

20th February 2020

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm on Wednesday, 26th February 2020** at Caldicot Town Council for the purpose of transacting the following business.

Yours faithfully

Gail McIntyre
Clerk to the Council

Please note the use of mobile phones is strictly prohibited during meetings

***Public Open Forum – Members of the public may make representations
In respect of the business on the agenda***

PART A - CALDICOT TOWN COUNCIL

1	Apologies
2	Declarations of Interest – To be identified under the relevant item/Forms to be completed
3	To suspend proceedings a) Presentation: Armed Forces Covenant
4	*Open Forum for Public Participation [max 15 mins at Mayor's Discretion]
5	To Approve the Minutes [CIRC]: a) Minutes of Full Town Council 29 th January 2020 – Mayor to sign the Minutes b) Minutes of Planning and Resources Committee 11 th February 2020 – – Mayor to sign the Minutes
6	Planning - Plans may be viewed prior to the meeting at: http://www.monmouthshire.gov.uk/planning/research-planning-history A) Planning Applications Received: DM/2019/00061: Planning Permission. Change of land by side of house to garden and parking (as in process of buying from MCC) – 55 Wentwood View, Caldicot, NP26 4QH [Deferred P&R 11.2.20] *Subject to request for Ward Members to visit site DM/2019/02076: Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) – 62 Chepstow Road, Caldicot, NP26 4HZ [Deferred P&R 11.2.20] <i>Note: Meeting at Caldicot Town Council 20th February 2020 at 10 am with MCC, MHA, Residents (postponed)</i> DM/2020/00173: Householder. Two storey side extension and rear single storey kitchen extension. Widen vehicular access to front of house – 199 Elan Way, Caldicot, NP26 4QB

- 7 Finance [Circulated unless marked*]**
- 1) To Approve Cheque List February 2020
 - * 2) To Consider Membership of One Voice Wales 2020/21- £1,447
 - 3) To Approve Independent Remuneration Panel for Wales Annual Report 2020/21 - determinations 42-51
 - a) To Consider IRPW Draft Supplementary Report – Principles relating to the reimbursement of Costs of Care *[deadline 9.4.2020]*
 - * 4) To note Town Council utilities renewed for one year February 2020
 - 5) To Consider request from F Weston:
 - * a) MCC for Stroke Communication Group to meet at Town Council weekly free of charge
 - b) Living Levels Project – Notes of meeting 18.2.2020 and costings
 - 6) To Consider Consultation on Future Audit Arrangements for Community Councils in Wales *[deadline 19.3.20]*
 - 7) To Consider Grant Application from Caldicot Community Working Together for Easter Event
 - 8) To Consider Application for Support to Mind Monmouthshire
 - * 9) To Ratify urgent Health & Safety work 17.2.2020 – £80.00
[17.2.2020 - tenant 9 Sandy Lane]
- 8 To Approve Minutes of Grants Committee meeting 11th February 2020 [Circ]**
- i) To Approve Recommendations
- 9 To Approve Minutes of Health & Safety Committee 5th February 2020 [Circ]**
- i) To Approve Recommendations
- 10 To Approve Notes of VE Day Commemorations Meeting 11th February 2020 [Circ]**
- a) *Meeting Wednesday 26th February 2020, 6pm - Town Team, Events and CCWT*
- 11 Reports**
- a) Reports from Town Council Representatives on Outside Bodies
 - b) Governor's reports
 - c) Police Report
 - d) Other (incl. Website Analytics) [Circ]
- 12 To Receive Clerk's Report – Subscriptions, Correspondence, Publications, Minutes**
- 13 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- a) To Consider Tenders for Bowls Green Maintenance
 - b) To Consider Quotation for 'Remote' switch-on of Christmas Lights
NB: MCC permissions required

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1 To Consider Notes of Compound Working Group – 11th February 2020 [Circ]**
- 2 To Consider Notes of Users Sub Committee – 18th February 2020 [Circ]**
Note: letter of support for CCTV received Caldicot Bowls Club
- 3 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 4 To consider proposal for services to project manage Stage 2 (Re. Compound Working Group).**