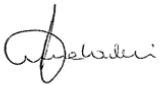


23<sup>rd</sup> May 2024

Dear Councillors,

You are hereby summoned to attend a **Meeting of Caldicot Town Council** in **Caldicot Room Suite 3, Castlegate Business Park** to be held on **Wednesday, 29<sup>th</sup> May 2024 at 18:30 p.m.**

Yours sincerely,



Anne Wilson  
Locum Town Clerk to the Council

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **Agenda**

#### **1. Welcome**

The Chair will welcome everyone to the meeting.

#### **2. Apologies for Absence**

Members are asked to receive apologies of absence for this meeting.

#### **3. Declarations of Interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with Part III of the Local Government Act 2000 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

#### **4. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written response. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

## **5. Minutes**

The Town Mayor will identify the following appended minutes and invite the Committee Chairs to present recommendations that they would like the Council to confirm.

Members are asked to confirm the recommendations contained therein:

- i)** Minutes of Full Town Council Meeting held on Wednesday 24<sup>th</sup> May 2024  
Copy attached Appendix A
- ii)** Minutes of Extraordinary Full Town Council Meeting held on Wednesday 30<sup>th</sup> May 2024  
Copy attached Appendix B
- iii)** Minutes of Extraordinary Full Town Council Meeting held on Wednesday 30<sup>th</sup> May 2024  
Copy attached Appendix C
- iv)** Notes of 50 Years of Caldicot Working Group Meeting held on Friday 17<sup>th</sup> May 2024  
Copy attached Appendix D
- v)** Minutes of Annual Meeting of Caldicot Town Council held on Wednesday 22<sup>nd</sup> May 2024  
Copy attached Appendix E
- vi)** Minutes of Extraordinary Full Town Council Meeting Wednesday 22<sup>nd</sup> May 2024  
Copy attached Appendix F
- vii)** Minutes of Personnel Committee Meeting held on Thursday 23<sup>rd</sup> May  
Copy attached Appendix G

## **6. Reports from Monmouthshire Councillors**

Members are asked to receive a verbal report from the Monmouthshire Councillors on matters pertaining to Monmouthshire Council and those relevant to Caldicot Town Council.

## **7. Report from Gwent Police**

Members are asked to receive a written report from Gwent Police on matters pertaining to Caldicot.

Copy attached Appendix H

## 8. Members Item of Business

i) Cllr P Strong – Communication radios

Copy attached Appendix I

ii) Cllr J Woodfield – Durand Primary School

Copy attached Appendix J

iii) Cllr J Woodfield – Councillor Nominations

Copy attached Appendix K

## 9. EDGE IT Systems Contract

Members are asked to consider the renewal of the AdvantEDGE three-year contract which will expire on 1<sup>st</sup> June 2024.

Copy attached Appendix L

## 10. KGVPF Play Area Inspection

Members are asked to note the KGVPF Play Area scheduled inspection.

Copy attached Appendix M

## 11. One Voice Wales & Friends of the Earth Cymru

Members are asked to note the attached report.

Copy attached Appendix N

## 12. D-Day Remembrance

Members are asked to consider a D-Day Remembrance Service or event and agree a way forward.

## 13. Finance

Members are asked to consider and confirm the attached payment schedule.

Copy Attached Appendix O

## 14. Planning

Plans may be viewed prior to the meeting at <https://www.monmouthshire.gov.uk/view-planning-applications>

i) **Planning Applications for consideration:**

Members are asked to consider the planning applications received:

**DM/2024/00624:** Aluminium Panel with Vinyl graphic – Xylem x 1 sign. Unit 9, Symondscliff Way, Severn Bridge Industrial Estate, Portskewett, Monmouthshire, NP26 5PW

## ii) **MCC Approved Planning Applications**

Members are asked to note that the following planning applications have been approved subject to S106:

- **DM/2023/00819:** Proposed detached new build dwelling and double garage. 50 Lapwing Avenue, Caldicot, NP26 5RN

[FTC Approved – 28.06.23]

## iii) **MCC Refused Planning Applications**

Members are asked to note that the following planning applications have been refused:

**DM/2024/00222:** Proposed construction of two storey side extension to extend above existing garage. 17 Stafford Road, Caldicot, NP26 5DE

[FTC Objected – 27.03.24]

## **15. Any new matters relating to the town not included elsewhere on the agenda**

Members are invited to raise any matter under this item but noting that no decisions can be made although instructions can be given to the Locum Clerk. It is also the opportunity to ask for items for a future agenda but noting that if the items require research, then unless a simple answer can be obtained by the Town Clerk by an email or telephone call then the Councillor will be asked to do the research and report it to the Town Clerk for the future agenda item.

## **16. Date of next meeting**

Members are asked to note that the next meeting of Full Town Council is scheduled to be held on 26<sup>th</sup> June 2024.

## **17. EXCLUSION OF PUBLIC AND PRESS**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

### **COMMITTEE IN PRIVATE SESSION**

## **18. Sandy Lane Allotments Padlock**

Members are asked to consider the quotations supplied and agree a way forward.

Copy attached Appendix P

## **19. Unkept Allotments**

Members are asked to consider the attached request and agree a way forward.

Copy attached Appendix Q

## **20. Caldicot Bowls Club Hedge**

Members are asked to receive a written report regarding the hedge at Caldicot Bowls Club.

Copy attached Appendix R

## **21. CCTV Service Provision**

Members are asked to note the attached report.

Copy attached Appendix S