

CALDICOT TOWN COUNCIL
Minutes of Extraordinary Full Town Council held at 5.30pm
on Tuesday, 13th July 2021 at Caldicot Town Council
(Hybrid meeting held in person and via Starleaf)

Present: **Cllrs:** RJ Higginson J Harris
 J Bond K Harris (*Starleaf*)
 W Conniff M Mitchell
 A Easson F Rowberry
 O Edwards M Stevens
 D Evans P Stevens
 R Garrick (*6.05pm*) R Wilsher

[In attendance: S King, Acting Clerk; B Hodges]

10443 Apologies

Apologies were received from Cllr C Watkins.

10444 Declarations of Interest - to be identified under the relevant item/forms to be completed

Cllrs A Easson, D Evans, RJ Higginson declared personal interests as members of Mon CC Planning Committee.

Cllr K Harris declared a personal interest as a member of Caldicot Bowls Club.

10445 Planning

Cllrs A Easson, D Evans, RJ Higginson declared personal interests as members of Mon CC Planning Committee.

A) Planning Applications Received:

DM/2021/00975: Householder. Removal of conservatory and construction of two storey rear extension containing enlarged kitchen/dining area at ground floor with bedroom, ensuite and dressing room at first floor level. Construction of single storey side extension containing utility room.

- 37B Church Road, Caldicot NP26 4HN ***Previously Approved FTC 30.6.2021***

DM/2021/01071: Planning Permission. Change of Use to B8 Storage and Distribution. Tinmasters Ltd were print manufacturers printing on tinplate and aluminium sheets. The main product being infant formula cans and ends. They employed around 70 people distributing all over the UK and Irish Republic. Some 5 to 10 lorries a day being used. Their planning class was B2 to B7 168 Express Ltd import, store/warehouse and distribute oriental dry foods across the UK. They take delivery of 1 to 2 containers a month and despatch 1 to 2 lorries per day. The change of Use applied for is B8 which covers storage, warehouse and distribution.

- Caldicot Works, Forge Row, Caldicot NP26 5XG

APPROVED

10446 To agree date for Garden/Citizen/Business Awards 2021

Town Council agreed to hold the Garden/Citizen/Business Awards on Tuesday 14th September 2021 at 7pm (subject to social distancing rules).

a) To consider closing date for receipt of nominations

Nomination form had been emailed to all councillors.

Town Council agreed closing date for submission of nominations, Tuesday 10th August 2021

10447 Resolved - Exclusion of Press and Public

Town Council resolved to exclude Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

10448 To approve minutes of Personnel Committee meeting, held 29th June 2021 and consider recommendations

Town Council congratulated the Acting Deputy Clerk on passing the ILCA qualification.

Town Council approved the minutes and recommendations of Personnel Committee meeting held on 29th June 2021.

Town Council delegated powers to Personnel Committee, to act on recommendations.

The meeting ended at 5.40pm

Mayor/Deputy Mayor

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1 To note Gwent Police ‘ASB Awareness Week’ – w/c/19th July 2021**
(partnership working with Gwent Police Cadets, Housing Engagement Officers, South Wales Fire & Rescue Service, Youth Service & Positive Futures – youth engagement activities at KGVPF)

Town Council supported Gwent Police ‘ASB Awareness Week’ – w/c 19th July 2021 and associated activities.

Town Council agreed to share information on social media.

- 2 Resolved - Exclusion of Press and Public**
Town Council resolved to exclude Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- 3 To consider tenders for MUGA project**

A member enquired whether there were constitution/terms of reference for King George V Playing Field trustees. In response, it was noted that documentation was available in the Town Council office.

Town Council considered the tender documents for the MUGA project. During discussion the following points were made:

- Consultant had highlighted that noise issues should be considered during the project. However, the noise issue had not appeared to raise concerns during the pre-planning process.
- It was understood that soundproofing boards, relevant materials and suitable fencing would reduce noise nuisance.
- A member raised concerns that significant consultation had not been undertaken and that guidance provided for a distance of 30 metres from properties.
- Further details for the project were required, which included traffic management, drainage, materials, location, size, fencing, lighting.
- It was noted that consultation was held, prior to Covid, with schools, residents, local groups.
- In considering the tenders, it was noted that material price increases had occurred as a result of the Covid pandemic.
- It was suggested that a preferred contractor was selected to work with Town Council and the project manager, going forward. Support was required for the pre-planning SuDS (SAB) application, as agreed at Town Council 30.6.2021.
- It was noted that the project manager had suggested a preferred contractor.
- A member suggested that as there were conflicting views, the project should be deferred subject to further consultation. In response, it was noted that further consultation would be undertaken during the planning process.
- The compound project had been established several years earlier and planning permission had been obtained, however, the project was halted. Concerns were expressed that a delay could impede the MUGA project.

It was proposed and duly seconded to suspend the project and undertake further consultation.

As an amendment, it was proposed and duly seconded to select a preferred contractor to proceed with pre-planning SuDS (SAB) application.

7 in favour of amendment. 6 against.

Upon being put to the vote the amendment was carried.

Town Council resolved to agree to select a preferred contractor to proceed with pre-planning SuDS (SAB) application.

It was proposed and duly seconded to select Dragon Sports & Play as preferred contractor. Reasons for proposal were noted:

- Town Council experience of working with the contractor in the past.
- Contractor had undertaken work on King George V Playing Field, efficient communication and lead times.
- Local Welsh company.

As an amendment, it was proposed and duly seconded that contingencies were included for planning, SuDS, traffic management, supervision of building works and contract.

Town Council agreed to add the contingencies and this became the substantive motion: to accept Dragon Sports and Play, as preferred contractor and contingencies were included for planning, SuDS, traffic management, supervision of building works and contract.

Town Council were invited to vote on the substantive motion and a recorded vote was requested.

For: WC, AE, OE, DE, RG, JH, KH, RJH, MM, RW, FR, MS, PS

Against:

Abstain: JB

Town Council resolved to agree to accept Dragon Sports and Play, as preferred contractor and contingencies were included for planning, SuDS, traffic management, supervision of building works and contract.

The meeting ended at 6:50pm

Mayor/Deputy Mayor