

19 June 2020

Dear Councillor

You are summoned to attend a meeting of
Full Council to be held at 10:00 on Wednesday, 24 June 2020
at Caldicot Town Council for the purpose of transacting the following business.

Yours faithfully,

Gail McIntyre
Clerk to the Council

AGENDA

Please note the use of mobile phones is strictly prohibited during meetings

- 1 Apologies**
- 2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**
- 3 Minutes:**
 - a) Minutes of Full Town Council 26th February 2020 - Mayor to sign the Minutes
 - b) Minutes of Planning and Resources 10th March 2020 - Mayor to sign the Minutes
- 4 Planning - Plans may be viewed prior to the meeting at:**
<https://www.monmouthshire.gov.uk/planning/research-planning-history>

A) Planning Applications Received:

DM/2020/00207:

Householder. Double storey extension to side and front of property -
86 Mill Lane, Caldicot, Monmouthshire, NP26 5DD

MCC APPROVED 27.4.2020

DM/2020/00353:

Householder. First floor dormer extension to provide bedroom and extend bathroom -
91 Wentwood View, Caldicot, NP26 4QH

MCC APPROVED 29.4.2020

DM/2020/00373:

Householder. Single storey side extension for a utility room and downstairs bathroom -
31 Woodstock Way, Caldicot, Monmouthshire, NP26 5DB

MCC APPROVED 11.5.2020

DM/2020/00322:

Householder. Erection of 6ft fence on front of property -
22 Denny View, Caldicot, NP26 5LS

DM/2020/00343:

Proposed 2 No. single storey extension to Choir Hall -
Choir Hall, Mill Lane, Caldicot, NP26 5DD

DM/2020/00646:

Planning Permission. Alterations to car park to create additional parking spaces -
Car Park, Wesley Buildings, Newport Road, Caldicot, NP26 4LY

DM/2020/00230:

Discharge of Condition. Discharge of Condition No. 10 of planning consent
DM/2018/00880 (construction environmental management plan) -
Land to the East of Church Road, Caldicot

DM/2020/00238:

Planning Permission. 1 no. classroom extension (103 sq M) to existing school and an
extension (67.9 sq M) to an existing stand-alone Nursery. There will be no change of
use -
Ysgol Y Ffin Primary School, Sandy Lane, Caldicot, NP26 4NQ

DM/2020/00726:

Planning Permission. Environmental improvements including retaining features, hard
and soft landscaping to an existing amenity open space -
Amenity Open Space, Denny View, Caldicot, NP26 5LS

DM/2020/00727:

Planning Permission. Environmental improvements including retaining features, hard
and soft landscaping to an existing amenity open space -
Amenity Open Space, Moorlands View, Caldicot, NP26 5LT

DM/2020/00728:

Planning Permission. Environmental improvements including retaining features, hard
and soft landscaping to an existing amenity open space -
Amenity Open Space, Railway View, Caldicot, NP26 5GB

DM/2020/00729:

Planning Permission. Environmental improvements including retaining features, hard
and soft landscaping to an existing amenity open space -
Amenity Open Space, Estuary View, Caldicot, NP26 5GA

DM/2020/00555:

Householder. Construction of garage building with fence and entrance gate
'Chatelet', 254 Newport Road, Caldicot, Monmouthshire, NP26 4AF

DM/2020/00691:

Planning Permission. Erection of temporary concrete manufacturing facility (B2 Use)
Pill House Units, The Pill, Caldicot, Monmouthshire

DM/2020/00061:

Planning Permission. Change of land by side of house to garden and parking (as in process of buying from MCC) -
55 Wentwood View, Caldicot, Monmouthshire, NP26 4QH

[b/f P&R 11.2.2020, TC 26.2.2020, P&R 10.3.2020 site visit requested via County Councillor]

APPLICATION WITHDRAWN 8.6.2020

DM/2019/02076:

Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) -
62 Chepstow Road, Caldicot, Monmouthshire, NP26 4HZ

[b/f P&R 11.2.2020, TC 26.2.2020, P&R 10.3.2020 - NB meeting with MHA, MCC, Residents 17.3.2020 - Cancelled]

ii) Town and Country Planning Act 1990 - Section 257**Proposed Public Path Diversion Order
Public Footpath No. 37 (part), Caldicot**

An application has been received from Mr David L. Jones, Technical Manager at Barratt & David Wilson Homes South Wales to divert Public Footpath No. 37 (part), Caldicot under the provisions of Town and Country Planning Act 1990, s257.

The proposal has been requested to accommodate a new housing development. Details of the planning application and consent can be found against application DM/2019/01761 on Monmouthshire County Council's website. The effect of the Order would be to divert part of Footpath 37 as described on the attached plan and schedule. Please see that I have attached too, a plan indicating how the proposed new path alignment relates to development's layout.

5 Finance

1) To approve End of Year Accounts 2019/20 [subject to audit]

2) To approve and sign annual return for the year end 31st March 2020

for submission to External Audit by 30.6.2020

3) To consider Final Internal Audit Report Year End 31.3.2020

**4) To consider renewal of Edge IT systems, 1 year support contract -
£2013.30**

5) To consider specific responsibilities and associated annual payment -

Independent Remuneration Panel for Wales Annual Report 2020/21 [42-51]

Determination 43: *Community and Town Councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses. (In all cases, a Councillor can only have one payment of £500 regardless of how many senior roles they hold within the Council)*

Determination 49: *Community and Town Councils can provide a payment to the Mayor or Chair of the Council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.*

Determination 50: *Community and Town Councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum of £500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed*

6) To ratify delegated financial decisions:

- a) Hi-viz jackets for community volunteers - £258
- b) Grounds maintenance Birbeck Park - £180 (per month April, May and June)
- c) Grounds maintenance Jubilee Way - £80 (per month April, May and June)
- d) Diversion of Caldicot Community Working Together Easter Egg Adventure - £1500 to community meals
- e) New bench located at Dewstow Cemetery
- f) Town Council insurance, WPS Ltd - £4256.98 (less than £50 difference to 2019/20)
- g) IT support, Apex - £1540 (2 year contract - no increase from 2018-20200)

7) To consider support for re-opening of Caldicot Town Centre

6 To ratify decisions and approve minutes of Extremely Urgent Committee meetings:

- i) Thursday 19th March 2020
- ii) Tuesday 25th March 2020
- iii) Wednesday 13th May 2020
- iv) Thursday 14th May 2020

7 Town Council consultation, Boundary Commission - Electoral Review Monmouthshire

8 To Resolve - Exclusion of Press and Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

a) To consider tenders for demolition of compound (one received)

*Closing date 24.3.2020 - opened by Mayor in presence of extremely urgent committee.
One tender received from preferred contractor
Extremely Urgent Committee - minutes reference 24.3.2020*

b) To consider quotation from for disconnection of compound utilities (WW to follow)

c) To consider quotations for MCC Grounds Maintenance

d) To consider spaces at Dewstow Cemetery - CRS section 2

[suggested location far bottom corner - from car park]

PART B - KING GEORGE V PLAYING FIELDS TRUSTEE

1. To Consider correspondence from KGVPF Users

- a) Caldicot Girl Guides
- b) Caldicot Town AFC

2. To Resolve - Exclusion of Press and Public

3. To consider quotations for CCTV at KGVPF