

CALDICOT TOWN COUNCIL
Minutes of Extraordinary Full Town Council held at 6.30pm
on Tuesday 8th March 2022 at Caldicot Town Council
(Hybrid meeting held in person and via Starleaf)

Present: **Cllrs:** RJ Higginson
 J Bond (*Starleaf*)
 W Conniff M Mitchell
 A Easson F Rowberry
 D Evans M Stevens
 J Harris C Watkins

[In attendance: S King, Acting Clerk; B Hodges]

10575 Apologies

Apologies were received from Cllrs K Harris and P Stevens

The Mayor advised that in discussing Personnel matters, a matter had been brought to the attention of Personnel Committee panel relating to NJC National Salary Award 2021/22.

Town Council were asked whether to accept the item, which related to the NJC National Salary Award 2021/22.

Town Council resolved to accept the item relating to salary awards (see minute 10581).

10576 Declarations of interest

Cllr M Stevens declared an interest in agenda items 10578 and 10580.

10577 Resolved - Exclusion of Press and Public

Town Council resolved to exclude Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

10578 To consider recommendations from Interview Panel – appointment of Clerk/Responsible Financial Officer

The Acting Clerk and Acting Deputy Clerk left the meeting.

Cllr M Stevens declared an interest as a relative of a member of staff and took no part in the meeting or decisions.

See Confidential Report

The Acting Clerk and Acting Deputy Clerk returned to the meeting.

10579 Resolved – To readmit press and public

Town Council resolved to readmit the press and public.

10580 To ratify appointment of Clerk/Responsible Financial Officer

Cllr M Stevens declared an interest as a relative of a member of staff and took no part in the meeting or decisions.

Town Council accepted the recommendations from the Interview Panel and ratified the appointment of S King to the post of Clerk/Responsible Financial Officer.

S King accepted the post and was congratulated on the appointment by Town Council.

a) To note Clerk signatory for bank accounts and cheques

Town Council agreed that Clerk signatory be amended on bank accounts and cheques.

10581 To approve the NJC National Salary Award 2021/22 – 1.75%

Town Council approved the NJC National Salary Award 2021/22 – 1.75% and agreed to implement the pay award in March salary.

Town Council agreed that, in accordance with guidance, backpay for any employees who had left employment would be paid if requested by the ex-employee.

Town Council noted the conflict affecting Ukraine and offered support to the local collection point. A member suggested flying the Ukrainian flag in support.

Town Council agreed to fly a flag, recognising conflict affecting Ukraine.

The meeting ended at 6:50pm