

**CALDICOT TOWN COUNCIL**  
**Minutes of Health and Safety Committee Meeting held at 10:00 a.m. on**  
**Wednesday, 6<sup>th</sup> March 2024 at Caldicot Room Suite 3, Castlegate Business Park**

**Present:** Cllr F Rowberry - Chair  
Cllr A Easson  
Cllr RJ Higginson  
Cllr M Mitchell

**Also present:** L Gillespie – Deputy Clerk  
L Wallington – Admin  
A Wilson – Locum Clerk  
Cllr J Woodfield - Observer

### **HS1/2024 Welcome**

The Chair welcomed everyone to the meeting.

### **HS2/2024 Apologies for Absence**

**RESOLVED** to note that apologies were received from:

- Cllr R Wilsher – personal commitment

### **HS3/2024 Declarations of Interest**

There were no declarations of interest.

### **HS4/2024 Public Question Time and Participation**

There were no members of the public in attendance.

### **HS5/2024 Pedestrian Slope at KGVPF**

Item deferred from Extraordinary Full Town Council Meeting held on Thursday 11th January 2024.

Members considered the installation of a pedestrian slope at the entrance of a height restricted barrier at KGVPF. The following points were noted:

- Members acknowledged that a height restricted barrier prevents unauthorised vehicle access and thus damage to the grass.
- Members noted that the most important issue was accessibility to KGVPF for all Caldicot residents.
- Members acknowledged that the previously agreed height restricted barrier was insufficient as the structure of the walls were unable to support the total weight of the barrier. Furthermore, Members were advised that the barrier may attract anti-social behaviour and thus damage to the barrier, resulting in a cost to Town Council for repairs.
- Members identified two concerns; a permanent pedestrian slope for public access and a height-restricted barrier to prevent unauthorised vehicular access.

- Members suggested a swivel barrier with height restriction allowing gates to be open permanently, providing accessibility for all pedestrians and permitting authorised vehicular access only. It was noted that vehicular access is required for maintenance vehicles.
- Members noted that the barrier must be ornate in design to conform to with the historic environment of KGVPF.
- It was recommended that a height-restrictive structure could be situated behind the current gate with blockades on either side.
- Members suggested installing rising bollards behind the gate. It was noted that this would be difficult to manage due to the quantity of keys to be issued and the staff resources.

**RESOLVED** to approve for Locum Town Clerk to research all options suggested herein and to provide details and costings of such at the next Health and Safety Committee meeting.

**RESOLVED** for gates to remain closed.

### **HS6/2024 Pigeons in Caldicot Town Centre**

Item deferred from Full Town Council Meeting held on Wednesday 31st January 2024.

Members considered the utilisation of a bird of prey to deter pigeons in Caldicot Town Centre. The following points were noted:

- Members noted that a bird of prey is undesirable due the graphic nature that may result, as well as the regular cost involved to sustain.
- Members acknowledged that the pigeons swarm in the town and continue to be fed by residents. Members noted that feeding birds is a littering offence.
- Members suggested using an artificial bird of prey to deter pigeons. Permission would be needed from landlords to install fake birds on roofs.

**RESOLVED** for Locum Clerk to research utilisation of an artificial bird of prey.

### **HS7/2024 Review of Nursey Premises**

**RESOLVED** to note that Locum Town Clerk is to carry out an interim inspection of the nursey in line with the lease.

### **HS8/2024 KGVPF Report**

Members acknowledged that the majority of the report included low risk concerns.

**RESOLVED** to note the KGVPF Report and agreed for Locum Clerk to pursue.

**HS9/2024 Scouts Hut**

Members considered the request from Caldicot District Guides.

Members acknowledged that they would like to offer assistance for the community. Members noted that Caldicot District Guides were previously helped by Council to install a fence.

Members were advised that Caldicot District Guides could apply for Community Payback Fund.

**RESOLVED** for Locum Town Clerk to advise Caldicot District Guides on Community Payback Fund.

Meeting ended at 11:00 a.m.

**Signed** ..... **Date** .....

**Chair**