

CALDICOT TOWN COUNCIL
Minutes of Extraordinary Meeting of Town Council held at 13:00
on Thursday, 11th January 2024 at Caldicot Town Council

Those present :

Chair : Cllr M Mitchell

Deputy Chair : Cllr F Rowberry

Councillors : Cllr W Conniff, Cllr A Easson, Cllr G Owen, Cllr M Stevens, Cllr R Wilsher

Also in attendance : L Gillespie- Dep Clerk, L Wallington - Admin, A Wilson - Locum Clerk

10873 Declarations of Interest - to be identified under the relevant item/forms to be complete

Mayor M Mitchell welcomed Locum Clerk A Wilson to Caldicot Town Council.

Cllr A Easson declared personal non-prejudicial interest as a member of Monmouthshire CC Planning Committee.

10874 Apologies

Apologies were received from Cllrs RJ Higginson, J Bond, P Strong, J Woodfield and A Lewis

10875 Co-Option of Town Councillor

Town Council considered applications for co-option to Severn Ward and West End Ward, Caldicot Town Council.

Town Council resolved to co-opt to Caldicot Town Council. It was agreed that the vacancy in Severn Ward would be represented by A Mayo and the vacancy in West End Ward would be represented by R Grumbach.

R Grumbach and A Mayo signed declaration of acceptance.

10876 To note MCC Grounds Maintenance Fees 24/25

Deputy Clerk advised Council that the invoice received is an advanced notice to be paid in October. Town Council raised concerns of "weather conditions" definition and expressed clarification of term. Town Council expressed a concern of the cleaning organisation name and requested a change from "Caldicot Town Team" to "Severnside Team". Council requested monthly meetings with N Leaworthy to receive regular updates.

Council resolved to agree to arrange to meet N Leaworthy to discuss Grounds Maintenance Fees and to request change of name from Caldicot Town Team to Severnside Team.

Council noted the MCC Grounds Maintenance Fees for 2024/25.

10877 Planning - Plans may be viewed prior to the meeting at:

<https://www.monmouthshire.gov.uk/view-planning-applications>

A) Planning Applications Received: -

DM/2023/01620: New residential development. 81 Newport Road, Caldicot

Due to technical issues with third party system, Council were unable to view application plans.

Council agreed to defer to Full Town Council 16.01.24

DM/2023/01030: Proposed residential development of 46 affordable dwellings, car parking, landscaping and associated works. Land To The North of Caldicot School, Situated Off Woodstock Way. Amendment Details: layout plans revised in relation to highways concerns

Due to technical issues with third party system, Council were unable to view application plans.

Council agreed to defer to Full Town Council 16.01.24

DM/2023/01768: Single storey rear extension with a gable pitched roof and velux rooflights, and a single storey side extension to an existing side extension to form a ground floor wc. The application also includes a flat roofed outbuilding to incidental to the host dwelling, it measures 40sqm internally. 9 The Avenue, Caldicot, NP26 4AB

Due to technical issues with third party system, Council were unable to view application plans.

Council agreed to defer to Full Town Council 16.01.24

DM/2024/00005: Proposed ground and first floor rear extension. 1 Severn View, Caldicot, NP26 4AD

Due to technical issues with third party system, Council were unable to view application plans.

Council agreed to defer to Full Town Council 16.01.24

B) MCC Approved Planning Applications: -

DM/2023/01460: Non material amendment to planning decision DM/2022/00726. Disused Railway Line, The Pill, Caldicot

[FTC Approved - 29.11.23]

Council noted the MCC approved planning application

DM/2023/01492: The current fencing directly outside of the Jubilee Way Football Clubhouse is very unsightly, very old and needs urgent replacement. Our plan is to replace this existing barb wired fence, with a more modern wall and integrated railings. Caldicot Town AFC, Jubilee Way, Caldicot NP26 4XB

[FTC Approved - 29.11.23]

Council noted the MCC approved planning application

DM/2023/01259: Change of use from A1 retail unit to mixed use - D2 (part) soft play and skate park, D1 community hub as well as the original A1 use. Core Shop - Caldicot Town Team, 43 Newport Road, Caldicot NP26 4BG

[FTC Refused - 25.10.23]

Town Council expressed concerns that Council's decision was not taken into consideration.

Council noted the MCC approved planning application

DM/2023/00976: Dig out front garden to facilitate off-road parking. 4 Tennyson

Road, Caldicot NP26 4LJ

[FTC Approved - 25.10.23]

Council noted the MCC approved planning application

DM/2023/01186: A garage built on my property in rear garden. 21 Birbeck Road, Caldicot NP26 4DX

[FTC Approved - 25.10.23]

Council noted the MCC approved planning application

10878 Members item of business

a) Cllr Easson - KGVPF Gates

Council noted that KGVPF gates were closed to prevent vandalism, of which occurred in a previous year. Council acknowledged the public concern for accessibility to KGVPF. Council were informed that the previous decision to install a height restricted barrier not possible due to the structure of the gates being incapable of withstanding weight. Council were advised that height restricted barrier not practical for maintenance contractor or emergency services. Council raised a concern that height of barrier may encourage anti-social behaviour. Town Council considered a pedestrian slope in replacement of height restricted barrier.

Council agreed to defer item to Health and Safety Committee to consider a pedestrian slope

Council resolved to agree for Locum Clerk to research Community Ownership Fund

10879 To note next Full Town Council meeting date:

Members were advised that it was going to be difficult to staff the proposed meeting of Full Council on Wednesday 24th January 2024 and asked if the meeting date could be amended to Wednesday 31st January.

Council resolved to agree to amend the date

Meeting ended 2:00pm