

17<sup>th</sup> February 2022

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 23<sup>rd</sup> February 2022** at Town Council for the purpose of transacting the following business.

**PLEASE NOTE THAT THIS MEETING WILL BE HELD REMOTELY – FOR FURTHER  
DETAILS CONTACT THE TOWN COUNCIL OFFICE**

**Note: Meeting with Caldicot Town Team will be held at 5.30pm**

Yours faithfully



Sarah King  
Acting Clerk to the Council

**\*\*Public Open Forum – Members of the public may make representations  
in respect of the business on the agenda**

**PART A - CALDICOT TOWN COUNCIL**

<b>1</b>	<b>Apologies</b>
<b>2</b>	<b>Declarations of Interest – To be identified under the relevant item/Forms to be completed</b>
<b>3</b>	<b>**Open Forum for Public Participation [max 15 mins at Mayor's Discretion]</b>
<b>4</b>	<b>To Approve the Minutes [CIRC]:</b> <i>[12b 'There shall be no discussion about the draft minutes of a preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with standing order 10(a)(i).'</i> Town Council Standing Orders] i. Minutes of Full Town Council 26 <sup>th</sup> January 2022 – Mayor to sign the Minutes ii. Minutes of Extraordinary Town Council 31 <sup>st</sup> January 2022 – Mayor to sign Minutes a) Confidential Report of Minutes of Extraordinary Town Council 31 <sup>st</sup> January 2022 iii. Minutes of Planning & Resources 11 <sup>th</sup> January 2022 – Mayor to sign the Minutes
<b>5</b>	<b>Planning – Plans may be viewed prior to the meeting at:</b> <b><u><a href="https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN">https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN</a></u></b>  <b>A) Planning Applications Received:</b> <b>DM/2022/00176:</b> Householder. Work to existing detached dormer bungalow, comprising the demolition of attached flat-roofed garage and the erection of a two-storey side extension to provide a garage and master bedroom suite – 3 Prospect Crescent, NP26 4HP  <b>DM/2022/00139:</b> Planning Permission. Refurbishment of existing shopfront to include façade upgrades and remodelling – Wye Valley Studios, 3-5 Newport Road, NP26 4BG  <b>DM/2022/00124:</b> Householder. Erect Fence 17 Grove Gardens, Caldicot, NP26 4GY

**DM/2021/01480: Reconsultation** Change of use to rear part of ground floor shop to create an apartment. Proposed extension to first floor apartment –  
Coral Betting, 32 Newport Road, Caldicot NP26 4BQ  
*[Amendment Details: Internal alterations only, no extension]*

**B) Mon CC Planning Information**

**i. Planning Permissions:**

**DM/2021/01918:** Planning Permission. Single storey rear extension –  
104 Mill Lane, Caldicot NP26 5DD **P&R Approved 11.1.2022**

**DM/2021/01803:** Planning Permission. Window and door replacements –  
Cwrt Severn, Caldicot NP26 4JZ **FTC Approved 24.11.2021**

**DM/2021/01981:** Planning Permission, Refurbishment. Caldicot Youth Group –  
1 Church Road, Caldicot, NP26 4HY **FTC Approved 26.01.2022**

**DM/2021/01494:** Proposed single storey rear extension. Hip to gable roof with rear dormer.  
212 Newport Road, Caldicot, NP26 4AE **FTC Deferred 11.1/26.1.22**

**6 Finance [Circulated unless marked\*]**

**i) To approve cheque list February 2022**

**ii) To Approve and Accept Annual Return Year Ended 31 March 2021**

*(To note Conclusion of audit displayed on 28.1.2022)*

**iii) To consider request for financial support from MIND**

**iv) To ratify repair to TC wall (following vehicle collision) £200**

**v) To approve cost of One Voice Wales consultancy - £1138 (plus travel expenses) [b/f P&R 8.2.2022]**

**vi) To approve Mon CC invoice Jubilee Way toilets 2021/22- £11,009.96 + VAT**

**7 To approve minutes and recommendations of Grants Committee held on 8<sup>th</sup> February 2022 [Circ]**

**8 To receive notes of Community Thank You meeting held on 8<sup>th</sup> February 2022 and consider any recommendations [Circ]**

**9 To receive notes of Town Council Building Working Group held on and consider any recommendations 14.2.2022 [Circ]**

**a) Cllr R Wilsher expressed interest to join Town Council Building Working Group**

**10 To receive notes of Climate Change working group meetings held on 24<sup>th</sup> January 2022 and 14<sup>th</sup> February 2022 and consider any recommendations [Circ]**

**11 Members item of business [Circ]:**

**a) Cllr F Rowberry – Dog Fouling at Castle Park**

**b) Cllr F Rowberry – Compound gates**

**12 Reports**

**a) Reports from Town Council Representatives on Outside Bodies**

**b) Governor's reports**

**c) Police report [Circ]**

**d) Members items for website**

**e) Other (Clerks report) [Circ]**

13	To note items from previous meetings, for information only (to note actions/updates) <i>[The list includes updates on actions from previous meetings - where decisions are required on any matters, members should request that an item is included on a future agenda].</i>
14	<b>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:</b>
15	To consider quotations for trees at Dewstow Cemetery [Circ] <i>(3 requested - following H&amp;S Tree Inspection reports)</i>
16	To consider quotations for Defibrillator accessories [Circ] a) To note receipt of new defibs to be located West End and Dewstow wards <i>[FTC 28.7.21]</i>

**PART B – KING GEORGE V PLAYING FIELDS TRUSTEE**

1	Compound Project – to consider and receive recommendations of Ecologist report [Circ]
2	<b><i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</i></b>
3	To consider quotations for trees at KGVPF [Circ] <i>(following H&amp;S Tree Inspection reports)</i>