

**Minutes of Planning and Resources Committee held at 6.30pm on
Tuesday, 9th April 2019 at Caldicot Town Council**

Present: Cllrs:	O Edwards,	R Garrick
	D Ashwin	K Harris
	W Conniff	R J Higginson
	A Easson	M Mitchell
	D Evans	F Rowberry

[In attendance: G McIntyre, Clerk; S King, Deputy Clerk; B Hodges, D White and G Breen (Caldicot Youth Group), members of the public]

1 Apologies

Apologies were received from Cllrs J Harris, M Stevens, P Stevens, S Tovey

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

There were no declarations of interest.

3 To suspend proceedings

(i) Presentation of donations

Town Council congratulated its staff on being awarded the One Voice Wales Award for Best Annual Report 2019. The Mayor presented staff members with the award.

The Mayor presented donations to the following local groups:

- Wye Gymnastics and Galaxy Cheerleading
- Caldicot Musical Theatre Society
- Blue Phoenix Jazz Band
- Caldicot Events Committee
- Caldicot Youth Group

(ii) Caldicot Youth Group - See Appendix A

4 Planning – No applications received at date of despatch of agenda

No planning applications were received.

Emergency Health and Safety Issue – Cemetery Gates/Open Access to cemetery land

The Chair asked Council to accept an urgent Health and Safety item regarding the cemetery gates.

It was resolved to accept an additional item onto the agenda.

4a The Chair of Health & Safety Committee advised members that the gates to the cemetery extension could not be installed due to a groundworks issue, which left open access and large holes, following removal of the existing ‘farm gate’. A preferred contractor had been requested for advice for making good and preparing ground for installation of the gates.

Town Council considered a quotation for £1,800 from a preferred contractor to provide a concrete base for installation of the gates.

Town Council resolved to accept the quotation of £1,800 from a preferred contractor to provide a concrete base, to allow for installation of gates.

5 To note casual vacancy, West End Ward

Town Council noted the casual vacancy for councillor in West End Ward.

6 To note Caldicot United Working Group meeting scheduled 3rd April 2019 postponed – subject to further advice from Health and Safety Officer and Event Safety Advisory Group (ESAG)

Town Council noted the Caldicot United Working Group meeting scheduled for 3rd April 2019 had been postponed subject to further advice from the Health and Safety Officer.

a) Advice Health and Safety Officer [Circ]

Town Council noted that the Health and Safety Officer had highlighted 17 event management issues which would need to be considered and addressed. It was also noted that the ESAG application would have to be submitted at least 3 months prior to the event taking place. Council agreed to arrange a further meeting of Caldicot United Working Group to consider the advice of the Health and Safety Officer and decide a way forward for the Community Picnic Event.

Town Council resolved to agree to arrange a further meeting of the Caldicot United Working Group in order to consider the advice of the Health and Safety Officer

7 ESAG Event Safety Workshop Invitation 14th May 2019 [Circ]

Town Council received the invitation to the ESAG Event Safety Workshop 14th May 2019. Councillors D Evans, R Garrick, R J Higginson and K Harris put their names forward to attend via Mr T Lewis, Mon CC Events Team. It was noted that the date co-incided with the next Planning and Resources meeting.

8 s.106 – Community Facilities and Aspirations [Circ]

J Langdon, Mon CC, had requested a priority list of s.106 projects and offered to meet with Town Council if required. Town Council agreed to arrange a meeting with M Moran, MCC, to discuss options, subject to M Moran's availability. Projects suggested were:

- Multi-Use Games Area (MUGA) – King George V Playing Field
- Cemetery extension
- Footpath – Caldicot to Caerwent
- All play areas

Any other suggestions should be forwarded to the clerk.

a) Town Council Wellbeing Plan [b/f TC 27.3.19]

Town Council highlighted its commitment to play areas and ensuring that children had access to outdoor play. It was agreed that this should be reflected in the council's Wellbeing Plan and that the council commitment to previous strategies should continue. A councillor noted that Council would be fulfilling its objectives by following strategies which support both young and elderly people.

The meeting closed at 7.30 pm

Caldicot Youth Group

Town Council welcomed D White and G Breen from Caldicot Youth Group, who delivered a presentation on Youth Work in Caldicot and the Diversity Festival.

The following points were discussed and noted:

- Caldicot Youth Group established in 2006
- Volunteers meet monthly/termly at The Zone
- Youth Group funds the building and activities, Mon CC funds the staff
- The Zone caters for young people aged 11-25, although primarily for 11-18
- Young people take control and shape the service to provide what they want
- Youth Service acts as facilitators – open 5 days/3 nights per week
- Attendance figures at the Zone are always rising
- Anti-social behaviour reduced
- Free open sessions for young people to drop in to do activities they like or talk to staff
- Year 6 transition work in all primary schools
- The Zone has undergone a re-vamp with new games and equipment provided

What the Youth Group has been working on in 2019/19:

- Youth Work Triathlon
- Youth Pride event at the Castle
- Summer Camp

Trips:

- Alton Towers – 30 from Caldicot attended
- Thorpe Park – Fright Night (Halloween antisocial behaviour prevention)
- Winter Wonderland
- Bowling and Lazer Tag (Junior Club)

Day-to-Day Working:

- Continue to increase the numbers of young people attending
- Equality Street – group set up by young people to celebrate diversity
- Lunch time drop-ins at Caldicot School
- Attending local events, e.g. food festival
- Delivered Safeguarding Level 1 training to young people and volunteers
- Provided archery sessions to Year 6 pupils free of charge
- Delivered the Bike Ability programme
- Homework Club
- Youth Work Week 2019
- Future developments: Start a new independent living residential (Summer 2019)

Diversity Festival:

- Last year's Pride event was very successful
- Equality Street – group developed idea for local Pride event
- Weekly meetings held at The Zone – Group received an award for Diversity
- Group plans all workshops and events, even produced resources for professionals
- Date for Pride this year 27-28th July 2019 at Caldicot Castle

- Seeking partners/service providers to work with families and young people to make the day a success
- Cost: £10.7k production cost, £1k miscellaneous cost and £3k entertainment cost
- Feedback from 2018 event was very positive, with a lot of media attention /coverage

Aims and Objectives:

- First day, 27th July, main Pride event
- Second day, 28th July, family Fun Day – free or as low cost as possible, inclusive of all and promoting local services
- Input wanted from any interested parties

Councillors were invited to make comments and ask questions. The following points were discussed:

- Concern was raised over last year's event. Because it was local, there was little interaction with other areas. Ensure young people given best opportunities and understand the needs of others
- It was questioned how young people are using the service and what interaction there is at The Zone. Youth Service representatives would be happy to share comparative attendance figures
- A councillor noted that the Year 6 transition work is very successful at Dewstow Primary. It is planned to continue the transition work year-on-year. It has made a great difference to pupils who also see a friendly face at Caldicot School in the form of a Youth Worker
- In answer to a question about stakeholders, it was noted that the Armed Forces, Monmouthshire Housing Association, Melin Homes, Mon CC, Positive Future, Pride Cymru, Inspire to Achieve, and many more are very supportive
- A councillor asked where the Youth Group is getting financial support from. It was confirmed that applications for funding include the Lottery, Mon CC, Melin Homes and others. Received some funding (approximately £2,000), although still waiting for news on other applications. In addition, the Youth Group is undertaking its own fundraising events. There is a commitment go ahead with the Pride event, even if the total amount is not achieved. The event will just be scaled down.

Town Council thanked D White and G Breen for attending and providing an update on Caldicot Youth Group's work and the Diversity Festival