**Minutes of Planning and Resources Committee held at 6.30pm on Tuesday, 9th October 2018 at Caldicot Town Council.**

**Present:** Cllrs O Edwards, Mayor J Harris

 J Williams, Deputy Mayor M Mitchell

 A Easson J J Williams

 D Evans

 [In attendance: G McIntyre, Clerk, S King, Deputy Clerk]

#####  Apologies

Apologies were received from Cllrs D Ashwin, W Conniff, R J Higginson, F Rowberry

M Stevens, P Stevens, S Tovey

##### Declarations of Interest - To be identified under the relevant item/Forms to be complete

**Cllr D Evans declared a personal interest in Planning matters as a member of Mon CC Planning Committee.**

**Cllr O Edwards declared a personal interest in Plan DM/2018/01392**

1. **To Suspend Proceedings:**
2. **Presentation of donation to Caldicot Rugby Club**

Proceedings were suspended in order that the Mayor present a cheque of £1595.00 to Mr K Mellens, Caldicot RFC for the purchase of a new away kit. Mr Mellens thanked Town Council on behalf of Caldicot RFC.

##### Planning Applications Received [DISPLAYED]

 **Plans may be viewed prior to the meeting at:**

[**http://www.monmouthshire.gov.uk/planning/research-planning-history**](http://www.monmouthshire.gov.uk/planning/research-planning-history)

**DM/2018/01392:** New external communal areas and landscaping and stores –

Land rear of Oakley Way, Caldicot, Monmouthshire **APPROVED**

1. **Mon CC Planning Information [DISPLAYED]**
2. **Planning Permissions**

**DM/2018/01430:** Fast Track Householder – Proposed single storey side elevation to bungalow and replacement garage – 5 Ebbw Road, Caldicot, Monmouthshire, NP26 4PR

 **TC Approved 11.9.18**

1. **Planning Refusals**

**DM/2018/01183:** Planning Permission – New Build 2 bed dormer bungalow in the rear garden – proposed dwelling at the rear of 2 Castle Gardens, Caldicot, NP26 4QP

 **TC Refused 11.9.18**

 **Town Council noted Mon CC planning information 5 above.**

1. **To consider request from Caldicot Community Working Together, to make irrevocable gift of gazebo to CCWT (as alternative to grant donation), invoice and purchase details to Caldicot Town Council.**

 *[Grants Committee resolved to contribute £1671.45 for purchase of branded gazebo b/f FTC 26.9.18]*

 It was noted that Town Council had resolved to contribute £1671.45 to Caldicot Community

 Working Together for the purchase of a branded Gazebo. However, it was agreed that Town Council

 purchase the gazebo on behalf of Caldicot Community Working Together.

 It was noted that “supported by Caldicot Town Council” would be printed on the gazebo and that

 Caldicot Community Working Together would also make it available for the use of other groups.

 **It was resolved that Town Council make an irrevocable gift of a gazebo to Caldicot Community**

 **Working Together.**

 A member referred to Town Council’s agreed donation of £3,000 [FTC 26.9.18] towards the

 fireworks event 2018. It was agreed to seek clarification from Mon CC that the event was going

 ahead and that no other outside bodies were involved.

1. **To Note Annual Remembrance Parade Sunday – 11th November 2018**

**- RBL Parade (assemble Jubilee Way Car Park 10.00 am)**

**- Sunset Service 4pm - at Celtic Cross, Sunday 11th November 2018**

**a)** To consider request from ‘Caldicot Rocks’ (painting of pebbles which are hidden around Caldicot), to paint poppy rocks and place on memorial prior to Remembrance Day services, ensuring no interference with laying of wreaths.

 **Town Council noted the Annual Remembrance Parade Sunday and Sunset Service 11.11.18 and assurance from Mon CC that the Celtic Cross would be repaired by that time.**

 **It was resolved that ‘Caldicot Rocks’ be advised that Town Council had no objections to the placing of ‘painted poppy rocks’ on the Celtic Cross, provided that they were removed prior to Remembrance Day 11.11.18.**

1. ***Resolved – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted***
2. **To consider quotations from preferred contractor, regarding Cemetery Extension works:**
3. **Safety fencing**

The Chair of Health & Safety Committee updated Council on the Health & Safety committee

 meeting held with the ecologist and Mon CC Health & Safety Officer 27th September 2018.

 Council recognised and agreed that, in order to make progress, additional levelling works be

 undertaken following removal of the hedge, as a result of the extension field being substantially

 higher than the existing cemetery land.

 It was advised that the Mon CC Health & Safety Officer had recommended that safety fencing be

 installed whilst the works were being undertaken.

 **It was resolved to accept the quotation from preferred contractor for the provision of safety**

 **fencing at Caldicot cemetery, during removal of the hedge and levelling of the ground into the**

 **proposed extension at a cost of £450 week 1 and £200 subsequent weeks.**

1. **Cemetery Hedge –** No quotation was received for the replanting of cemetery hedge alongside the allotment area – defer to Town Council 31.10.18.

Members were advised of a Mon CC press release advising of consultation evenings to be held on

 15th and 16th October 2018 at the community hub, on the proposed regeneration of Caldicot.

 The meeting closed at 6.55 pm.