

**CALDICOT TOWN COUNCIL**  
**Minutes of Planning & Resources Committee held at 6.30pm**  
**on Tuesday, 8<sup>th</sup> September 2020 at Caldicot Town Council**

**Present: Cllrs:**

D Evans(Chair)	K Harris
D Ashwin	RJ Higginson
J Bond	M Mitchell
W Conniff	D Nee
A Easson	F Rowberry
R Garrick	P Stevens

[In attendance: S King, Deputy Clerk]

**1. Apologies**

Apologies received from Cllrs O Edwards, J Harris, M Stevens.

**2. Declarations of Interest - To be identified under the relevant item**

Cllrs A Easson, D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee, in relation to agenda item 3.

**3. Planning**

The mayor advised that a late application had been received and recommendation for application DM/2020/01124 would go beyond 21 days if not considered.

**Town Council resolved to accept planning application DM/2020/01124 onto the agenda.**

**A) Planning Applications:**

**DM/2019/02076:** Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) – 62 Chepstow Road, Caldicot, Monmouthshire, NP26 4HZ

**[b/f P&R 11.2.2020, TC 26.2.2020 – Circ**

**Notes of meeting with MHA, MCC, Residents 20.8.2020]**

The Administrative Officer was complimented on quality and content of notes.

**Deferred\***

\*actions from meeting with Mon CC/MHA/residents to be addressed

**DM/2020/00230:** Discharge of Condition No. 10 of planning consent DM/2018/00880 (construction environmental management plan) – Land to the East of Church Road

**[b/f FTC 24.6.2020 – concern re. contaminated land]**

**Deferred\***

\*Concern re. CEMP tree clearance towards SSI – removal of hedge, remediate land

\*Need to understand how and why it supports development

**DM/2020/00871:** Householder. Single storey living room extension and parking area – 35 Elan Way, Caldicot, NP26 4PZ

**Approved**

**DM/2020/01107:** Section 106 Relaxation. S106 to modify a planning obligation relating to application DM/2018/01957 (revised SPG) – 246 Newport Road, Caldicot, NP26 4AE

**Approved**

**DM/2020/01040:** Householder. Two storey side extension – 32 Cae Mawr Grove, Caldicot, NP26 4EY

**Approved**

**DM/2020/01147:** Householder. Demolish porch and construct porch with WC – 21 Westfield, Caldicot, NP26 4HE

**Approved**

**DM/2020/00836:** Householder. Widening of property access – 19 Chepstow Road, Caldicot, NP26 4HY

**Approved**

**DM/2020/01146:** Planning Permission. Change of use from hairdressers salon to residential use, associated with the main dwelling – 1 New Road, Caldicot, NP26 4HG

**Approved**

**DM/2020/01026:** Householder. Single storey rear extension and first floor side extension – 72 Wentwood View, Caldicot, NP26 4QH

**Deferred\***

\*incorrect detail on MCC website

**Late application: DM/2020/01124:** Householder. Demolition of existing porch and erection of two storey extension (previous consent DC/2013/00115) - 27 Keats Road, Caldicot

**Approved**

## **B) Planning Information:**

### **i) Planning Permissions**

**DM/2020/00173:** Householder. Two storey side extension and rear single storey kitchen extension. Widen vehicular access to front of house – 199 Elan Way, Caldicot, Monmouthshire, NP26 4QB

**FTC Refused 26.2.2020\***

#### **\*Reasons for refusal:**

- restricted access

**DM/2019/00646:** Alternations to car park to create additional parking spaces. *Reconsultation – amended site layout plan –*

Car Park, Wesley Buildings, Newport Road, Caldicot, NP26 4LY

**FTC Refused 29.7.2020\***

#### **\*Reasons for refusal:**

- pedestrian link, access to Asda and town, priority for safe walkway

Planning permissions were noted and information was requested from MCC, clarifying why applications had been approved when Town Council had recommended refusal.

ii) **Temporary Road Closure – Sandy Lane, Caerwent**  
6<sup>th</sup> October between 9:00-17:00

Town Council noted temporary road closure, Sandy Lane, Caerwent.

4. **To approve delegated powers for Clerk to transfer funds to Cooperative Bank instant access account (precept 2 – August 2020).**

**Town Council resolved to approve delegated powers for Clerk to transfer funds to Cooperative Bank instant access account (precept 2 – August 2020).**

5. **To consider date for Annual Meeting - Wednesday 30<sup>th</sup> September 2020 6pm**  
**[IRPW allowances - FTC 24.6.20]**

Town Council recognised that a meeting had been held in June, where it had been agreed to continue with existing members as Mayor and Deputy Mayor for civic year 2020/21.

The Mayor advised that, following guidance from One Voice Wales, arrangements would be formalised through the annual meeting.

**Town Council resolved to agree date for Annual Meeting Wednesday 30<sup>th</sup> September 2020 at 6pm, followed by full Council at 6.30pm.**

6. **To consider correspondence from Caldicot Events Committee**

Town Council received correspondence from Caldicot Events Committee, which advised that there was uncertainty how the Christmas light switch on event would operate in 2020, due to Covid-19 restrictions.

Caldicot Events Committee anticipated that a larger carnival type event could be held in Summer 2021. The Events Committee requested that, in the event Christmas Lights 2020 was postponed, donation from Caldicot Town Council could be diverted to the larger Summer carnival event.

Caldicot Town Council had donated grant funding to Caldicot Events Committee for carnival and Christmas lights 2020.

It was recognised that Town Council had continually supported events arranged by Caldicot Events Committee. However, a member highlighted that budget for 2021/22 would be set by Estimates Committee in November 2020.

**Town Council supported the community event in principle and agreed that the funds were held by Caldicot Events Committee, until such time when funding would be required.**

Town Council recognised that any grant requests would be considered within the

relevant financial year.

A member highlighted that Town Council had agreed to hold a community event, to thank residents for efforts during the Coronavirus pandemic. It was understood that plans were on hold as restrictions were still in place.

**7. Town Council building:**

**a. To ratify repair to fire door - £90 + VAT**

**Town Council ratified repair to fire door - £90 +VAT.**

**b. To ratify repair to internal door handle - £55 + VAT**

**Town Council ratified repair to internal door handle - £55 + VAT**

**c. To approve Annual Service and Maintenance Contract for Alarm System - £695**

**Town Council approved the annual service and maintenance contract for alarm system - £695, Aztec Alarms and Electrical.**

**i. Damage to CCTV camera – cost for repair (to follow)**

Town Council were advised that cost of replacement camera would be £195, plus optional metal reinforced casing at £95.

**Town Council resolved to approve cost of replacement camera at £195, plus metal reinforced casing at £95.**

**8. To ratify cost for removal of wasps nest Dewstow Cemetery - £50 + VAT**

**Town Council ratified cost for removal of wasps nest, Dewstow Cemetery - £50 +VAT.**

**9. Jubilee Way public toilets (opening/closing)**

The Mayor advised that Mon CC had confirmed Jubilee Way toilets would be locked every evening (including weekends).

Town Council requested that the public toilets were locked at 5.30pm, in accordance with shop closure times.

**10. To consider re-opening KGVPF gates [b/f FTC 29.7.20]**

Town Council discussed positive and negative impact of re-opening of gates at King George V Playing Fields. It was recognised that the gates could close earlier in the winter and suggested that gates could close in conjunction with the play area.

Summer opening times would be re-addressed, prior to bowls season and groups reconvening.

It was suggested that metal signs could be displayed, to replace the laminated signs.

A member suggested that consideration was required regarding accessible access, as the playing fields were not easily accessible when gates were locked.

**Town Council resolved that KGVPF gates were opened and locked in accordance with play area times, effective from Monday 14<sup>th</sup> September 2020. Times as follows:**

**Winter (October to March) – 8am to 5pm**

**Summer (March to October) – 8am to 7pm**

**Times would be reviewed and readdressed prior to the Summer season.**

**Town Council resolved to obtain quotations for metal signs.**

**Town Council agreed to look into accessible options for the main entrance.**

**The meeting ended at 7.45pm.**