



24<sup>th</sup> April 2026

Dear Councillors,

You are hereby summoned to attend a **Meeting of Full Town Council** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Wednesday 29<sup>th</sup> April 2026** at **6:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Click [HERE](#) to join the meeting

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', with a long horizontal line extending to the right.

Mark Tredwin  
Town Clerk to the Council

## Agenda

- 1. Welcome**  
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**  
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**  
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**  
Members of the public are advised that they are welcome to ask questions about **items on the agenda**. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person. The designated period of time for speaking is **15 minutes** and a member of the public shall not speak for more than **2 minutes**.

**5. Minutes**

The Chair will identify the following appended minutes and invite the Committee Chairs to present recommendations that they would like the Council to confirm.

Members are asked to confirm the recommendations contained therein:

- i) **Minutes of Allotments Working Group Meeting held on Friday 10<sup>th</sup> April 2026**
- ii) **Minutes of Full Town Council (Planning and Resources) Meeting held on Tuesday 14<sup>th</sup> April 2026**
- iii) **Minutes of Commemoration and Anniversaries Working Group Meeting held on Wednesday 15<sup>th</sup> April 2026**

**6. Reports from Monmouthshire County Councillors**

A written report from Members of Monmouthshire County Council (MCC).

**7. Report from Council School Governor Representatives**

A written report from each of the Governor Representatives.

**8. Report from Gwent Police**

Members are asked to receive a written report from Gwent Police on matters pertaining to Caldicot.

**9. Civility and Respect Charter**

Members to consider signing up to the Civility and Respect Charter proposed by One Voice Wales and already in place in English lower tier Councils. This is to work alongside Standing Orders and the Code of Conduct already in place.

**10. Allotment Water**

Members are asked to receive the written report.

**11. Date of Next Meeting**

Members are asked to note that the next meeting of Full Town Council (Planning and Resources) is scheduled to be held on **Tuesday 12<sup>th</sup> May 2026**.

**12. EXCLUSION OF PUBLIC AND PRESS**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

**COMMITTEE IN PRIVATE SESSION**