as a wellbeing project
- Wellbeing project – tackling loneliness, social isolation and increasing wellbeing
- Plans include polytunnel, sheds, composting toilet, hardcore path, green spaces
- Project is disability friendly, with access via path and use of raised beds
- Seeking council's permission for path, toilet, structures and use of car park
- MHA investing a lot of money (approx. £3,500)
- Formal agreement in writing requested from Town Council for MHA to use
- Project is not just for MHA tenants – it is for anyone in Caldicot
- Produce from garden can be shared between gardeners. Can also sell produce
- Funds from any sales would be used to purchase seeds
- Living Levels working party meet with Mr Weston to discuss equipment/seeds
- Suggested sensory items for children. Can be added in – grasses and herbs, etc.
- Planned weed clearing on 19th Feb. Seed planting with residents on 20th Feb

Town Council was fully supportive of the plans put forward by Mr Weston. A meeting will be arranged with Living Levels Working Party members and Mr Weston at the earliest opportunity to discuss tools, equipment and seeds required.

Town Council thanked Mr Weston for providing his report.