

CALDICOT TOWN COUNCIL

Minutes of Grants Committee Meeting held at 10:00 a.m. on Wednesday 14th May 2025 at the Caldicot Town Council Building, Sandy Lane, Caldicot NP26 4NA

Present: Cllr F Rowberry – Chair
Cllr M Mitchell – Deputy Chair
Cllr W Conniff
Cllr R Grumbach
Cllr RJ Higginson
Cllr IR Shillabeer
Cllr P Strong

Also present: M Tredwin – Town Clerk
L Wallington – Administrator

G20/2024-25 Welcome

The Chair welcomed everyone to the meeting.

Members were informed that the meeting may be recorded.

G21/2024-25 Apologies for Absence

There were no apologies for absence received.

G22/2024-25 Declarations of Interest

Cllrs R Grumbach declared a personal and prejudicial interest relating to Item 6 Grant Applications, due to a professional connection to Caldicot Pride as the Health and Safety Event Consultant.

Cllr M Mitchell declared a personal and prejudicial interest relating to Item 6 Grant Applications, due to personal connections to Caldicot Pride.

G23/2024-25 Public Question Time and Participation

There were no questions from the public received.

G24/2024-25 Minutes

RESOLVED to approve the following minutes / notes and the recommendations contained therein:

- i) Minutes of Grants Committee Meeting held on Friday 11th July 2025
Proposed by Cllr IR Shillabeer, seconded by Cllr R Grumbach.

G25/2024-25 Grant Applications

Members were advised to be considerate of other forthcoming applications and to consider the allocation of funding. Members were advised to retain at least 25% of the grants budget for potential applications. Members were informed of the different budget headings and the expenditure for each.

- i) Caldicot Community Cafe
Members **RESOLVED** to recommend to Council to award 100% of the requested grant – £1,500.00.
Proposed by Cllr R Grumbach, seconded by Cllr RJ Higginson.

- ii) Kids Cancer Charity
Members **RESOLVED** to recommend to Council to award 100% of the requested grant - £500.00.
Proposed by Cllr W Conniff, seconded by Cllr IR Shillabeer.

- iii) Caldicot Pride
Cllrs R Grumbach and M Mitchell declared an interest and left the meeting at 10:36 a.m.

Members raised concerns regarding the sustainability of funding. Members were informed that external support will be provided to assist with additional funding. Members would like the event to be unrestricted and non-political, as well as fully inclusive.

Members **RESOLVED** to recommend to Council to award 100% of the requested grant - £1,200.00.
Proposed by Cllr W Conniff, seconded by Cllr IR Shillabeer.

Cllrs R Grumbach and M Mitchell rejoined the meeting at 10:44 a.m.

- iv) Caldicot Motorcycle Club
Members raised concerns that previous accounts had not been submitted and the breakdown of expenditure had not been provided.

Members were pleased to acknowledge that more communication regarding the event would be given to local businesses to encourage catering facilities to be available. Members noted that the event is popular and considered the benefits for the town centre.

Members were pleased to note that Caldicot Motorcycle Club aim to be self-funding next year.

Members **RESOLVED** to recommend to Council to award 100% of the requested grant in principle, subject to receipt of the required documents stated in the Caldicot Town Council Community Grants Policy 2024 - £1,800.00
Proposed by Cllr P Strong, seconded by Cllr R Grumbach.

- v) Caldicot Youth Group
Members were informed that only £5,000.00 had been allocated for the Caldicot Youth Group in the 25/26 precept. Members were presented with the updated Grants Application Form submitted by Caldicot Youth Group. Members acknowledged that the application was the first request of an increase to grant funding since 2016/2017.

Members **RESOLVED** to recommend to Council to award 100% of the requested grant in principle, subject to receipt of the required documents stated in the Caldicot Town Council Community Grants Policy 2024 - £6,000.00.
Proposed by Cllr P Strong, seconded by Cllr RJ Higginson.

- vi) TogetherWORKS
Members were informed that the grant funding would be allocated to provide a breakfast club to support children during the summer holiday break.

Members **RESOLVED** to recommend to Council to award 100% of the requested grant - £300.00.
Proposed by Cllr M Mitchell, seconded by Cllr R Grumbach.

G26/2024-25 Date of Next Meeting

Members **RESOLVED** to note that the next Grants Committee Meeting is scheduled to be held on a date dependent upon the number of grant applications.

Members **RESOLVED** to note that the next Full Town Council Meeting is scheduled to be held on Wednesday 21st May 2025.

Meeting ended at 11:16 a.m.

Signed Date

Chair