

**CALDICOT TOWN COUNCIL**  
**Minutes of Full Council held at 6:30pm**  
**on Wednesday, 29<sup>th</sup> July 2020 at Caldicot Town Council**

**Present: Cllrs:**

D Evans (Chair)	K Harris
D Ashwin	RJ Higginson
A Easson	A Lloyd
O Edwards	M Mitchell
J Harris	D Nee
R Garrick ( <i>via Teams</i> )	F Rowberry

[In attendance: S King, Deputy Clerk; B Hodges]

**10307 Apologies**

Apologies were received from Cllrs J Bond, W Conniff, M Stevens and P Stevens.

It was noted that a wreath laying event to commemorate VJ Day and a minute's silence would be held at the Cross on Sat 15<sup>th</sup> August. All councillors were invited. Details to be emailed by Deputy Clerk. Council agreed for Mayor to lay a wreath.

**10308 Declarations of Interest - to be identified under the relevant item/forms to be completed**

Cllrs D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee.

Cllr Easson advised that as a member of Caldicot Town Council and Mon CC Planning Committee, he would have an open mind when discussing applications that were to be considered by both Caldicot Town Council and Mon CC.

**10309 To Approve the Minutes:**

a) Minutes of Full Town Council 24<sup>th</sup> June 2020 - Mayor to sign the Minutes

**The minutes of Full Town Council 24<sup>th</sup> June 2020 were approved as a true record and duly signed by the Mayor.**

b) Minutes of Extraordinary Town Council 8<sup>th</sup> July 2020 – Mayor to sign the Minutes

**The minutes of Extraordinary Town Council 8<sup>th</sup> July 2020 were approved as a true record and duly signed by the Mayor.**

**10310 Planning**

Cllrs D Evans and RJ Higginson declared personal interests as members of Mon CC Planning Committee.

Cllr Easson advised that, as a member of Caldicot Town Council and Mon CC Planning Committee, he would have an open mind when discussing applications that were to be considered by both Caldicot Town Council and Mon CC.

**A) Planning Applications Received:**

**DM/2020/00321:**

Discharge of Conditions: 7 (Barn Owl Mitigation Strategy), 8 (Green Infrastructure), 10 (Construction Ecological Management Plan), and 16 (Landscape Management Plan). Relating to application DM/2018/00696 – Land Development South of Crick Road, Portskewett

**TC Approved**

**DM/2020/00458:**

Householder. Two storey extension to rear of three-bedroom house for kitchen/diner and enlargement of existing bedrooms – 42 Tennyson Road, Caldicot, NP26 4LJ

**TC Approved**

**DM/2020/00643:**

Householder. Rear second storey extension – 95 Newport Road, Caldicot, Monmouthshire, NP26 4BS

**TC Approved**

**DM/2020/00764:**

Planning Permission. We intend to change the use of the premises to include a bar for the sale of alcohol for consumption on site including outdoor seating area, and as a shop for the sale of alcohol for consumption off site – Unit 51B, Symondscliffe Way, Severn Bridge Industrial Estate, Portskewett, NP26 5PW

**TC Approved**

**DM/2020/00791:**

Householder. Extension and alterations with associated works – Brooklands Motel, Pill Row, Caldicot, NP26 5JD

**TC Approved**

**DM/2020/00804:**

Planning Permission. Two storey side extension including a rear dormer. Two front dormers on existing property – 5 Greenfield, Caldicot, NP26 4NB

**TC Approved**

**DM/2020/00850:**

Householder. Proposed single storey extension and replace single garage with double garage – 108 Longfellow Road, Caldicot, NP26 4LD

**TC Approved**

**DM/2020/00646:**

Alterations to car park to create additional parking spaces – Car Park, Wesley Buildings, Newport Road, Caldicot, NP26 4LY  
*Reconsultation – amended site layout plan received 22/7/2020*

**TC Refused\***

*\*reasons for refusal: Pedestrian link, access to Asda and town, priority for safe walkway*

**B) Mon CC Planning Information:**

**i) Temporary public path closure order for Footpath 37 (part)**

County Council Section 14(1(A)- Road Traffic Regulation Act 1984 Public Footpaths No. 37 (Part), Caldicot Temporary Traffic Prohibition Order 2020 – The Order is being made because works associated with housing development (DM/2019/01761) are being or are proposed to be executed on or near the path. The effect of the Order will be to prohibit traffic along footpath No. 37 (Part) Caldicot as indicated on the Order plan

**TC Noted**

## 10311 Finance

- i. To Approve Cheque List March 2020  
**Town Council resolved to approve cheque list March 2020**
- ii. To Approve Cheque List April to July 2020  
**Town Council resolved to approve cheque list April to July 2020**
- iii. To Approve Financial Comparisons 1.4.20 – 30.6.20  
**Town Council approved Financial Comparisons 1.4.20 – 30.6.20**
- iv. To ratify cost of Town Council router (to enable remote access) - £229 + VAT  
**Town Council ratified cost of router (to enable remote access) - £229 +VAT**
- v. To consider installation and delivery costs - £200 for hand sanitiser units and agree locations (6x external @ £295 each, 1x internal @ £235 each)  
*[b/f FTC 8.7.20 - £2,000 cost]*

**Town Council resolved to approve cost for 7 x external hand sanitisers plus 1x internal hand sanitiser. Installation and delivery costs - £200 for hand sanitiser units and agreed locations as follows for (7x external @ £295 each, 1x internal @ £235 each):-**

**Internal: Caldicot Town Council Office**

**External: Dewstow Cemetery, Caldicot Library/Hub, Wye Valley Studios, Waitrose, Monmouthshire Building Society, Co-operative Stores and Oakley Way\* \*Clarification would be obtained regarding the location at Oakley Way.**

**Council agreed to obtain gel for each unit - £40 each.**

**Requested to ask Magor Brewery if any surplus gel available.**

## 10312 Reports

- a) Reports from Town Council Representatives on Outside Bodies

No reports were received.

- b) Governor's Reports

Cllr D Nee advised that Castle Park Primary is now ready to open to all pupils in September. The new headteacher noted that the school only had a week to plan since information and guidance from Welsh Government had been very slow. However, the school had received a great deal of support from Mon CC.

- c) Other (incl. Website Analytics)

Town Council received and noted the Police Report for June/July 2020.

**The meeting ended at 7:05pm**

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Mayor/Deputy Mayor

# Cheque list

51) Start of year 01/04/19

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
504997	19018	24/02/20	£129.47	£21.58	£107.89	Brighter Bills Ltd	Tels/internet
504998	19019	24/02/20	£120.00	£20.00	£100.00	J Reece	Hand cut pt hedge KGVPF
504999	19020	24/02/20	£14.90	£2.48	£12.42	Sutcliffe Play	Playarea parts
505000	19021	24/02/20	£180.00	£30.00	£150.00	DJP Newland Rennie Ltd	Rent review 9SL
505001	19022	24/02/20	£20.00	£0.00	£20.00	Playworks (Payroll Bureau)	Payslips Feb
505002	19023	24/02/20	£80.00	£0.00	£80.00	S Jeremiah	Replace slates roof 9SL
505003	19057	24/02/20	£67.84	£11.31	£56.53	Complete Business Solutions Group Ltd	Stationery inc cartridge
505004	19025	25/02/20	£32.00	£0.00	£32.00	R Morse	TC security Feb
505004	19026	25/02/20	£54.12	£0.00	£54.12	R Morse	Cover cleaning we: 10.2
505004		25/02/20	£86.12	£0.00	£86.12		
505005	19027	27/02/20	£1,500.00	£0.00	£1,500.00	Caldicot Community Working Together	Donation to Easter Festival
505006	19028	27/02/20	£400.00	£0.00	£400.00	West of England MS Therapy	Donation to Therapy Centre TC 26.2.20
505007	19029	27/02/20	£300.00	£0.00	£300.00	Mon CC	Donation to Communities & Paartnership Team for Yarn Bombing
505008	19030	27/02/20	£500.00	£0.00	£500.00	Community of Crick Residents Committee	Donation to sensory corner TC 26.2.20
505009	19031	27/02/20	£50.00	£0.00	£50.00	Abergavenny Eisteddfod	Donation TC 26.2.20
505010	19032	27/02/20	£50.00	£0.00	£50.00	Urdd National Eisteddfod	Donation TC 26.2.20
505011	19033	02/03/20	£1,380.00	£0.00	£1,380.00	KRL Services	Upgrade 3 Benches - Bowls Club (VE Day)
505011	19034	27/02/20	£920.00	£0.00	£920.00	KRL Services	Upgrade 2 WI Benches (VE Day)
505011	19035	27/02/20	£340.00	£0.00	£340.00	KRL Services	Refurbish & Fit KGVPF entrance gates
505011		02/03/20	£2,640.00	£0.00	£2,640.00		
505012	19036	03/03/20	£806.25	£0.00	£806.25	Merlin Waste	Dog waste collection Feb 20
505013	19037	03/03/20	£1,314.00	£219.00	£1,095.00	J Ball	Cemetery grounds maintenance Feb 20
505014	19038	03/03/20	£3,883.45	£647.24	£3,236.21	Mon CC	Install bus shelter Longfellow Rd
505015	19039	03/03/20	£68.44	£11.41	£57.03	DJB Cleaning Supplies Lite	Cleaning supplies
505016	19041	05/03/20	£17.10	£0.00	£17.10	Clr R J Higginson	Trav exps GAVO 4.3.20
505017	19040	05/03/20	£11.70	£0.00	£11.70	Clr A Easson	Trav exps CAB
505018	19043	05/03/20	£131.00	£0.00	£131.00	Post Office Ltd	Postage
505019	19044	09/03/20	£400.00	£0.00	£400.00	Rob Lewis	Contract fee Feb - KGVPF
505019	19045	09/03/20	£355.00	£0.00	£355.00	Rob Lewis	Contract fee Feb - Open Field
505019	19046	09/03/20	£320.00	£0.00	£320.00	Rob Lewis	Contract fee Feb - Children's playarea
Page Sub Total			£13,445.27	£963.02	£12,482.25		
Running Sub Total			£13,445.27	£963.02	£12,482.25		

# Cheque list

Start of year 01/04/19

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505019	19047	09/03/20	£180.00	£0.00	£180.00	FACS	Contract fee Feb - TC Building
505019	19048	09/03/20	£67.50	£0.00	£67.50	FACS	Contract fee Feb - allotments
505019	19049	09/03/20	£33.00	£0.00	£33.00	FACS	Contract fee Feb - Orchard Close
505019	09/03/20		£1,355.50	£0.00	£1,355.50		
505020	19050	10/03/20	£1,232.24	£205.37	£1,026.87	KGVPF	Bowls green contract fee Feb
505021	19051	10/03/20	£68.80	£11.47	£57.33	FACS	Legionella testing 1/4 allotments
505021	19052	10/03/20	£68.80	£11.47	£57.33	FACS	Legionella testing 1/4 cemetery
505021	19053	10/03/20	£68.80	£11.47	£57.33	FACS	Legionella testing 1/4 TC Building
505021	19054	10/03/20	£68.80	£11.47	£57.33	FACS	Legionella testing 9 SL
505021	19055	10/03/20	£68.80	£11.47	£57.33	KGVPF	Legionella testing 1/4 - KGVPF
505021	19056	10/03/20	£68.80	£11.47	£57.33	FACS	Legionella testing 1/4 - toilets
505021	10/03/20		£412.80	£68.82	£343.98		
505022	19058	11/03/20	£106.68	£17.78	£88.90	ADMIN	Tels/internet
505023	19059	17/03/20	£90.00	£15.00	£75.00	KGVPF	Annual cut compound hedge KGVPF
505023	19060	17/03/20	£204.00	£34.00	£170.00	FACS	Cut hedge copse x 2
505023	17/03/20		£294.00	£49.00	£245.00		
505024	19067	18/03/20	£280.00	£0.00	£280.00	KGVPF	Supply and fit two posts to hold back gates at KGVPF and supply 2 chains
505025	19068	20/03/20	£192.00	£32.00	£160.00	KGVPF	H&S Tree Inspection
505025	19069	20/03/20	£192.00	£32.00	£160.00	FACS	H&S Tree Inspection
505025	19070	20/03/20	£192.00	£32.00	£160.00	FACS	H&S Tree Inspection
505025	20/03/20		£576.00	£96.00	£480.00		
505026	19093	31/03/20	£0.00	£0.00	£0.00	ADMIN	cancelled cheque
505027	19077	31/03/20	£48.00	£0.00	£48.00	FACS	Security March 2020
505027	19078	31/03/20	£18.04	£0.00	£18.04	FACS	Security March 2020
505027	31/03/20		£66.04	£0.00	£66.04		
505028	19079	31/03/20	£655.20	£0.00	£655.20	FACS	Dog bin waste collection
505029	19080	31/03/20	£33.00	£0.00	£33.00	FACS	Orchard close contract March
505029	19081	31/03/20	£67.50	£0.00	£67.50	FACS	Allotments contract March
505029	19082	31/03/20	£180.00	£0.00	£180.00	FACS	TC Building contract March
505029	19083	31/03/20	£320.00	£0.00	£320.00	KGVPF	Play area contract March
Page Sub Total			£4,503.96	£436.97	£4,066.99		
Running Sub Total			£17,949.23	£1,399.99	£16,549.24		

# Cheque list

Start of year 01/04/19

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505029	19084	31/03/20	£355.00	£0.00	£355.00	KGVPF	Open field contract March
505029	19085	31/03/20	£400.00	£0.00	£400.00	KGVPF	KGVPF contract March
505029	31/03/20		£1,355.50	£0.00	£1,355.50		
505030	19086	31/03/20	£1,314.00	£219.00	£1,095.00	FACS	Cemetery Contract march
505030	19087	31/03/20	£24.00	£4.00	£20.00	FACS	Grass cutting - outside extension gates
505030	19088	31/03/20	£312.00	£52.00	£260.00	FACS	Grave levelling march
505030	31/03/20		£1,650.00	£275.00	£1,375.00		
505031	19090	31/03/20	£1,232.24	£205.37	£1,026.87	KGVPF	Bowls Green maintenance march
505032	19089	31/03/20	£5,000.00	£0.00	£5,000.00	CWB	Playscheme July August 2019
505033	19091	31/03/20	£312.50	£0.00	£312.50	KGVPF	KGVPF Play area gates Jan to end March 2020
505034	19092	31/03/20	£312.50	£0.00	£312.50	FACS	Cemetery gates Jan to end March 2020
Total			£27,211.47	£1,880.36	£25,331.11		

Page Sub Total £9,262.24  
Running Sub Total £27,211.47

£480.37 £8,781.87  
£1,880.36 £25,331.11

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Caldicot Town Council

511)

Start of year 01/04/20

# Cheque list

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505035	19096	13/04/20	£258.00	£0.00	ADMIN	J Bond	Screen printed Hi-Vis Vests (x100)
505036	19103	05/05/20	£0.00	£0.00	ADMIN	Cancelled	505036 cancelled
505037	19116	05/05/20	£1,447.00	£0.00	ADMIN	One Voice Wales	Membership 2020/21
505038	19117	05/05/20	£9,000.00	£0.00	CWB	Caldicot Events Committee	Donation 2020/2021
505039	19118	05/05/20	£422.65	£0.00	FACS	Mon CC	Non-domestic rates
505039	19119	05/05/20	£775.75	£0.00	FACS	Mon CC	Non-domestic rates
505039	19120	05/05/20	£775.75	£0.00	FACS	Mon CC	Non-domestic rates
505039	05/05/20		£1,974.15	£0.00			
505040	19121	05/05/20	£95.00	£0.00	FACS	ICCM	Membership 2020/21
505041	19122	05/05/20	£66.00	£11.00	FACS	National Allotment Society	Membership 2020/21
505042	19123	05/05/20	£20.00	£0.00	ADMIN	Playworks (Payroll Bureau)	Payslips April 2020
505043	19124	05/05/20	£28.20	£4.70	ADMIN	Complete Business Solutions Group Ltd	Stationery supplies
505044	19125	05/05/20	£281.89	£46.98	ADMIN	Konica Minolta	Photocopying and printing
505044	19126	05/05/20	£104.26	£17.38	ADMIN	Konica Minolta	Photocopying and printing
505044	05/05/20		£386.15	£64.36			
505045	19127	05/05/20	£500.00	£0.00	CWB	Crick Residents Fund	Donation (replacement of cheque 505008)
505046	19128	05/05/20	£1,338.00	£223.00	FACS	J Ball	Cemetery Contract April 2020
505047	19129	05/05/20	£264.00	£44.00	ADMIN	Vision ICT Ltd	Website support 2020-2021
505048	19130	05/05/20	£33.00	£0.00	FACS	Rob Lewis	Orchard Close contract April
505048	19131	05/05/20	£67.50	£0.00	FACS	Rob Lewis	Allotments contract April
505048	19132	05/05/20	£400.00	£0.00	KGVPF	Rob Lewis	KGVPF contract April
505048	19133	05/05/20	£180.00	£0.00	FACS	Rob Lewis	TC contract April
505048	19134	05/05/20	£320.00	£0.00	KGVPF	Rob Lewis	Play area contract April
505048	19135	05/05/20	£355.00	£0.00	KGVPF	Rob Lewis	Field contract April
505048	19150	05/05/20	£180.00	£0.00	FACS	Rob Lewis	Birbeck Park April
505048	19151	05/05/20	£80.00	£0.00	FACS	Rob Lewis	KGVPF Jubilee Way April
505048	05/05/20		£1,615.50	£0.00			
505049	19115	05/05/20	£102.00	£17.00	ADMIN	Pear Technology Services Ltd	Maplink Technical support and updates (cemetery Epitaph/Edge)
505050	19114	05/05/20	£1,250.74	£208.46	KGVPF	P Villa	Bows Green maintenance
505051	19097	05/05/20	£1,848.00	£308.00	ADMIN	Apex Computer Services	Annual Maintenance Contract April 2020 to end March 2022
Page Sub Total			£20,192.74	£880.52			
Running Sub Total			£20,192.74	£880.52			

# Cheque list

Start of year 01/04/20

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505052	19098	05/05/20	£655.20	£0.00	£655.20	FACS	Dog Waste Bins May 2020
505053	19136	19/05/20	£126.74	£21.12	£105.62	ADMIN	Telephone April
505053	19137	19/05/20	£128.15	£21.36	£106.79	ADMIN	Telephone May
505053		19/05/20	£254.89	£42.48	£212.41		
505054	19138	19/05/20	£3,345.60	£0.00	£3,345.60	FACS	CCTV Charges April to June
505055	19139	19/05/20	£40.00	£0.00	£40.00	FACS	TC Building April 20
505056	19140	19/05/20	£20.00	£0.00	£20.00	ADMIN	Payslips May 20
505057	19141	19/05/20	£5,000.00	£0.00	£5,000.00	CWB	Donation 2020-2021
505058	19154	03/06/20	£3,602.92	£0.00	£3,602.92	ADMIN	TC Insurance
505058	19155	03/06/20	£679.07	£0.00	£679.07	ADMIN	TC Insurance
505058		03/06/20	£4,281.99	£0.00	£4,281.99		
505059	19094	03/06/20	£534.00	£89.00	£445.00	ADMIN	Final Audit 2019/2020
505060	19156	17/06/20	£819.00	£0.00	£819.00	FACS	Dog Waste bins June 2020
505061	19159	17/06/20	£33.00	£0.00	£33.00	FACS	Contract Orchard Close May 2020
505061	19160	17/06/20	£400.00	£0.00	£400.00	KGVPF	Contract KGVPF May 2020
505061	19161	17/06/20	£355.00	£0.00	£355.00	KGVPF	Contract KGVPF Field May 2020
505061	19162	03/06/20	£320.00	£0.00	£320.00	KGVPF	Contract KGVPF Play area May 2020
505061	19163	03/06/20	£180.00	£0.00	£180.00	FACS	Contract TC Building May 2020
505061	19164	03/06/20	£67.50	£0.00	£67.50	FACS	Contract allotments May 2020
505061	19165	03/06/20	£260.00	£0.00	£260.00	FACS	Jubilee Way and Birbeck Park May 2020
505061		17/06/20	£1,615.50	£0.00	£1,615.50		
505062	19158	17/06/20	£32.00	£0.00	£32.00	FACS	TC Building May 2020
505063	19157	17/06/20	£1,338.00	£223.00	£1,115.00	FACS	Cemetery Maint May 2020
505064	19168	17/06/20	£129.53	£21.59	£107.94	ADMIN	Telephone May
505065	19169	17/06/20	£1,250.74	£208.46	£1,042.28	KGVPF	Bowls Green maintenance May
505066	19170	17/06/20	£68.80	£11.46	£57.34	KGVPF	Annual contract
505066	19171	17/06/20	£68.80	£11.46	£57.34	FACS	Annual contract
505066	19172	17/06/20	£68.80	£11.47	£57.33	FACS	Annual contract
505066	19173	17/06/20	£68.80	£11.47	£57.33	FACS	Annual contract
505066	19174	17/06/20	£68.80	£11.47	£57.33	FACS	Annual contract
Page Sub Total			£19,660.45	£641.86	£19,018.59		
Running Sub Total			£39,853.19	£1,522.38	£38,330.81		

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**Caldicot Town Council**



# Cheque list

Start of year 01/04/20

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505066	19175	17/06/20	£68.80	£11.47	£57.33 FACS	Trident Water	Annual contract
505066	17/06/20		£412.80	£68.80	£344.00		
505067	19176	17/06/20	£59.99	£10.00	£49.99 ADMIN	Complete Business Solutions Group Ltd	New safe
505067	19177	17/06/20	£3.12	£0.52	£2.60 ADMIN	Complete Business Solutions Group Ltd	New safe
505067	19178	17/06/20	£41.50	£6.92	£34.58 ADMIN	Complete Business Solutions Group Ltd	New safe
505067	17/06/20		£104.61	£17.44	£87.17		
505068	19197		£20.00	£0.00	£20.00 ADMIN	Playworks (Payroll Bureau)	payslips june
505069	19198		£655.20	£0.00	£655.20 FACS	Merlin Waste	Dog Waste Bins July
505070	19199		£312.50	£0.00	£312.50 KGVPF	R Morse	Play area/KGVPF gates April to end June 2020
505071	19201		£2,415.96	£402.66	£2,013.30 ADMIN	Edge IT Systems	Edge hosting 1 year contract
505072	19200		£312.50	£0.00	£312.50 FACS	L Watkins	Cemetery gates April to end June 2020
505073	19202		£150.00	£0.00	£150.00 ADMIN	Clir D Ashwin	Allowance 2020/21
505074	19203		£150.00	£0.00	£150.00 ADMIN	Clir J Bond	Allowance 2020/21
505075	19204		£150.00	£0.00	£150.00 ADMIN	Clir J Dobson-Pettican	Allowance 2020/21
505076	19205		£150.00	£0.00	£150.00 ADMIN	Clir O Edwards	Allowance 2020/21
505077	19206		£150.00	£0.00	£150.00 ADMIN	Clir J Harris	Allowance 2020/21
505078	19207		£150.00	£0.00	£150.00 ADMIN	Clir K Harris	Allowance 2020/21
505079	19208		£150.00	£0.00	£150.00 ADMIN	Clir M Mitchell	Allowance 2020/21
505080	19209		£150.00	£0.00	£150.00 ADMIN	Clir D Nee	Allowance 2020/21
505081	19210		£150.00	£0.00	£150.00 ADMIN	Clir M Stevens	Allowance 2020/21
505082	19211		£150.00	£0.00	£150.00 ADMIN	Clir P Stevens	Allowance 2020/21
505083	19212		£500.00	£0.00	£500.00 ADMIN	Clir D Evans	Allowance 2020/21
505083	19213		£1,500.00	£0.00	£1,500.00 ADMIN	Clir D Evans	Special responsibility 2020/21
505083			£2,000.00	£0.00	£2,000.00		Mayor allowance 2020/21
505084	19214		£500.00	£0.00	£500.00 ADMIN	Clir R J Higginson	Special responsibility 2020/21
505084	19215		£500.00	£0.00	£500.00 ADMIN	Clir R J Higginson	Deputy Mayor allowance 2020/21
505084			£1,000.00	£0.00	£1,000.00		
505085	19188		£260.00	£0.00	£260.00 FACS	Rob Lewis	Jubilee Way and Birbeck Park June 2020
505085	19189		£67.50	£0.00	£67.50 FACS	Rob Lewis	Contract allotments June 2020
505085	19190		£180.00	£0.00	£180.00 FACS	Rob Lewis	Contract TC Building June 2020
Page Sub Total			£8,897.07	£431.57	£8,465.50		
Running Sub Total			£48,750.26	£1,953.95	£46,796.31		

# Cheque list

Start of year 01/04/20

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
505085	19191		£355.00	£0.00	£355.00	KGVPF	Rob Lewis Contract KGVPF Field June 2020
505085	19192		£33.00	£0.00	£33.00	FACS	Rob Lewis Contract Orchard Close June 2020
505085	19193		£400.00	£0.00	£400.00	KGVPF	Rob Lewis Contract KGVPF June 2020
505085	19194		£320.00	£0.00	£320.00	KGVPF	Rob Lewis Contract KGVPF Play area June 2020
505085	19195		£65.00	£0.00	£65.00	KGVPF	Rob Lewis Contract KGVPF Fenced pitch June 2020
505085	19187		£1,680.50	£0.00	£1,680.50		
505086	19187		£141.00	£0.00	£141.00	ADMIN	Post Office Ltd Stamps July 2020
505087	19186		£1,338.00	£223.00	£1,115.00	FACS	J Ball Cemetery Maint June 2020
505088	19185		£1,250.74	£208.46	£1,042.28	KGVPF	Peter Villars Landscapes Bowls Green maintenance June
ASApril20	19225		£9,653.90	£0.00	£9,653.90	ADMIN	Salaries Salaries/Tax/NI Superan April 20
ASJune20	19227		£9,444.42	£0.00	£9,444.42	ADMIN	Salaries Salaries/Tax/NI Superan June 20
ASMay20	19226		£9,444.42	£0.00	£9,444.42	ADMIN	Salaries Salaries/Tax/NI Superan May 20
AUApril20	19222		£630.05	£29.98	£600.07	FACS	British Gas Gas/Electricity April 2020
AUJune20	19224		£171.88	£8.17	£163.71	FACS	British Gas Gas/Electricity June 2020
AUMay20	19223		£264.70	£12.59	£252.11	FACS	British Gas Gas/Electricity May 2020
Total			£82,262.37	£2,436.15	£79,826.22		

Page Sub Total £33,512.11  
Running Sub Total £82,262.37

£482.20  
£2,436.15  
£79,826.22

21/07/20 03:29 PM Vs: 8.46.04

*Caldicot Town Council*

## **PART B – KING GEORGE V PLAYING FIELDS TRUSTEE**

1 To note play area re-open (as at 20<sup>th</sup> July 2020)

### **Town Council noted play area had reopened from 20<sup>th</sup> July 2020**

- a) To ratify cost for sanitising of play area - £80  
Clarification was provided that play area had been sanitised prior to reopening, in accordance with government guidance.

#### **Town Council ratified the cost of sanitising the play area - £80**

It was confirmed that regular sanitising would not be required.

- b) To consider re-opening KGVPF gates

Town Council considered reopening of the KGVPF gates. Discussion included access for wheelchairs and pushchairs. It was noted that alternative access was available and Council resolved to keep the gates locked for another month and reconsider at the next Town Council meeting.

Suggestions were made to consider proper signage and install access slopes for prams and disabled vehicles in the future.

#### **Town Council resolved to keep the gates closed and reconsider at the next Town Council meeting.**

- c) To ratify removal of waste - £50  
Clarification was provided that the waste was a health and safety hazard at KGVPF.

#### **Town Council ratified the cost for removal of waste - £50**

2 **To Resolve - Exclusion of Press and Public**

Town Council resolved to exclude Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

3 **To consider quotation for assembly and installation of benches**

No quotation had been received.

**The meeting ended at 7:10pm**

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Mayor/Deputy Mayor