



5th February 2026

Dear Councillors,

You are hereby summoned to attend a **Meeting of Full Town Council (Planning and Resources)** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday 10th February 2026 at 18:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Click [HERE](#) to join the meeting

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', is written over a light grey horizontal line.

Mark Tredwin
Town Clerk to the Council

Agenda

- 1. Welcome**
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

- **DM/2025/01600:** Change of use to class D2 Fitness and Training Gym (no external alterations). 14 Beacon Business Park, Norman Way, Severn Bridge Industrial Estate, NP26 5PY
- **DM/2026/00065:** The demolition of a single storey garage building and erection of a two storey side extension in its place. 3 Clos Aled, Caldicot, NP26 4JB
- **DM/2024/01105:** Access, appearance, landscaping, layout and scale. Land At Severn Bridge Industrial Estate, Pill Row, Caldicot

ii) MCC Approved Planning Applications:

Members are asked to note that the following planning applications have been approved:

- **DM/2025/01273:** Multi Use Path. Caldicot Castle Country Park, Chepstow Road, Caldicot
[P&R Approved – 14.10.25]
- **DM/2025/01387:** Proposed Single Storey Extensions to Side and Front and associated alterations. 17 Ebbw Road Caldicot Monmouthshire NP26 4PR
[P&R Approved – 09.12.25]
- **DM/2025/01455:** Proposed Rear Extension. 20 Churchfield Avenue Caldicot Monmouthshire NP26 4ND
[P&R Approved – 09.12.25]
- **DM/2025/01579:** The proposal involves an over-roof extension, with the gables raised and finished with a metal fascia, which is the only visual difference. Xylem Water Solutions, Unit 9 Symondscliff Way Severn Bridge Industrial Estate Portskewett Monmouthshire NP26 5PW
[P&R Approved – 13.01.26]

6. Budget Precept Proposals

Members are asked to approve a budget for the financial Year 2026-2027, noting the expected outturn at March 2026 along with the Reserve position of the council. A Precept for the Council will be set as part of this process.

7. Flagpole Maintenance

Members are asked to consider the quotations received for flagpole repairs and maintenance.

8. Cemetery Hedge Replacement

Members are asked to consider the quotations received for the replacement hedge in CRS area.

9. Date of Next Meeting

Members are asked to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 25th February 2026.

10. EXCLUSION OF PUBLIC AND PRESS

RECOMMENDED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

11. Item 7 - Flagpole Maintenance

Members are asked to consider the quotations received for flagpole repairs and maintenance.

12. Item 8 - Cemetery Hedge Replacement

Members are asked to consider the quotations received for the replacement hedge in CRS area.