



6<sup>th</sup> February 2025

Dear Councillors,

You are hereby summoned to attend a **Planning and Resources Committee Meeting** of Caldicot Town Council in the **Caldicot Town Council Building, Sandy Lane** to be held on **Tuesday 11<sup>th</sup> February 2025 at 6:30 p.m.**

The meeting will be conducted in a Hybrid fashion both at the Council Offices and remotely online through Microsoft Teams. This is carried out in accordance with the Local Government and Elections Act (Wales) 2021. If anyone wishes to access the meeting remotely via Microsoft Teams, they can do so by clicking on the following link:

**[Microsoft Teams Meeting](#)**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mark Tredwin', is written over a light grey horizontal line.

Mark Tredwin  
Town Clerk to the Council

## Agenda

1. **Welcome**  
The Chair will welcome everyone to the meeting.
2. **Apologies for Absence**  
Members are asked to receive apologies of absence for this meeting.
3. **Declarations of Interest**  
Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.
4. **Public Question Time and Participation**  
Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

## 5. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

### i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

- **DM/2023/01402:** To modify condition 1 of planning DC/2009/01132. (Property shall be used as sheltered housing only and shall be occupied by persons aged 55 years or older). 1-33 Monarch Court, 125 Newport Road, Caldicot, NP26 4AJ
- **DM/2025/00044:** Removal of Car port and construction of single storey extension. Removal of garage and construction of single storey building to rear. 17 Tennyson Road, Caldicot, NP26 4LJ.

### ii) MCC Approved Planning Applications:

Members are asked to note that the following planning applications have been approved:

- **DM/2024/01362:** Installation of an air source heat pump unit to reduce the dwelling's carbon footprint by 70%. 2 Court House Close, Castle Lea, Caldicot, NP26 4GZ  
[P&R Approved – 10.12.24]
- **DM/2024/01396:** Proposed development of an outbuilding into a self contained granny apartment. Consisting of kitchen, lounge, bedroom, bathroom and store. 33 Budden Crescent, Caldicot, NP26 4PP.  
[P&R Approved – 10.12.24]
- **DM/2024/01502:** Single storey rear extension and roof conversion to form new room. 91 Newport Road Caldicot NP26 4BS  
[FTC Approved – 14.01.25]
- **DM/2024/01199:** Change of use from funeral directors at ground floor and first floor flat to a 6 bedroom, 6 person house in multiple occupation (C4 Use). 90 Newport Road Caldicot  
[FTC Refused – 14.01.25]

## 6. Warm Spaces – Cool Space

For members of the Committee to consider the grant awarded to Caldicot Town Council to assist with the setting up of the Warm and Cool Space in the Council Building.

## 7. Dog Waste Bin Contract

Members to consider recommending the continuation of the dog waste bin collection to Full Council. This should be considered under exempt business due to the contractual nature of the business.

## 8. Dewstow Cemetery

Members to consider the creation of a Cemetery Working Group to oversee the operation of the Cemetery.

## 9. Date of Next Meeting

Members are asked to note that the next meeting of the Planning and Resources Committee is scheduled to be held on Tuesday 11<sup>th</sup> March 2025.

## **10. EXCLUSION OF PUBLIC AND PRESS**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

## **COMMITTEE IN PRIVATE SESSION**

### **11. Item 7 - Dog Waste Bin Contract**

Members to consider recommending the continuation of the dog waste bin collection to Full Council. This should be considered under exempt business due to the contractual nature of the business.