

CALDICOT TOWN COUNCIL
Minutes of Planning & Resources Committee held at 6.30pm
on Tuesday, 12th October 2021 at Caldicot Town Council
[hybrid meeting held in person and via Starleaf]

Present: Cllrs: RJ Higginson (Chair) J Harris
W Conniff K Harris (via Starleaf)
A Easson A Lloyd (via Starleaf)
O Edwards M Mitchell
D Evans F Rowberry
R Garrick (via Starleaf)

[In attendance: S King, Acting Clerk; B Hodges]

1. Apologies

Apologies received from Cllrs J Bond, M Stevens, P Stevens, C Watkins

2. Declarations of Interest - To be identified under the relevant item

Cllrs D Evans, A Easson and RJ Higginson declared personal interests as members of Mon CC Planning Committee, in relation to agenda item 3.

Cllr A Easson declared a personal interest as a school governor, in relation to item 6.

Cllr K Harris declared a personal interest in item 7 as a member of Caldicot Events Committee.

3. Planning

A) Planning Applications:

Cllrs D Evans, A Easson and RJ Higginson declared personal interests as members of Mon CC Planning Committee.

DM/2021/01373: Advertisement Consent. Updated signage to match style of upgraded front elevation including hanging signage.

– 4 Chepstow Road, Caldicot, NP26 4HY

APPROVED

DM/2021/01607: Householder. Lean to extension to rear of the dwelling.

– 3 Fairfield Close, Caldicot, NP26 4QD

APPROVED

B) Planning Information:

i) Planning Permissions

DM/2021/00879: Householder. Build a detached garage in the rear garden of the property

– 34 Church Road, Caldicot, NP26 4HW.

APPROVED FTC 28.7.21

Town Council noted Mon CC Planning Permission.

4. To note Temporary Road Closure, Station Road, Caldicot – 21st October 2021
(11pm 21st to 6am 22nd October 2021)

Town Council noted the road closure in Station Road.

Some concerns were raised regarding the diversion, as it was perceived to be a dangerous unlit route.

Town Council agreed to contact Mon CC to express concerns regarding the diversion route.

5. To Consider Independent Remuneration Panel draft Annual Report 2022/23 – Community and Town Council determinations 44-52

Town Council considered the Independent Remuneration Panel draft Annual Report 2022/23. Queries were raised regarding senior/executive roles of members on both County and Town Councils.

Cllr D Evans advised that the draft report would be discussed as part of the Mon CC Democratic Services Committee role. The queries and roles would be clarified.

6. To consider request from Dewstow School

Cllr A Easson declared a personal interest as a school governor of Dewstow School.

Town Council received a request from Dewstow Primary School regarding provision of a Christmas Tree and visit by the Mayor.

Town Council agreed to provide a small Christmas tree for Dewstow School Nursery and Mayor to visit.

7. To consider submission to Transforming Towns funding [b/f FTC 29.9.2021] (Received from Caldicot Town Team, U3A, Caldicot Events Committee)

Cllrs D Evans and K Harris declared a personal interest as a member of Caldicot Events Committee.

Town Council noted that applications of interest had been received from Caldicot Town Team, U3A and Caldicot Events Committee, the applications were to be forwarded by Caldicot Town Council to Mon CC for the available Transforming Towns funding.

Caldicot Town Council agreed to put forward applications to Mon CC, as follows:

It was noted that the total amount available for all towns in Monmouthshire was £15,000. Due to the limited funds available, Town Council resolved to put forward applications to Mon CC on behalf of the following groups:

- Town Team - £1,450
- U3A - £200
- Events Committee - £1,100

8. To consider consultations:

a) Public Spaces Protection Order (PSPO) on dog controls in Monmouthshire

Town Council noted the consultation relating to Public Spaces Protection Order (PSPO) on dog controls in Monmouthshire – closing date 26.10.2021

b) Polling District and Polling Place Review

Town Council noted the consultation regarding Polling District and Polling Place Review – closing date 22.10.21

c) Open Consultation - Proposed Guidance “Principles of Good Administration”

Town Council noted the Open Consultation relating to the Proposed Guidance on “Principles of Good Administration” – closing date 1.11.21

d) Open Consultation - Proposed Guidance “Good Records Management”

Town Council noted the Open Consultation relating to the Proposed Guidance on “Good Records Management” – closing date 1.11.21

Town Council agreed to invite the Public Services Ombudsman to a meeting to provide an update on councillors’ duties

9. Resolved – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

10. To approve minutes of Personnel Committee held 6th October 2021

S King and B Hodges left the meeting at 7.05pm.

Staff members left the meeting whilst this item was discussed.

Town Council approved the minutes and recommendations of Personnel Committee meeting held on 6th October 2021

The meeting ended at 7:25pm

Mayor/Deputy Mayor