

CALDICOT TOWN COUNCIL
Council Offices, Sandy Lane, Caldicot NP26 4NA
Tel: 01291 420441 Email: towncouncil@caldicotcc.org.uk

26th January 2022

Dear Councillor

You are summoned to attend an extraordinary meeting of Caldicot Town Council to be held at 10.00am on Monday, 31st January 2022 at Caldicot Town Council for the purpose of transacting the following business.

PLEASE NOTE THAT THIS MEETING WILL BE AVAILABLE REMOTELY – FOR FURTHER DETAILS CONTACT THE TOWN COUNCIL OFFICE

Yours faithfully



Sarah King
Acting Clerk to the Council

PART A - CALDICOT TOWN COUNCIL

- | | |
|----------|---|
| 1 | Apologies |
| 2 | Declarations of Interest – To be identified under the relevant item/Forms to be completed |
| 3 | To approve minutes of Personnel Committee held:
a) 12 th January 2022 [<i>confidential report agenda item 5a</i>]
b) 18 th January 2022 [<i>confidential report agenda item 5b</i>]
c) 25 th January 2022 [<i>confidential report agenda item 5c</i>] |
| 4 | To consider staffing matters |
| 5 | <i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</i> |
| 6 | To approve confidential reports of Personnel Committee meetings:
a) 12 th January 2022 (Circ)
b) 18 th January 2022 (Circ)
c) 25 th January 2022 (Circ) |
| 7 | To consider reports associated with staff matters (Circ) |