



3<sup>rd</sup> July 2025

Dear Councillors,

You are hereby summoned to attend a **Meeting of Full Town Council (Planning and Resources)** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday 8<sup>th</sup> July 2025 at 18:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Click [HERE](#) to join the meeting

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', is written over a light grey horizontal line.

Mark Tredwin  
Town Clerk to the Council

## Agenda

- 1. Welcome**  
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**  
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**  
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**  
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

## 5. Minutes

The Chair will identify the following appended minutes and invite the Committee Chairs to present recommendations that they would like the Council to confirm.

Members are asked to confirm the recommendations contained therein:

### i) Minutes of Full Town Council (Planning and Resources) 10<sup>th</sup> June 2025

## 6. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

### i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

- **DM/2025/00719:** Change of use of the first floor from offices (use class b1a) to 1no self contained flat (use class c3) including external alterations including creation of a new residential entrance together with bicycle and refuse. 7 Wesley Buildings, Newport Road, Caldicot, NP26 4LY
- **DM/2025/00736:** Single storey extension to rear of property, dormer to rear of property and 1.5 storey extension to front and side of dwelling. New garage. 5 Troddi Close, Caldicot, NP26 4PW
- **DM/2025/00764:** Construction of single storey rear extension, re-roofing of the main house (to include an integrated PV solar array), removal of stone and composit cladding, and rendering of the main house front facade. Replace and upgrade doors and windows throughout, internal remodelling and thermal upgrading, and associated works. 18 Blackbird Road, Caldicot, NP26 5RF
- **DM/2025/00777:** Rear single storey extension. 35 Elan Way, Caldicot, NP26 4PZ
- **DM/2025/00820:** Side single storey extension. 50 Castle Lea, Caldicot, NP26 4HR
- **DM/2025/00845:** Single storey rear flat roof extension. 20 Osprey Drive, Caldicot, NP26 5RL

### ii) MCC Approved Planning Applications:

Members are asked to note that the following planning applications have been approved:

- **DM/2025/00637:** Convert existing conservatory to extension with flat roof. 12 Osprey Drive, Caldicot, NP26 5RL

[FTC (P&R) APPROVED – 10.06.25]

## 7. Date of Next Meeting

Members are asked to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 30<sup>th</sup> July 2025.

## **8. EXCLUSION OF PUBLIC AND PRESS**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

## **COMMITTEE IN PRIVATE SESSION**

- 9. Any items that members may feel should be discussed in confidential session during the course of the meeting**