

21<sup>st</sup> March 2019

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm on Wednesday, 27<sup>th</sup> March 2019** at Caldicot Town Council for the purpose of transacting the following business.

Yours faithfully



Gail McIntyre  
Clerk to the Council

**Please note the use of mobile phones is strictly prohibited during meetings**

## **PART A - CALDICOT TOWN COUNCIL**

- |          |  |
|----------|--|
| <b>1</b> | <b>Apologies</b>   |
| <b>2</b> | <b>Declarations of Interest – To be identified under the relevant item/Forms to be completed</b>   |
| <b>3</b> | <b>To suspend proceedings</b><br>a) Welcome S Parkinson, Mon CC Waste and Recycling Education and Awareness Officer to discuss Dog Fouling issues  |
| <b>4</b> | <b>Open Forum for Public Participation [max 15 mins at Mayor's Discretion]</b>   |
| <b>5</b> | <b>To Approve the Minutes [CIRC]:</b><br>a) Minutes of Full Town Council 27 <sup>th</sup> February 2019 – Mayor to sign the Minutes<br>b) Minutes of Planning and Resources 12 <sup>th</sup> March 2019 – Mayor to sign the Minutes  |
| <b>6</b> | <b>Planning - Plans may be viewed prior to the meeting at:</b><br><b><u><a href="http://www.monmouthshire.gov.uk/planning/research-planning-history">http://www.monmouthshire.gov.uk/planning/research-planning-history</a></u></b><br><br><b>A) Planning Applications Received:</b><br><b>DM/2019/00337:</b> Householder. First floor side extension containing additional bedrooms with en suite – 1 Beech Road, Caldicot, NP26 4DY<br><br><b>DM/2019/00331:</b> Householder. Rear/side single storey extension – 10 Budden Crescent, Caldicot, NP26 4PP<br><br><b>DM/2019/00362:</b> Planning Permission. Proposed internal alterations and external amendments to South West corner – Caldicot Library, Woodstock Way, Caldicot, NP26 5DB<br><br><b>DM/2019/00316:</b> Mod or Removal of Condition. Variation of condition 3 relating to DC/2015/0061; 'residential not to be used by other than staff' to be removed – 46 Chepstow Road (Marlows), Caldicot, NP26 4HZ<br><br><b>DM/2019/00317:</b> Householder. Loft conversion with two front dormers – 5 Greenfield, Caldicot, NP26 4NB<br><br><b>DM/2019/00424:</b> Householder. Proposed attic roof conversion to provide en-suite bedroom 19 Cobb Crescent, Caldicot, NP26 5BY |

7	<p><b>Finance [Circulated unless marked*]</b></p> <p>1) To Approve Cheque List March 2019</p> <p>* 2) SLCC &amp; OVW Joint Conference, 15<sup>th</sup> May 2019 Liberty Stadium, Swansea – To Approve Clerk/Deputy Clerk attendance - £90 per delegate</p>
8	<p><b>To approve minutes and recommendations of Grants Committee meeting held 12<sup>th</sup> March 2019 [Circ].</b></p>
9	<p><b>To Approve minutes and recommendations of Health and Safety Committee meeting held 6<sup>th</sup> March 2019 [Circ].</b></p>
10	<p><b>To Consider notes of Caldicot United Working Group 6<sup>th</sup> March 2019 [Circ]</b></p> <p>a) <b>To consider correspondence from Cllr J Williams, Chair Caldicot United</b></p>
11	<p><b>To Consider notes of West End Ward Member meeting – Tuesday 5<sup>th</sup> March 2019</b></p>
12	<p><b>Members item of business</b></p> <p>a) Cllr A Easson – Flying flags</p>
13	<p><b>To Consider Monmouthshire Public Service Board objectives and approve Well-being Plan to be actioned, reviewed and monitored by Caldicot Town Council [Circ]</b></p>
14	<p><b>To Approve policies for Caldicot Town Council (previously approved 2016)</b></p> <p>a) Policies for Caldicot Town Council:</p> <ul style="list-style-type: none"> <li>(i) Standing Orders</li> <li>(ii) Financial Regulations</li> <li>(iii) Code of Conduct</li> <li>(iv) Anti-bribery fraud and corruption</li> <li>(v) Anti-harassment and bullying</li> <li>(vi) Concerns and complaints</li> <li>(vii) Equal opportunities</li> <li>(viii) Grants policy</li> <li>(ix) Health and safety</li> <li>(x) Annual investment and reserves strategy</li> <li>(xi) Local resolution protocol</li> <li>(xii) Pay Policy</li> <li>(xiii) Privacy Notice</li> <li>(xiv) Publication scheme</li> <li>(xv) Retention of Documents and Records</li> <li>(xvi) Social media and communications</li> <li>(xvii) Welsh Language</li> </ul>
15	<p><b>To note invitation to Morières Saturday, 6<sup>th</sup> April 2019 11.30 am – Ceremonie protocolaire d’inauguration de la Place de la Liberte – Response by 1.4.19</b></p>
16	<p><b>To discuss solar panels [b/f FTC 27.2.19]</b></p>
17	<p><b>Reports</b></p> <ul style="list-style-type: none"> <li>a) Reports from Town Council Representatives on Outside Bodies</li> <li>b) Governor’s reports</li> <li>c) Police Report</li> <li>d) Other (incl. Website Analytics) [Circ]</li> </ul>

18	<b>To Receive Clerk's Report – Subscriptions, Correspondence, Publications, Minutes</b>
19	<i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:</i>
20	<b>To consider quotation for removal of inspection chambers cemetery land [Circ]</b>

**PART B – KING GEORGE V PLAYING FIELDS TRUSTEE**

1	<b>To Consider Compound Working Group minutes 21.3.19 [Circ]</b>
2	<b>To Consider request for siting of shed at allotments – bowls club patio</b> <i>[TC 10.7.18 – TC agrees to the allotment holders putting a 6' x 4' shed for shared usage at the site, provided that it does not interfere with anyone's plot and ploholders are responsible for health &amp; safety and maintenance of the shed] [Circ]</i>
3	<i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:</i>
4	<b>To consider further information received from Caldicot Bowls Club re: replacement of windows [b/f TC 30.1.19 – TC resolved to approve financial support of £6,000 to Caldicot Bowls Club, subject to receipt of further information] [Circ]</b>