



Minutes of Full Town Council (Planning and Resources) held at 18:30 p.m. on Tuesday 10th June 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA

Present: Cllr F Rowberry – Deputy Chair
Cllr C Cochrane
Cllr A Easson
Cllr R Grumbach (via Teams)
Cllr RJ Higginson
Cllr A Mayo
Cllr IR Shillabeer
Cllr R Wilsher
Cllr J Woodfield (via Teams)

Also present: M Tredwin – Town Clerk
G Thomas – Temporary Admin Assistant
L Wallington – Administrative Officer
Members of the Public x3

FTCPR1/2025-26 Welcome

The Chair welcomed everyone to the meeting.

FTCPR2/2025-26 Apologies for Absence

RESOLVED to receive apologies of absence from Cllr J Bond, Cllr A Lewis, Cllr M Mitchell and Cllr P Strong.

FTCPR3/2025-26 Declarations of Interest

Cllr A Easson declared a personal non-prejudicial interest relating to Item 6 Planning, as a member of the Monmouthshire County Council Planning Committee.

Cllr R Grumbach declared a personal prejudicial interest in Item 5iv Minutes Grants Committee Meeting 14th May 2025.

FTCPR4/2025-26 Public Question Time and Participation

There were no questions received from members of the public.

FTCPR5/2025-26 Minutes

RESOLVED to approve the following minutes and the recommendations contained therein:

- i) Full Town Council Meeting 30th April 2025
Proposed by Cllr RJ Higginson, seconded by Cllr C Cochrane.
- ii) Planning and Resources Meeting 13th May 2025
Proposed by Cllr RJ Higginson, seconded by Cllr C Cochrane.
- iii) Extraordinary Full Town Council Meeting 13th May 2025
Proposed by Cllr RJ Higginson, seconded by Cllr C Cochrane.

iv) Grants Committee Meeting 14th May 2025

Members agreed the recommendations emanating from the Grants Committee.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award 100% of the requested grant to Caldicot Community Café - £1,500.00
Proposed by Cllr C Cochrane, seconded by Cllr IR Shillabeer.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award 100% of the requested grant to Kids Cancer Charity - £500.00.
Proposed by Cllr A Mayo, seconded by Cllr C Cochrane.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award 100% of the requested grant to Caldicot Pride - £1,200.00
Proposed by Cllr C Cochrane, seconded by Cllr R Wilsher.
Cllr R Grumbach declared an interest and abstained from the vote.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award in principle 100% of the requested grant to Caldicot Motorcycle Club, subject to the receipt of the required documents stated in the Caldicot Town Council Community Grants Policy 2024 - £1,800.00
Proposed by Cllr C Cochrane, seconded by Cllr R Wilsher.
Cllr R Grumbach declared an interest and abstained from the vote.
Cllr A Mayo abstained from the vote.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award in principle 100% of the requested grant to Caldicot Youth Group, subject to the receipt of the required documents stated in the Caldicot Town Council Community Grant Policy 2024 - £6,000.00
Proposed by Cllr A Easson, seconded by Cllr RJ Higginson.

Members **RESOLVED** to approve the recommendation from the Grants Committee to award 100% of the requested grant to TogetherWORKS - £300.00
Proposed by Cllr C Cochrane, seconded by Cllr R Wilsher.
Cllr A Easson abstained from the vote.

v) Annual Meeting 23rd May 2025

Members were informed that the Commemoration and Anniversaries Working Group had a vacancy following Cllr R Grumbach's resignation from the working group.

Proposed by Cllr RJ Higginson, seconded by Cllr C Cochrane.
Cllr A Easson, Cllr R Grumbach, Cllr R Wilsher and Cllr J Woodfield abstained from the vote.

FTCPR6/2025-26 Planning

i) Planning Applications for Consideration

- **DM/2025/00521:** Creating a vehicular access over the footpath, adjacent to Newport Road B4245. Ty Pwll Ffynnon, 3 Green Lane, Caldicot, NP26 4HB

Cllr A Easson addressed Members to provide information regarding the planning application, as a member of the Monmouthshire County Councillor Planning Committee.

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00521**, subject to forward access for two vehicles.
Proposed R Wilsher, seconded by Cllr IR Shillabeer.
Cllr A Easson abstained from voting.

Cllr A Easson left the meeting at 19:32 p.m.
Cllr J Woodfield left the meeting at 19:33 p.m.

- **DM/2025/00637:** Convert existing conservatory to extension with flat roof. 12 Osprey Drive, Caldicot, NP26 5RL

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00637**.
Proposed by Cllr RJ Higginson, seconded by Cllr A Mayo.

- **DM/2025/00548:** Change of use application; changing existing first floor domestic accommodation to 4no letting rooms. 64 Church Road, Caldicot, NP26 4HW

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/00548**.
Proposed by Cllr R Wilsher, seconded by Cllr C Cochrane.
Cllr A Mayo and Cllr R Grumbach abstained from the vote.

ii) MCC Approved Planning Applications

Members **RESOLVED** to note the following approved planning applications:

- **DM/2025/00400:** Change of use from class A1 to mixed class A1/A3. 7 Wesley Buildings Newport Road Caldicot Monmouthshire NP26 4LY

iii) MCC Withdrawn Planning Applications

Members **RESOLVED** to note the following withdrawn planning applications:

- **DM/2023/01620:** New residential development. 81 Newport Road, Caldicot
- **DM/2025/00238:** Extension of existing depot compound. Land Adjacent To Old Pill Farm Depot, Caldicot

FTCPR7/2025-26 Date of Next Meeting

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 25th June 2025.

Meeting ended at 19:38 p.m.

Signed Date

Chair