**CALDICOT TOWN COUNCIL**

 **Sandy Lane**

 **Caldicot**

 **29th August 2018**

**Dear Councillor**

**You are requested to attend a meeting of Health and Safety Committee to be held at 2.00 pm on Wednesday, 5th September 2018 at Caldicot Town Council.**

**Yours faithfully**

**Gail McIntyre,**

**Clerk to the Council**

**AGENDA**

**Please note the use of mobile phones is strictly prohibited during meetings**

**1 Apologies**

**2 Declarations of Interest**

**3 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

 **(a) Christmas Lighting – to meet with Contractors to consider installation of**

 **Christmas Lights contract as follows:**

 **(i) 2.00 pm - City Illuminations (ii) 2.30 pm - SSE**

 *[To Note: Town Council 25.7.18 granted delegated powers to Health & Safety*

 *Committee to consider Christmas Lighting contract – 1 year/3 years]*

**4 To Consider choice of motifs for Christmas Lighting 2018**

**5 To re-admit press and public**

**6 To inspect Town Council flag poles**

**7 To Consider Caldicot Working Together Re: Christmas Tree Trail**

**8 To Consider colour of replacement carpet Town Council building**

**9 To Note receipt of ROSPA annual play inspection reports**

**10 To Note awaiting Mon CC Health & Safety Consultant for date for Annual Review**

**11 Other – at Discretion of Chair**

**TO: Cllrs O Edwards, D Evans, R J Higginson, M Mitchell, F Rowberry, J Williams**