



**Minutes of Full Town Council (Planning and Resources) held at 18:30 p.m. on Tuesday 12<sup>th</sup> August 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA**

**Present:** Cllr M Mitchell – Chair  
Cllr F Rowberry – Deputy Chair  
Cllr IR Shillabeer – Assistant Deputy Chair  
Cllr J Bond  
Cllr C Cochrane  
Cllr A Easson  
Cllr R Grumbach  
Cllr A Lewis  
Cllr A Mayo  
Cllr R Wilsher  
Cllr J Woodfield

**Also present:** L Wallington – Administrator  
Members of the Public x1

**FTCPR15/2025-26 Welcome**

The Chair welcomed everyone to the meeting and informed Members that the meeting was being recorded.

**FTCPR16/2025-26 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr W Conniff.

**FTCPR17/2025-26 Declarations of Interest**

Cllrs J Bond and A Easson declared a personal non-prejudicial interest relating to Item 6 Planning, as members of the Monmouthshire County Council Planning Committee.

**FTCPR18/2025-26 Public Question Time and Participation**

There were no questions received from members of the public.

**FTCPR19/2025-26 Minutes**

Members **RESOLVED** to approve the following minutes and the recommendations contained therein:

- i) **Minutes of Full Town Council (P&R) 8<sup>th</sup> July 2025**  
Proposed by Cllr F Rowberry, seconded by Cllr C Cochrane
- ii) **Minutes of Environment and Climate Change Working Group 22<sup>nd</sup> July 2025**  
Proposed by Cllr IR Shillabeer, seconded by Cllr A Mayo

Members agreed the recommendations emanating from the Environment and Climate Change Working Group:

Members **RESOLVED** to approve the recommendation from the Environment and Climate Change Working Group to share information regarding “Nature Isn’t Neat.”  
Proposed by Cllr R Grumbach, seconded by Cllr C Cochrane  
Cllr A Easson abstained from the vote.

Members **RESOLVED** to approve the recommendation from the Environment and Climate Change Working Group to consider “Cool Space” opportunities.  
Proposed by Cllr A Lewis, seconded by Cllr C Cochrane  
Cllr A Easson abstained from the vote.

Members **RESOLVED** to approve the recommendation from the Environment and Climate Change Working Group to assess the integrity of Town Council Building roof.  
Proposed by Cllr R Grumbach, seconded by Cllr A Lewis  
Cllr A Easson abstained from the vote.

Members **RESOLVED** to approve the recommendation from the Environment and Climate Change Working Group to progress a Environmental and Climate Change event in September, to include any interested parties and to instil the urgency for changes.  
Proposed by Cllr R Grumbach, seconded by Cllr R Wilsher  
Cllr A Easson abstained from the vote.

## **FTCPR20/2025-26 Planning**

### **i) Planning Applications for Consideration**

- **DM/2025/00893:** Change of use from commercial to 2 dwellings. Hughes Isaac & Co, 86 Newport Road, Caldicot, NP26 4BR

Cllr A Easson addressed Members to provide information regarding the planning application, as a member of the Monmouthshire County Councillor Planning Committee.

Members **RESOLVED** to make **no comment** for application **DM/2025/00893**, as the application had been approved by Monmouthshire County Council before the Caldicot Town Council Planning and Resources Meeting had taken place.

- **DM/2025/00912:** Retrospective application for Use of Land for Open Storage with boundary fencing and associated hardstanding. Land South East Of Unit 46, Symondscliff Way, Severn Bridge Industrial Estate, Portskewett

Cllr A Easson addressed Members to provide information regarding the planning application, as a member of the Monmouthshire County Councillor Planning Committee.

Members **RESOLVED** to **recommend** support of **deferral** for application **DM/2025/00912**, pending further information regarding the SuDS report.  
Proposed by Cllr R Grumbach, seconded by Cllr A Lewis

### **ii) MCC Approved Planning Applications**

Members **RESOLVED** to note the following approved planning applications:

- **DM/2025/00777:** Rear single storey extension. 35 Elan Way, Caldicot, NP26 4PZ

- **DM/2025/00764:** Construction of single storey rear extension, re-roofing of the main house (to include an integrated PV solar array), removal of stone and composite cladding, and rendering of the main house front facade. Replace and upgrade doors and windows throughout, internal remodelling and thermal upgrading, and associated works. 18 Blackbird Road, Caldicot, NP26 5RF
- **DM/2025/00820:** Side single storey extension. 50 Castle Lea, Caldicot, NP26 4HR
- **DM/2025/00719:** Change of use of the first floor from offices (use class b1a) to 1no self contained flat (use class c3) including external alterations including creation of a new residential entrance together with bicycle and refuse. 7 Wesley Buildings, Newport Road, Caldicot, NP26 4LY

#### **FTCPR21/2025-26 Date of Next Meeting**

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Tuesday 9th September 2025.

Meeting ended at 19:00 p.m.

Signed ..... Date .....

**Chair**