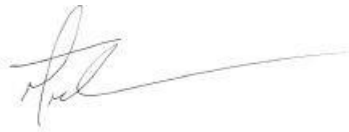


5 September 2024

Dear Councillors,

You are hereby summoned to attend a **Meeting of Planning & Resources Committee** of Caldicot Town Council to be held at the **Town Council Offices, Sandy Lane** on **Tuesday, 10th September 2024 at 6:30 pm.**

Yours sincerely,



Mark Tredwin
Town Clerk to the Council

Agenda

1. Elect a Chair and Vice-Chair of the Planning & Resources Committee

The outgoing Chair to conduct business until a new Chair and Vice-Chair are appointed.

2. Welcome

The Chair will formally welcome everyone to the meeting.

3. Apologies for Absence

Members are asked to receive apologies of absence for this meeting.

4. Declarations of Interest

Members are asked to receive Declarations of Personal or Prejudicial Interests declared by Members on items under consideration on this agenda.

5. Public Question Time and Participation

Fifteen minutes will be made available for public comment and response in relation to items on this agenda. Individuals will be permitted a maximum of three minutes each to address the committee. All comments and questions should be notified to the Town Council **by noon on Monday 9 September 2024**. We will be looking to avoid repetitive comments being made where possible.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

6. Minutes

To confirm the Minutes of Planning and Resources held on Tuesday 12th September 2023

Copy attached Appendix A

7. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) Planning Applications for consideration:

Members are asked to consider the planning applications received:

DMDM/2024/00783: Fast Track Mod or Removal of Condition Modification of condition 3 relating to planning DM/2024/00258. (Opening hours). 6 Wesley Buildings, Newport Road, Caldicot, NP26 4LY *

*To note application has been approved by MCC, see below

DM/2024/00972: The proposed conversion of a vacant first floor premises with A1 use, to a C3 two bedroomed/3 person residential flat, with bike storage and amenity space. 12A Newport Road, Caldicot, NP26 4BQ

DM/2024/00970: To convert a section of the private parking area into a play area for the nursery and fence off the section of the car park near the rear entrance of the building to enable safe and easy access to the play area. The area will be sectioned off using wooden fence panels and posts, the supports for which would be bolted to the tarmac, and this will be fully reversible. Also just to mention for information, the site plan shows an entrance to the rear of No.60 from the car park, which is incorrect, and does not exist - there is already a tall brick wall and wire fence separating the rear of No.60 entirely, from the car park. The private parking area will still offer parking spaces for up to 20 cars. Ladybird Craft Centre, 62 - 64 Newport Road, Caldicot, NP26 4BR

DM/2024/01011: Proposed bike shed. 20 Cas Troggy, Caldicot, NP26 4NX

DM/2024/01049: Replacement refrigeration plant and decoration works. The Co-operative, West End Shops, 180 Newport Road, Caldicot, NP26 4AA

ii) MCC Approved Planning Applications

Members are asked to note that the following planning applications have been approved:

DM/2024/00699: 2 Storey Extension to end of terrace and addition of detached timber frame double garage. 130 Chepstow Road, Caldicot, NP26 4JA

[FTC Approved – 12.06.24]

DM/2024/00744: 2 fascia signs, 1 projecting sign, new shopfront, sun blinds, 2 extract vents and 2 air conditioning condenser units. 6 Wesley Buildings, Newport Road, Caldicot, NP26 4LY

[FTC Approved] – 12.06.24]

DM/2024/00783: Fast Track Mod or Removal of Condition Modification of condition 3 relating to planning DM/2024/00258. (Opening hours). 6 Wesley Buildings, Newport Road, Caldicot, NP26 4LY

8. Cemetery Gates

Members have requested that this item be included on the agenda in order to consider the opening and closing of the gates.

9. Building update

For members to be informed about the move back into the Town Council offices.

10. ICT Provision

For members to approve the annual ICT Payment and delegate authority to officers to obtain quotations for ICT provisions for a three-year period.

11. Remembrance day

To update members on preparations for the two Council run Remembrance Sunday Day events taking place on **10 October 2024**. Officers to be delegated authority in consultation with the Mayor and Deputy Mayor to organise the event on behalf of the council and in accord with Financial Regulations.

12. Hedge surrounding the Bowling Club

Officers have tried to obtain three quotes for the hedge at the Bowling Club. Only two have been obtained and these have been appended to the Agenda. Financial Regulations allow for a decision to be made should members so desire as to which contractor to use. It is the Recommendation of the Clerk that this should be discussed under exempt Business and that quotations should be treated as confidential.

13. Date of Next Meeting

Members are asked to note that the next meeting is that of Full Town Council and is scheduled to be held on **Wednesday 25 September**.

14. EXCLUSION OF PUBLIC AND PRESS

RECOMMENDED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

15. For members to consider Agenda Item 12 Hedge Surrounding the Bowling Club