


23rd January 2020

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm on Wednesday, 29th January 2020** at Caldicot Town Council for the purpose of transacting the following business.

Yours faithfully



Gail McIntyre
Clerk to the Council

Please note the use of mobile phones is strictly prohibited during meetings

****Public Open Forum – Members of the public may make representations in respect of the business on the agenda**

PART A - CALDICOT TOWN COUNCIL

1	Apologies
2	Declarations of Interest – To be identified under the relevant item/Forms to be completed
3	To suspend proceedings a) Police representatives
4	**Open Forum for Public Participation [max 15 mins at Mayor’s Discretion]
5	To Approve the Minutes [CIRC]: a) Minutes of Full Town Council 27 th November 2019 – Mayor to sign the Minutes b) Minutes of Planning and Resources 10 th December 2019 – Mayor to sign the Minutes c) Minutes of Planning and Resources 14 th January 2020 - Mayor to sign the Minutes
6	Planning - Plans may be viewed prior to the meeting at: https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN A) Planning Applications Received: DM/2019/01041: Reserved matters application for the erection of 271 dwellings with ancillary works - Land Development South of Crick Road, Crick Road, Portskewett Amendment details: Revised site layout, landscaping and house elevations, additional ecological information submitted. DM/2019/01979: Householder. Proposed double storey side extension and porch - 48 Westfield, Caldicot, Monmouthshire, NP26 4HE

- 7 Finance [Circulated unless marked*]**
- 1) To Approve Cheque List December 2019/January 2020
 - 2) To consider Financial Comparison 1.4.19 - 31.12.19
 - 3) To receive Internal Audit Report 2019-20 Interim Report
 - * 4) To consider Re-investment £100,000/Investment £100,000 to CCLA
 - * 5) To approve Website Accessibility Statement from Vision ICT - £85.00 + VAT
 - * 6) To approve Clerk and Deputy Clerk attendance SLCC Regional Training Seminar – Conference for Wales, Newport, 23rd September 2020 - £75 per delegate
 - * 7) To note Appreciation from Dewstow School, Caldicot re: visit to TC by pupils
- 8 Members item of business [Circ]:**
- a) Cllr D Nee – Development of Caldicot Sports Centre
 - b) Cllr M Mitchell – Gates at entrance to King George V Playing Fields
- 9 Caldicot Town Centre Regeneration Scheme [report to Severnside Area Committee 29.1.20]**
- a) To receive notes of Town Centre Regeneration meeting held Wednesday, 15th January 2020 and subsequent correspondence
 - b) Temporary footpath closure (between the Library and Bridges Dental Practice) Commencing 8:00am Sunday 26th January until 07:30am Monday 27th January - pedestrian diversion will be in place and signs will go up Friday 24.1.2020
- 10 Reports**
- a) Reports from Town Council Representatives on Outside Bodies
 - b) Governor's reports
 - c) Police Report
 - d) Members items for website
 - e) Other (incl. Website Analytics)
- 11 To Receive Clerk's Report – Subscriptions, Correspondence, Publications, Minutes**
- 12 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 13**
- 1) To note Bowls Green contract expires April 2020
 - To consider specification [STRI] for re-tendering [CIRC]
 - 2) To note Rental Review 9SL due April 2020
 - To consider quotation for assessing rental value
 - 3) To consider quotation for Town Council tree inspections [H&S]
 - 4) To consider quotation for upgrade WI benches [VE Day]
- 14 To Resolve to re-admit Press and Public**

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1** *To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:*
- 2** To consider quotation regarding play surfacing repairs – complete play area KGVPF [Circ]