**Minutes of Planning and Resources Committee held at 6.50pm on Tuesday,**

 **10th July 2018 at Caldicot Town Council**

**Present:**  Cllrs: O Edwards, Mayor K Harris

 D Ashwin R J Higginson

 W Conniff M Mitchell

 A Easson S Tovey

 D Evans J Williams

 R Garrick J J Williams

 [In attendance: G McIntyre, Clerk, S King, Deputy Clerk, C Till, Members of Public]

 *It was agreed that the start of the meeting be delayed due to preceding meetings with representatives of Mon CC.*

 *Prior to the meeting presentations of donations were made as follows:*

 Caldicot Community Lunches - £2,500

 Mon CC – The Summer Reading Challenge - £500

1. **Apologies**

Apologies were received from Cllrs J Harris, F Rowberry, M Stevens, P Stevens

1. **Declarations of Interest - To be identified under the relevant item/Forms to be completed**

Cllrs D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee, in relation to item 3.

1. **Planning Applications Received**

 **Plans may be viewed prior to the meeting at:**

[**http://www.monmouthshire.gov.uk/planning/research-planning-history**](http://www.monmouthshire.gov.uk/planning/research-planning-history)

 **DM/2018/00880:** Outline application (with all matters other than access reserved for

 future determination) for the erection of up to 130 dwellings (Use Class C3), provision of

 new open space including a new community park and other amenity space, engineering

 and landscaping works including sustainable urban drainage system and enabling works.

 - Land to East of Church Road, Caldicot *[b/f TC 12.6.18 – Notes of Meeting 2.7.18 Circ]*

**A recorded vote was requested:**

 **FOR APPROVAL OF OUTLINE APPLICATION: Cllrs: W Conniff, A Easson,**

 **M Mitchell, J J Williams**

 **FOR REFUSAL OF OUTLINE APPLICATION: Cllrs: O Edwards, D Ashwin,**

 **R Garrick, K Harris, S Tovey, J Williams**

 **ABSTAINED: Cllrs D Evans, RJ Higginson**

 **TC Refused \***

* **Development is outside of LDP**
* **Insufficient infrastructure – Schools, Health, Traffic congestion (Church Road)**

*Cllrs D Ashwin, S Tovey left the meeting at 7pm.*

 **DM/2018/00904:** Extension above detached double garage at the side of the house –

 8 Clos Aled, Caldicot **TC Approved**

 **DM/2018/01037:** Two storey side extension - 47 Lapwing Avenue, Caldicot

 **TC Approved**

 **DM/2018/01025:** Proposed single story side utility/storage area – 160 Castle Lea, Caldicot

 **TC Approved**

1. **Mon CC Planning Information**

 **i) Planning Permissions**

**DC/2017/00820:** Change the use of shop from A1 to A3. To have tables and chairs outside shop as well as A1 advertisement board – 33 Newport Road, Caldicot

**TC Approved 10.10.17**

**DM/2018/00685:** Change of use from use class A1 (retail) to use class A3 (café/restaurant) – 9 Wesley Buildings, Newport Road, Caldicot **TC Approved 30.5.18**

**DM/2018/00706:** Erection of a two storey extension at side and rear of property to improve the accommodation – 39 Lapwing Avenue, Caldicot **TC Approved 30.5.18**

**DM/2018/00785:** Monmouthshire Housing Association intends to demolish the existing concrete sectional garages due to poor condition and replace them with new concrete sectional garages – Park Road Garage Site, Park Road, Caldicot **TC Approved 12.6.18**

 **Town Council noted Mon CC Planning Information 4(i) above**

1. **Proposed Extension to Caldicot Cemetery – Update from Ecologist**

Town Council received update from Ecologist in relation to proposed cemetery extension.

**It was resolved to acknowledge receipt of update from Ecologist and convey Town Council’s appreciation.**

1. **To Ratify Approval of Cemetery Bench to replace Bench removed for H&S reasons - RATIFIED**
2. **Allotment Holders Rear Bowls Club – Request for permission & funding to fit another water tap to far side of allotment where hose is not accessible [approx. £70]**

Town Council recognised the need for another tap at the allotment site.

 **It was resolved to permit the fitting of another tap at the allotment site, rear of Bowls**

 **Club, in the region of £70 - £130, provided that the works are undertaken by a**

 **professional person.**

**It was further resolved that the allotment holders put a 6’ x 4’ shed for shared usage at the site, provided that it does not interfere with anyone’s plot and plotholders are responsible for health and safety and maintenance of the shed.**

1. **Welsh Government – Workshop 17 July 2018: Practical insight for CTCs and PSBs on working together to help delivery of local well-being plans 10.00 am – 3.00 pm Llandrindod Wells**

**It was resolved that the Deputy Mayor and Deputy Clerk attend the Welsh Government Workshop as approved duty.**

1. ***Resolved – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***
2. **To Consider Quotations:**
3. **To Remove Cemetery Hedge Ref: Item 5 above [b/f TC27.6.18] – to follow**

The Clerk confirmed that a quotation had been received from the preferred contractor, which included removal of hedge, trimming of conifer trees and making good, cost of £700.00 + VAT.

 The area containing Japanese Knotweed would not be included.

 **Town Council resolved to accept the quotation, from the preferred contractor of £700 + VAT.**

1. **To Undertake Repairs to Town Council Building Toilets – to follow**

The Deputy Clerk confirmed that three quotations had been received to undertake repairs to Town Council Building Toilets, this followed an inspection and recommendations of the Health and Safety Committee.

Town Council were provided with quote details, which included upgrading of pipework, cisterns and disabled facilities:

1. £5,600 (ladies, gents, 2x disabled)
2. £1,957 (gents, 2x disabled)
3. £2,508 (ladies, gents, 2x disabled)

Town Council recognised that quote 2. also included handrails and washbasins in disabled facilities.

It was proposed and duly seconded that quote 2 would be agreed and that ladies facilities were included, along with gents and 2x disabled.

**Caldicot Town Council resolved to accept quote 2 - £1,957, in addition ladies toilets would be included (approximate cost £350).**

 *A**member highlighted that the Monitoring Officer/Head of Legal, Mon CC was leaving*

 *and it was agreed to convey Town Council’s appreciation for assistance and support to*

 *Town Council.*

The meeting closed at 7.25pm.