



**Minutes of Grants Committee Meeting held at 10:00 a.m. on Tuesday 7th October 2025 at the
Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

Present: Cllr M Mitchell – Chair
Cllr W Conniff
Cllr RJ Higginson
Cllr IR Shillabeer

Also present: M Tredwin – Town Clerk
L Wallington – Administrative Officer

G1/2025-26 Welcome

The Chair welcomed everyone to the meeting and notified Members that the meeting was being recorded.

G2/2025-26 Apologies for Absence

Apologies for absence were received from Cllr C Cochrane and Cllr F Rowberry.

G3/2025-26 Declarations of Interest

There were no declarations of interest received.

G4/2025-26 Public Question Time and Participation

There were no questions received from members of the public.

G5/2025-26 Minutes

Members **RESOLVED** to approve the following minutes and the recommendations contained therein:

- i) Minutes of Grants Committee Meeting held on Tuesday 14th May 2025

G6/2025-26 Grant Applications

- i) **Monmouthshire Youth Service - £527.50**

Members commended the initiative.

Members **RESOLVED** to **recommend** to Council to award 100% of the requested grant – £527.50.

Proposed by Cllr W Conniff, seconded by Cllr RJ Higginson

- ii) **Caldicot Foodbank - £1,500.00**

Members **RESOLVED** to **recommend** to Council to award 100% of the requested grant - £1,500.00.

Proposed by Cllr W Conniff, seconded by Cllr RJ Higginson

iii) Caldicot Castle Junior Football Club - £1,270.84

Members raised concerns regarding no further applications to other funding sources.
Members noted that only part of the club consists of Caldicot residents.

Members **RESOLVED** to **recommend** to Council to award 59.02% of the requested grant - £750.00.

Proposed by Cllr M Mitchell, seconded by Cllr IR Shillabeer.

iv) Music for Memories Charity - £550.00

Members **RESOLVED** to **recommend** to Council to award 100% of the requested grant - £550.00.

Proposed by Cllr W Conniff, seconded by Cllr IR Shillabeer

v) Severn Area Rescue Association - £900.00

Members **RESOLVED** to **recommend** to Council to award 100% of the requested grant - £900.00

Proposed by Cllr W Conniff, seconded by Cllr RJ Higginson

vi) Friends of Caldicot Library - £187.90

Members **RESOLVED** to **recommend** to Council to award 100% of the requested grant - £187.90

Proposed by Cllr RJ Higginson, seconded by Cllr W Conniff

G7/2025-26 Date of Next Meeting

Members **RESOLVED** to note that the next meeting of Grants Committee is scheduled to be held on a date to be agreed dependent upon the number of grant applications.

Meeting ended at 10:50 a.m.

Signed **Date**

Chair