



9th January 2025

Dear Councillors,

You are hereby summoned to attend an **Extra Ordinary Full Town Council Meeting** of Caldicot Town Council in the **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday, 14th January 2025 at 6:30 p.m.**

Please note that this meeting will incorporate items from the scheduled Planning and Resources Meeting for this date.

The meeting will be conducted in a Hybrid fashion at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so using the link below:

[Microsoft Teams Meeting](#)

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', written over a horizontal line.

Mark Tredwin
Town Clerk to the Council

Agenda

- 1. Welcome**
The Chair will welcome everyone to the meeting.
- 2. Apologies for Absence**
Members are asked to receive apologies of absence for this meeting.
- 3. Declarations of Interest**
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
- 4. Public Question Time and Participation**
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

Members are asked to confirm the recommendations contained therein, with the recommendations from the Finance Committee to be considered during **Agenda Item 7**.

- i) Minutes of Full Town Council Meeting held on 27th November 2024
- ii) Minutes of the Planning and Resources Committee Meeting held on 10th December 2024
- iii) Minutes of the Extraordinary Full Town Council Meeting held on 17th December 2024
- iv) Minutes of the Finance Committee Meeting held on 18th December 2024

6. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) **Planning Applications for Consideration:**

Members are asked to consider the planning applications received:

- **DM/2024/01502:** Single storey rear extension and roof conversion to form new room. 91 Newport Road, Caldicot, NP26 4BS
- **DM/2024/01199:** Change of use from funeral directors at ground floor and first floor flat to a 6 bedroom, 6 person house in multiple occupation (C4 Use). 90 Newport Road, Caldicot *

* Please note, there is a site visit regarding this planning application that is scheduled to be held on Monday 13th January 2025 at 11:40 a.m.

- **DM/2024/01505:** Single storey extension to the front of semi detached house for shower room including WHB and WC. 8 Ash Grove, Caldicot, NP26 4NG
- **DM/2025/00010:** Proposed rear extension and re-build garage. 90 Chepstow Road, Caldicot, NP26 4HZ

ii) **MCC Approved Planning Applications:**

Members are asked to note that the following planning applications have been approved:

- **DM/2024/01180:** Single Storey Side extension. 4 Oakley Close, Caldicot, NP26 4DZ

[P&R Approved – 12.11.24]

- **DM/2024/01279:** Construction of side facing dormer. 119 Castle Lea, Caldicot, NP26 4PL

[P&R Approved – 12.11.24]

7. To Approve the Budget

To resolve the budget for 2025-26 and other Recommendations agreed at the Finance Committee meeting on the 18th December 2024.

8. Date of Next Meeting

Members are asked to note that the next meeting of **Full Town Council** is scheduled to be held on **29th January 2025**.

The next meeting of the **Planning and Resources Committee** is due to be held on the **11th February 2025**.

The next Meeting of the **Finance Committee** is due to be held on the **19th February 2025**.