**Minutes of Grants Committee meeting held at 9.30am on Wednesday, 7th March 2018 at Caldicot Town Council**

**Present Cllrs:** D Evans, W Conniff, O Edwards, A Easson, M Mitchell, P Stevens

[In attendance: G McIntyre, Clerk, S King, Deputy Clerk]

##### 1 Apologies

There were no apologies received.

**2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**

Cllr D Evans declared a personal interest in relation to application 5i–Caldicot Events Committee.

**3 To consider and review the grants policy**

a) Carmarthen Town Council grants scheme provided to committee as example

The committee considered the existing grants policy and the Mayor presented Carmarthen Town Council policy, as an example for comparison. It was highlighted that the grants policy could be amended to include the 7 goals of the wellbeing act.

In addition to initial receipt the Clerk reminded the committee that receipts were requested from organisations, where the Council donated amounts over £2,000.

The committee discussed the grants policy and it was suggested that 4 meetings were held annually, for grants to be donated. The dates of the meetings would be agreed at the annual meeting and advertised, on the website and Facebook.

Carmarthen Town Council grants scheme was noted. It was suggested that amendments would be considered at the next grants committee meeting, criteria could include diversity and equality.

**The Committee recommended that the grants application form and policy would be reviewed and re-written at the next grants committee meeting, interpretation of the Well-being Act would be included**.

**4 To note donations to date**

The Deputy Clerk advised the committee of donations to date and the Clerk confirmed that £640 balance remained in the Community Well-being budget 2017/18.

**5 To consider Grant Applications:**

The Clerk advised that two late applications had been received from Bobath and Kidney Wales, no specific amount was requested. The committee agreed to accept the applications.

The committee considered the Community Well-being budget remaining balance and agreed that the applications would be considered within separate financial years.

The following applications were considered for the financial year 2017/18:

1. **Bobath** **Children’s Therapy Centre Wales (no specific amount requested)**

**The committee recommended that £50 was donated to Bobath** **Children’s Therapy Centre Wales, to assist to treat and support children from all over Wales who have cerebral palsy.**

*Spending Power - Well-Being Local Government (Wales) Measure 2011 s.126*

1. **Kidney Wales (no specific amount requested)**

**The committee recommended that £50 was donated to Kidney Wales, to support the Walk for Life event.**

*Spending Power - Well-Being Local Government (Wales) Measure 2011 s.126*

1. **Caldicot & District Branch of the Royal British Legion – requested £500**

**The committee recommended that £500 was donated to the Caldicot & District Branch of the Royal British Legion, to assist with the expenses of taking part in the Great Pilgrimage (GP90) to Ypres and the Somme in August 2018.**

*Spending Power - Well-Being Local Government (Wales) Measure 2011 s.126*

The committee agreed that the Caldicot & District Branch of the Royal British Legion were invited to submit a further application form, to be considered in the 2018/19 financial year.

**A total amount of £600 was recommended from the Well Being budget for 2017/18.**

The committee agreed that two applications would be considered for the forthcoming financial year 2018/19, these were:

1. **Caldicot Events Committee – requested £8,000**

The committee considered the application from Caldicot Events committee, to assist in supporting the Christmas light switch on and summer carnival event.

The Clerk confirmed that £12,000 had been allocated within Entertainment and Arts for financial year 2018/19.

The committee recognised that the grants policy required that, *‘Applicant organisations receiving a donation in excess of £2,000 are to submit signed audited accounts, a financial analysis and a report to include a summary of benefits achieved from the activity for which the donation was made.’*

**The Committee recommended that £8,000 was agreed in principle, pending receipt of audited accounts to the Town Council meeting.**

*Spending Power – Local Government Act 1972 s 145*

1. **Caldicot RFC – requested £3,150**

The committee considered the application from Caldicot RFC, to replace the oilfired boiler that heats the showers.

Members discussed the application and noted that the latest set of annual accounts had been included. The committee recognised that the organisation had healthy financial balances. The committee considered the appropriateness of donations for purposes of maintenance, provision of a new boiler.

**The Committee recommended that an amount was not donated to Caldicot RFC, for a new boiler.**

**A total amount of £8,000 was recommended from the Entertainment and Arts budget for**

**2018/19.**

**The Committee recommended that dates of Grants Committee meetings for 2018/19 were agreed at the Town Council meeting March 2018.**

The meeting ended at 10.10am