

CALDICOT TOWN COUNCIL

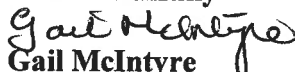
**Sandy Lane
Caldicot
NP26 4NA**

27th June 2019

Dear Councillor

You are requested to attend a Meeting of Personnel Committee to be held at 9.15am on Thursday 4th July 2019 at Caldicot Town Council

Yours faithfully


Gail McIntyre
Clerk to the Council

AGENDA

Please note the use of mobile phones is strictly prohibited during meetings

- 1 Apologies**
- 2 Declarations of Interest**
- 3 To Consider addition to Standing Order 3m page 9 [b/f TC 27.3.19, TC 24.4.19]**
'Members are not permitted to use personal electronic items.'
- 4 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
 - a) To Approve incremental increase for staff member following completion of probationary period**
 - b) To Approve incremental increase for staff member on completion of qualification**