**CALDICOT TOWN COUNCIL**

 **Sandy Lane**

 **Caldicot**

**31st January 2018**

**Dear Councillor**

**You are requested to attend a meeting of Health and Safety Committee to be held at 2.00pm on Wednesday 7th February 2018 at Caldicot Town Council.**

**Yours faithfully**

**Gail McIntyre,**

**Clerk to the Council**

**AGENDA**

**Please note the use of mobile phones is strictly prohibited during meetings**

1. **Apologies**
2. **Declarations of Interest**
3. **To meet with Laurence Dawkins, Health & Safety Consultant to consider Legionella Reports**
4. **Other – at Discretion of Chairperson**

**TO: Cllrs D Evans, P Stevens, F Rowberry, R J Higginson, M Mitchell, J Williams**