



5th March 2026

Dear Councillors,

You are hereby summoned to attend a **Meeting of Full Town Council (Planning and Resources)** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday 10th March 2026 at 6:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Click [HERE](#) to join the meeting

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', written over a horizontal line.

Mark Tredwin
Town Clerk to the Council

Agenda

- 1. Welcome**
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**
Members of the public are advised that they are welcome to ask questions about **items on the agenda**. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person. The designated period of time for speaking is **15** minutes and a member of the public shall speak for more than **2** minutes.

5. Minutes

The Chair will identify the following appended minutes and invite the Committee Chairs to present recommendations that they would like the Council to confirm.

Members are asked to confirm the recommendations contained therein:

i) Minutes of Full Town Council Meeting held on 25th February 2026

6. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

- **DM/2026/00094:** Demolition of existing commercial buildings and erection of a new building providing three residential flats. 84 Newport Road, Caldicot, NP26 4BR
- **DM/2026/00087:** Proposed first floor dormer extension. 11 Troddi Close, Caldicot, NP26 4PW
- **DM/2026/00131:** Removal of outbuilding and construction of side extension. 36 Green Lane, Caldicot, NP26 4HD
- **DM/2026/00223:** Extension to existing first floor dormers. 13 Kestrel Close, Caldicot, NP26 5RA

ii) MCC Approved Planning Applications:

Members are asked to note that the following planning applications have been approved:

- **DM/2025/01501:** Change of use of bedroom at 33 The Avenue to additional coffin storage in connection with existing funeral directors premises at 168/170 Newport Road. Modifications to existing cold room facility currently part of funeral directors business premises. Improvements to existing off street parking area currently being used by the funeral cars and visitors parking. Proposed 1.8m high fence to rear of parking area with double gate opening. 33 The Avenue, Caldicot, NP26 4AB
[FTC (P&R) Approved – 13.01.26]
- **DM/2025/01600:** Change of use to class D2 Fitness and Training Gym (no external alterations). 14 Beacon Business Park, Norman Way, Severn Bridge Industrial Estate, Portskewett, NP26 5PY
[FTC (P&R) No Decision* – 10.02.26]
*application approved by MCC prior to the FTC (P&R) meeting
- **DM/2026/00065:** The demolition of a single storey garage building and erection of a two storey side extension in its place. 3 Clos Aled, Caldicot, NP26 4JB
[FTC (P&R) Approved* - 10.02.26]
*subject to the approval of the application from Dŵr Cymru Welsh Water
- **DM/2024/01105:** Access, appearance, landscaping, layout and scale. Land At Severn Bridge Industrial Estate, Pill Row, Caldicot
[FTC (P&R) Approved – 10.02.26]

7. Town Council Vacancies

For Members to be updated on the resignation of Caldicot Town Council members and to review The Co-option Policy adopted in September 2024. To also consider the replacement of members to the various Committees and Working Groups.

8. Durand Primary School

Members to consider if there should be a response to the Durand School Consultation from the Town Council.

9. Street naming report

Monmouthshire Housing Association have circulated a request for members to consider the naming of streets on the old Caldicot School site.

10. Quotations for work to be carried out at the KGVPF entrance

Members to consider the repair to the walls of the entrance to KGVPF. To be considered in exempt business.

11. Superannuation and Valuation Report

For Members to consider information provided by the Pension team. To be considered in exempt business.

12. Date of Next Meeting

Members are asked to note that the next meeting of Full Town Council is scheduled to be held on Wednesday 25th March 2026.

13. EXCLUSION OF PUBLIC AND PRESS

RECOMMENDED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

14. Item 10 - Quotations for work to be carried out at the KGVPF entrance

Members to consider the repair to the walls of the entrance to KGVPF. To be considered in exempt business.

15. Item 11 - Superannuation and Valuation Report

For Members to consider information provided by the Pension team. To be considered in exempt business.