

CALDICOT TOWN COUNCIL
Minutes of Full Council held at 6.30pm
on Wednesday, 27th April 2022 at Caldicot Town Council
(Hybrid meeting held in person and via Starleaf)

Present: **Cllrs:** RJ Higginson, Mayor R Garrick
 J Bond (*Starleaf*) J Harris
 W Conniff M Mitchell
 A Easson F Rowberry
 D Evans M Stevens

[In attendance: S King, Clerk; B Hodges; Members of the public]

10592 Apologies

Apologies were received from Cllrs P Stevens and R Wilsher.

10593 Declarations of Interest - to be identified under the relevant item/forms to be completed

Cllrs D Evans, RJ Higginson declared personal interests in item 10595 (Planning) as members of Mon CC Planning Committee.

10594 To Approve the Minutes:

i. Minutes of Full Town Council 30th March 2022 - Mayor to sign the Minutes.

The Minutes of Full Town Council 30th March 2022 were approved as a true record and duly signed by the Mayor

10595 Planning

Cllrs D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee.

A) Planning Applications Received:

DM/2022/00463: Outline Planning Permission. Outline planning permission for the erection of a dwelling at one and a half or two storeys high with all matters reserved for later approval.

- 27 The Avenue, Caldicot NP26 4AB

APPROVED

DM/2022/00429: Planning Permission. Proposed new house and associated works on land adjacent to 11 Kestrel Close.

- 11 Kestrel Close, Caldicot NP26 5RA

APPROVED

DM/2022/00551: Planning Permission. Amendments to approved application DM/2019/01255 (erection of one dwelling house with garden parking area and new vehicular access onto Woodstock Way).

- 76 Newport Road, Caldicot, NP26 4BR

APPROVED

DM/2021/00538: Planning Permission. The proposal is for change of use from an office building which stands in the main club's car park to a licensed club building. The actual main club building is no longer used as a licensed premises, the office is to the side of the main building and not attached.

- Caldicot Labour Club and Institution, 182 Newport Road, Caldicot NP26 4AA

REFUSED*

**Reasons for refusal: Drainage issues onto car park
Size of building far too small for a club – not fit for purpose
Issues with application form and ownership
No resolution from club/committee stating aims
Head of Licensing should be informed*

Town Council resolved to write to Mon CC Head of Licensing to state reservations

B) Mon CC Planning Information

i Planning Permissions:

DM/2021/001480: Reconsultation. Change of use to rear part of ground floor shop to create an apartment. Proposed extension to first floor apartment.

[Amendment details: Internal alterations only, no extension]

- Coral Betting, 32 Newport Road, Caldicot **FTC Approved 23.2.2022**

DM/2021/02075: Reserved Matters. Condition 2 of outline planning permission – access, appearance, landscaping, layout and scale relating to application DM/2021/00153.

- Land adjoining 73 Park Road, Caldicot **FTC Approved 26.1.2022**

DM/2021/02096: Householder. New ground floor side extension located to the existing carport. Further works involve new ramps located to the front and rear of the property as plans indicate and to be modular design/construction. Lastly various alterations included such as new front door, concrete paving where shown and a concrete pathway to the rear.

- 11 Chepstow Road, Caldicot **P&R Approved 8.2.2022**

DM/2021/00037: Householder. Bedroom and bathroom extension, access aids and ramp.

- 8 Kipling Road, Caldicot **P&R Approved 8.2.2022**

DM/2022/00097: EIA Screening Request. Request that Mon CC adopts a screening opinion as to whether the proposed works to facilitate a new park and ride facility at Severn Tunnel Junction constitutes Environmental Impact Assessment (EIA). The proposed railway station layout comprises a 200-space car park and a dedicated access road for buses to drop off and pick up passengers. There will also be provision for active travel and additional cycle storage at the station.

- North of land at Severn Tunnel Junction, Rogiet **P&R Approved 8.2.2022**

DM/2022/00139: Planning Permission. Refurbishment of existing shop front to include façade upgrades and remodelling.

- Wye Valley Studios, 3-5 Newport Road, Caldicot **FTC Approved 23.2.2022**

DM/2022/00176: Householder. Work to existing detached dormer bungalow, comprising the demolition of attached flat-roofed garage and the erection of a two-storey side extension to provide a garage and master bedroom suite.

- 3 Prospect Crescent, Caldicot **FTC Approved 23.2.2022**

Town Council noted Planning Permissions.

ii Planning Refusals/other determinations:

DM/2019/01566: Planning Permission. Single storey side extension.

- 19 Dewstow Road, Caldicot

FTC Refused 30.10.2019

Town Council noted Planning Refusal.

iii To note Road Closure, Sandy Lane, Caldicot – 11th April to 18th May 2022

[Temporary Bus Stops Jubilee Way – Woodstock Way not served]

Town Council noted Road Closure, Sandy Lane, Caldicot – 11th April to 18th May 2022

Town Council highlighted significant issues relating to the closure of Sandy Lane and diversion, along with problems with 20mph speed restrictions. It was agreed that concerns should be conveyed to Mon CC.

10596 Finance

i) To Approve End of Year Accounts 2021/22 [subject to audit]

Town Council approved End of Year Accounts 2021/22, subject to audit.

ii) To receive Financial Comparisons 1.1.2022-31.3.2022

Town Council received and noted Financial Comparisons 1.1.2022-31.3.2022

iii) To approve IRPW Annual Report 2022-2023 *[Group 2 – with effect from 9.5.22]*

Town Council approved IRPW Annual Report 2022-2023, for discussion at its Annual Meeting (Determination 49 to be decided)

10597 To approve minutes of Personnel Committee held on Monday 12th April 2022

Town Council approved the minutes of Personnel Committee held on 12th April 2022

10598 To agree date of Annual Meeting Wednesday 18th May 2022 at 6:00pm

Town Council agreed date of Annual Meeting – Wednesday 18th May 2022 at 6:00pm

10599 To note arrangements for Queens Jubilee, Caldicot

i. Caldicot Town Team, Street Party – Saturday 4th June 2022 10am

Town Council noted Caldicot Town Team Street Party, Saturday 4th June 2022 10am

ii. Caldicot Events Committee, Caldicot carnival – Sunday 5th June 2022
(12noon King George V Playing Fields prior to Caldicot Castle)

Town Council noted Events Committee, Caldicot Carnival Sunday 5th June 2022

iii. Tree planting *[b/f FTC 23.2.2022]*

It was noted that Town Council had resolved to agree to purchase a tree to plant at the green area, Caldicot Cross (FTC 23.2.2022). Town Council agreed to plant a second tree at King George V Playing Fields. The cost per tree would be a maximum of £500.

iv. To consider purchase of celebratory decorations

Town Council resolved to provide celebratory decorations for the community, in recognition of the Queens Platinum Jubilee.

Town Council resolved that a maximum of £5,000 would be allocated for purchase of decorations for the Queens Platinum Jubilee.

Town Council agreed that responsibility would be delegated to the Mayor, Deputy and Clerk to allocate and distribute decorations.

Information would be published on the Town Council website and social media.

The meeting ended at 7.05pm

Mayor/Deputy Mayor

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

1. Resolved – Exclusion of the Press and Public

Town Council resolved to exclude Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

2. To consider quotation for tree maintenance (Factory Shop) in accordance with tree inspection

Town Council resolved to approve quotation of £250.00 +VAT from R Lewis for tree maintenance (Factory Shop)

3. To consider quotation for Play Area Gate *[FTC 27.10.2021/30.3.2022]*

Town Council accepted the quotation from KRL Services for Play Area Gate - £1,345.00 +VAT

The Mayor advised that this was the last meeting of this Council's term. He thanked Councillors and staff for their support during his term of office.

The meeting ended at 7:15pm

Mayor/Deputy Mayor