



**Minutes of Full Town Council (Planning and Resources) Meeting held at 18:30 p.m.  
on Tuesday 11<sup>th</sup> November 2025 at the Caldicot Town Council Building, Sandy Lane,  
Caldicot NP26 4NA**

**Present:** Cllr M Mitchell –Chair  
Cllr F Rowberry – Deputy Chair  
Cllr J Bond  
Cllr C Cochrane  
Cllr W Conniff  
Cllr J Davies  
Cllr R Grumbach  
Cllr RJ Higginson  
Cllr A Lewis  
Cllr IR Shillabeer  
Cllr P Strong  
Cllr R Wilsher  
Cllr J Woodfield

**Also present:** M Tredwin – Town Clerk  
L Wallington – Administrative Officer  
Members of the Public x4

**FTCPR43/2025-26 Welcome**

The Chair welcomed everyone to the meeting. Members were informed that the meeting was being recorded.

**FTCPR44/2025-26 Apologies for Absence**

**RESOLVED** to receive apologies for absence from Cllr A Easson and Cllr G Owen.

**FTCPR45/2025-26 Declarations of Interest**

Cllr J Bond declared a personal non-prejudicial interest relating to Item 6 Planning, as a member of the Monmouthshire County Council Planning Committee.

**FTCPR46/2025-26 Public Question Time and Participation**

Members held a minutes silence to mark Armistice Day.

The Mayor thanked everyone involved in the Remembrance Sunday Services for their support.

Members were introduced to Music for Memories who had recently been awarded a grant by Caldicot Town Council. Members were provided with a verbal presentation and Caldicot Town Council was thanked for their support.

## **FTCPR47/2025-26 Minutes**

Members **RESOLVED** to note the following minutes and the recommendations contained therein:

- i) **Minutes of Commemoration and Anniversaries Working Group Meeting held on Friday 24<sup>th</sup> October 2025**
- ii) **Minutes of Environmental and Climate Change Working Group Meeting held on Tuesday 4<sup>th</sup> November 2025**

Members agreed the recommendations emanating from the Environmental and Climate Change Working Group:

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to add the term “biodiversity” into the terms of reference.

Proposed by Cllr J Bond, seconded by Cllr C Cochrane.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group that the Environmental and Climate Change Working Group should continue as it does currently.

Proposed by Cllr W Conniff, seconded by Cllr A Lewis.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to undertake an audit of the planters and flower beds in Caldicot which would be assisted by Cllr A Lewis and Cllr IR Shillabeer.

Proposed by Cllr W Conniff, seconded by Cllr R Wilsher.

Members **RESOLVED** to approve the recommendation from the Environmental and Climate Change Working Group to retain the hedge at Dewstow Cemetery and that the proposed wooden fence be reconsidered by the Cemetery Working Group.

Proposed by Cllr W Conniff, seconded by Cllr IR Shillabeer.

## **FTCPR48/2025-26 Planning**

### **i) Planning Applications for Consideration**

- **DM/2025/01068:** I am proposing to build an insulated, habitable garden room with shower and toilet. 5 Castle Gardens Caldicot NP26 4QP

Members **RESOLVED** to note application **DM/2025/01068**, as the application had been approved by Monmouthshire County Council before this meeting had taken place. Members noted that the application had been considered by Caldicot Town Council at a previous Full Town Council (Planning and Resources) meeting and was approved subject to the approval of the application from Dŵr Cymru Welsh Water.

- **DM/2025/01369:** Proposed single storey extension to rear of existing dwellinghouse. 43 Castle Lodge Crescent Caldicot NP26 4JS

Members **RESOLVED** to **recommend** support of **approval** for application **DM/2025/01369**, subject to the approval of the application from Dŵr Cymru Welsh Water.

Proposed by Cllr P Strong, seconded by Cllr A Lewis.

Cllr J Bond abstained from the vote.

**FTCPR49/2025-26 Date of Next Meeting**

Members **RESOLVED** to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 26<sup>th</sup> November 2025.

Meeting ended at 19:10 p.m.

**Signed** ..... **Date** .....

**Chair**