



25th July 2025

Dear Councillors,

You are hereby summoned to attend a **Meeting of Full Town Council** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Wednesday, 30th July 2025** at **6:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Microsoft Teams Meeting

Click [HERE](#) to join the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', is written over a light blue horizontal line.

Mark Tredwin
Town Clerk to the Council

Agenda

- 1. Welcome**
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

The Town Mayor will identify the following appended minutes and invite the Committee Chairs to present recommendations that they would like the Council to confirm.

Members are asked to **RESOLVE** to accept recommendations contained therein and to **NOTE** Committee and Working Group minutes:

- i) Minutes of Full Town Council Meeting held on Wednesday 25th June 2025
- ii) Minutes of Extra Ordinary Full Town Council Meeting held on Friday 4th July 2025
- iii) Minutes of Full Town Council (P&R) meeting held on Tuesday 8th July 2025
- iv) Minutes of Commemoration and Anniversaries Working Group Meeting held on Friday 18th July 2025
- v) Minutes of the Environmental Group Meeting held Tuesday 22nd July 2025
- vi) Minutes of the Cemetery Working Group Meeting held on Wednesday 23rd July 2025

6. Reports from Monmouthshire County Councillors

A report from Members of Monmouthshire County Council (MCC).

7. Report from Council Governor Representatives

Written reports from each of the Governor Representatives.

8. Report from Gwent Police

Members are asked to receive a written report from Gwent Police on matters pertaining to Caldicot.

9. Play Sufficiency Assessment Report

Members to receive a presentation from MCC's Play Development lead and lead for park development

10. VJ Day and Community Garden Update

Members to receive a verbal update on the plans for VE/VJ and Armed Forces Day and Community Garden opening.

11. Caldicot Multi-user Route

Members to be provided details of the Consultation process and planned consultation pack for review.

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.

12. Local Government Services Pay Agreement 2025/26

Members to be notified of the impact of the LGS pay agreement for 2025/26

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.

13. Date of Next Meetings

Members are asked to note that the next meeting is a Full Town Council (Planning and Resources) Meeting on Tuesday 5th August 2025.

No further meetings are planned for August in order to take into account the Summer break.

14. EXCLUSION OF PUBLIC AND PRESS

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

COUNCIL IN PRIVATE SESSION

15. Caldicot Multi-user Route

Members to be provided details of the Consultation process and planned consultation pack for review.

16. Local Government Services Pay Agreement 2025/26

Members to be notified of the impact of the LGS pay agreement for 2025/26.