



9th April 2025

Dear Councillors,

You are hereby summoned to attend a **Meeting of Planning and Resources Committee** of Caldicot Town Council in **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday 15th April 2025 at 6:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the following information:

Microsoft Teams Meeting
(This meeting may be recorded)

Click [HERE](#) to join the meeting

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', is written over a horizontal line.

Mark Tredwin
Town Clerk to the Council

Agenda

- 1. Welcome**
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

Members are asked to confirm the minutes of the following:

- i) Minutes of Planning and Resources Committee Meeting held on Tuesday 11th March 2025

6. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

- **DM/2025/00238:** Extension of existing depot compound. Land Adjacent To Old Pill Farm Depot, Caldicot
- **DM/2025/00400:** Change of use from class A1 to mixed class A1/A3. 7 Wesley Buildings Newport Road Caldicot Monmouthshire NP26 4LY
- **DM/2025/00452:** Demolition of existing lean-to side extension and garden store, and erection of new single storey extensions to provide new porch / entrance arrangement, utility room and garage as part of refurbishment works aimed at improving accessibility. Works to include new rendered external wall insulation system, replacement windows and roof covering to improve thermal performance. Careg Wen, 11 Dewstow Road, Caldicot, NP26 4AG

ii) MCC Approved Planning Applications:

Members are asked to note that the following planning applications have been approved:

- **DM/2024/00972:** The proposed conversion of a vacant first floor premises with A1 use, to a C3 two bedroomed/3 person residential flat, with bike storage and amenity space. 12A Newport Road, Caldicot, NP26 4BQ
[P&R Approved - 10.09.24]
- **DM/2024/01457:** Change of use of building to Veterinary Centre with associated offices and works. 23 - 25 Newport Road, Caldicot, NP26 4BG
[P&R Approved – 10.12.24]
- **DM/2025/00044:** Removal of Car port and construction of single storey extension. Removal of garage and construction of single storey building to rear. 17 Tennyson Road, Caldicot, NP26 4LJ.
[P&R Approved – 11.02.25]
- **DM/2025/00188:** Variation of condition no.2 (approved plans) of planning consent DM/2024/01502 in order to scale back development. 91 Newport Road, Caldicot, NP26 4BS
[P&R Approved – 11.03.25]

7. Cemetery

Members to agree actions to take place at the cemetery.

***RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.*

8. Hearing Loop and Audio/Video for the Cobb Chamber

Members to agree the implementation of solutions for the Cobb Chamber in respect of a new hearing loop and an upgrade to the audio/visual system for broadcasting meetings.

***RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.*

9. Date of Next Meeting

Members are asked to note that the next meeting of **Planning and Resources Committee meeting** is scheduled to be held on **Tuesday 13th May 2025**.

The next **Full Town Council meeting** is scheduled to be held on **Wednesday 30th April 2025**.

10. EXCLUSION OF PUBLIC AND PRESS

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

COMMITTEE IN PRIVATE SESSION

11. Agenda Item 7 - Cemetery

12. Agenda Item 8 - Hearing Loop and Audio/Video for the Cobb Chamber