CALDICOT TOWN COUNCIL

 **Minutes of Planning and Resources Committee held at 6.30pm on Tuesday,**

 **12th June 2018 at Caldicot Town Council**

 **Present:** Cllrs: O Edwards, Mayor M Mitchell

 A Easson F Rowberry

 D Evans M Stevens

 R Garrick P Stevens

 J Harris [left 7.15pm]

[In attendance: G McIntyre, Clerk, S King, Deputy Clerk, C Till, Members of Public]

##### Apologies

Apologies were received from Cllr D Ashwin, W Conniff, K Harris, R J Higginson, S Tovey,

J Williams.

1. **Declarations of Interest - To be identified under the relevant item/Forms to be completed**

Cllr D Evans declared a personal interest as a member of Mon CC Planning Committee

1. **Suspended proceedings to welcome Ms Rachel Furmage ‘Caldicot Working Together’**

 **– see Appendix A**

 **4 Planning Applications Received [DISPLAYED]**

 **Plans may be viewed prior to the meeting at:**

[**http://www.monmouthshire.gov.uk/planning/research-planning-history**](http://www.monmouthshire.gov.uk/planning/research-planning-history)

 **DM/2018/00785:** Monmouthshire Housing Association intends to demolish the existing

 concrete sectional garages due to poor condition and replace them with new concrete

 sectional garages - Park Road Garage Site, Park Road, Caldicot

**TC Approved**

 **DM/2018/00880:** Outline application (with all matters other than access reserved for

 future determination) for the erection of up to 130 dwellings (Use Class C3), provision of

 new open space including a new community park and other amenity space, engineering

 and landscaping works including sustainable urban drainage system and enabling works.

 - Land to East of Church Road, Caldicot

**TC Deferred pending meeting with developers and Mon CC Officers**

 **DM/2018/00697:** Erection of a single storey garage -7 Deepweir, Caldicot

**TC Approved**

**5 Mon CC Planning Information [DISPLAYED]**

 **i) Planning Permissions**

**DC/2017/01057:** New dwelling with associated works and access – 2 Woodstock Way, Caldicot

**TC Approved FTC 27.9.17**

**DM/2018/00380:** Erection of 4 no. one-bedroom terraced mews type dwellings, with car parking, landscaping and associated works – Land at Elm Road, Redundant Garage Blocks

 **TC Approved FTC 25.4.18**

 **ii) Withdrawn Application**

**DC/2016/00784:** Planning permission. Land reclamation scheme at Caerwent Quarry, Caerwent, including the import of (23,000m3) inert materials to create soil forming base to quarry for future use after use as Agriculture – Caerwent Quarry, Dewstow, Caerwent

**TC Refused FTC 31.1.18**

**iii) Planning Information: Church Farm Development, Caldicot *[b/f FTC 30.5.18] -*** To consider whether to arrange public meeting in accordance with developer and officer availability.

*Developer has confirmed that written response will be provided, to questions and comments raised by residents and copied to Town Council. Willing to attend another meeting alongside Planning Officers.*

Council agreed that following application DM/2018/00880 being considered, a public meeting would be arranged with Mon CC officers and developers, venue was suggested as Bethany Baptist Church.

**6 To Consider Naming of New Development at Oakley Way [DISPLAYED]**

It was proposed and duly seconded to propose Oakley Way as the name for the new development and extend even numbering of properties.

**7 To Consider Representative to** **attend stakeholder engagement session – 19th June 2018**

 **10.30 am- 12.30 am, Shire Hall, Monmouth**

**‘***In March Monmouthshire County Council was awarded funding through Welsh Governments Green Infrastructure Capital Fund to deliver a Green Infrastructure Strategy for the County. Chris Blandford’s Associates (CBA) have been appointed as consultants to deliver the strategy, attached is their methodology.*

*The purpose of the strategy is to provide a framework for delivery of a range of national and local policy goals (including in particular Welsh Government’s Well Being Goals, the Council’s Well-Being Objectives and Monmouthshire’s Biodiversity and Ecosystem Resilience Forward Plan).*

*Outputs will include;*

1. *A* ***Strategic Framework****, identifying key priorities, opportunities and management strategies for GI on a county and settlement basis.*
2. *A prioritised and costed* ***Delivery Plan*** *providing strategic action plans ( with clearly identified projects) for delivery of landscape-scale GI initiatives and GI projects around the main settlements*
3. *A comprehensive and user-friendly* ***GIS Database*** *of GI assets and related information to inform land use planning and land management decision-making.*

It was proposed and duly seconded to nominate Cllr David Evans as Town Council representative to attend stakeholder engagement session.

**Cllr D Evans was nominated as Town Council representative to attend stakeholder engagement session. It was requested that feedback was provided to Council.**

 **8 Children and Young People and Democracy in Wales event – 20th June 2018 12-2pm**

 **‘***The event is will be held in the Senedd on 20 June, 12.00-14.00. It will showcase the contributions being made by Swansea University to the promotion of the rights of children and young people.*

 *Hosted by the Morgan Academy and the Hillary Rodham Clinton School of Law, the event will give guests the opportunity to learn about a number of projects, including the Children as Researchers project and the Democracy in Schools project.*

 *Research teams will also share their findings with regard to the impact of Brexit on children in Wales and the use of the Due Regard Duty.*

 *The event will take the form of a ‘marketplace’ with guests welcome to visit the stalls to take part in informal discussions and activities.’*

Cllr O Edwards was nominated and this was duly seconded. It was suggested that Cllr J Williams attended if Cllr Edwards was unavailable.

The Clerk was asked to enquire whether more than one representative would be able to attend.

**Cllr O Edwards was nominated as Town Council representative for Children and Young People and Democracy in Wales event, on 20th June 2018.**

Cllr M Mitchell expressed an interest if there was capacity for more than one representative to attend. Cllr J Williams would be invited to attend if Cllr Edwards was unavailable.

**9 *Resolved – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***

**10 To Consider Quotations:**

1. Replacement Pane/Handles Town Council Office Window

 Town Council agreed to replace window pane and window handles of the Town Council Office windows at a cost of £114.43.

1. Disposal of rubbish at Allotments (due to vacancies)

 Town Council noted that the cost of a skip would be approximately £120.

Town Council agreed to arrange disposal of rubbish and delegated authority to the Clerk to arrange disposal accordingly.

1. Nursery roof

 Town Council approved repairs to the nursery roof at a cost of £60.00.

1. Repair to disabled toilet (Town Council building)

 Council were informed that no quotations had been received.

 The meeting closed at 7.30pm

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 **Mayor/Deputy**

**Appendix A**

The Mayor welcomed Rachel Furmage, Matthew Clements and Rachel Grumbach of Caldicot Working Together to the meeting.

Council were informed of projects that Caldicot Working Together had established. Projects included planters in the town centre, a raffle for those shopping in the town (raffle prize supplied by a Caldicot business). In addition, businesses had reported a 30% increase in footfall since the Caldicot Community, Working Together Facebook page had started.

Planters in Town Centre

* Businesses paying for their own planters
* Soil donated by local businesses
* Flowers donated by businesses or residents
* Permission for siting in the town centre required from Mon CC.
* Planting hoping to commence mid-July
* Possible expansion to other shopping areas of Caldicot.

 Raffle for using the Town Shops

* Businesses donate raffle prize
* Drawn once a week by business who provides raffle prize
* Post evidence of use of local businesses to the Facebook page to be entered

 Caldicot Carnival

* Working with Caldicot Events Committee
* Caldicot Community, Working Together t-shirts, stickers, balloons, bags and badges made up for the event
* £700 raised in 2 days, 70 extra people for Carnival parade

Town Council were invited to ask questions. During discussion the following points were noted:

* Council showed support for Caldicot Community, Working Together and expressed interest in future projects.
* The ‘Caldicot Working Together’ volunteers requested guidance from Town Council regarding permission for planters to be located in the Town Centre, the group clarified that the planters would be small and would be placed in an area outside shop fronts. Town Council agreed to write to Mon CC Highways in support of the project and request guidance for the group. The Clerk was asked to forward the relevant Mon CC policy to Caldicot Community, Working Together.
* Town Council suggested that the volunteers attended the Severnside Area Committee.
* Town Council noted that funding had been raised and local businesses had donated raffle prizes. The volunteers confirmed that it was anticipated for the group to become constituted.

Council highlighted the good work of Caldicot Community, Working Together and advised that assistance could be provided through Caldicot Working Together working group.

The Mayor thanked representatives of Caldicot Community, Working Together for attending the meeting