

20th January 2022

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 26th January 2022** at Town Council for the purpose of transacting the following business.

PLEASE NOTE THAT THIS MEETING WILL BE HELD REMOTELY – FOR FURTHER DETAILS CONTACT THE TOWN COUNCIL OFFICE

A presentation will be received from Chepstow and Caldicot Lions at 5.30pm, all members are invited to attend

Yours faithfully



Sarah King
Acting Clerk to the Council

****Public Open Forum – Members of the public may make representations in respect of the business on the agenda**

PART A - CALDICOT TOWN COUNCIL

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| 1 | Apologies |
| 2 | Declarations of Interest – To be identified under the relevant item/Forms to be completed |
| 3 | **Open Forum for Public Participation [max 15 mins at Mayor's Discretion] |
| 4 | To Approve the Minutes [CIRC]:
<i>[12b 'There shall be no discussion about the draft minutes of a preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with standing order 10(a)(i).'</i> Town Council Standing Orders]
i. Minutes of Full Town Council 24 th November 2021 – Mayor to sign the Minutes
ii. Minutes of Extraordinary Town Council 15 th December 2021 – Mayor to sign Minutes
iii. Minutes of Planning & Resources 11 th January 2022 – Mayor to sign the Minutes |
| 5 | Planning – Plans may be viewed prior to the meeting at:
<u>https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN</u>

A) Planning Applications Received:
DM/2021/01494: Householder. Proposed single storey rear extension. Hip to gable roof with rear dormer
- 212 Newport Road, Caldicot, NP26 4AE
<i>[P&R 11/1/2022 deferred – abuts against neighbouring property – further info required]</i>

DM/2021/01734: Discharge of Condition. DOC 2 (Phasing plan, handover and maintenance S38 agreement dated 01.10.2020 and S 278 agreement dated 01.10.2020) and 3 (pump station drawing edp5822_sk003) relating to application DM/2019/01041
- Land Development South of Crick Road, Portskewett, Monmouthshire

DM/2021/01981: Planning Permission. Refurbishment
- Caldicot Youth Group, 1 Church Road, Caldicot, NP26 4HY |

DM/2021/02075: Reserved Matters. Condition 2 of outline planning permission – access, appearance, landscaping, layout and scale relating to application DM/2021/00153

- Land Adjoining 73 Park Road, Caldicot, Monmouthshire

B) Mon CC Planning Information

i. Planning Permissions:

DM/2019/01485: Discharge of conditions 5 and 11 of planning consent DM/2018/00696 (drainage strategy)

- Land Development South of Crick Road, Portskewett **Approved P&R 8.10.19**

DM/2021/01373: Advertisement Consent. Updated signage to match style of upgraded front elevation including hanging signage

- 4 Chepstow Road, Caldicot NP26 4HY **Approved P&R 12.10.21**

DM/2020/00321: Discharge of conditions: 7 (Barn Owl Mitigation Strategy), 8 (Green Infrastructure), 10 (Construction Ecological Management Plan) and 16 (Landscape management Plan) – relating to application DM/2018/00696

- Land Development South of Crick Road, Portskewett **Approved FTC 30.7.20**

DM/2021/01558: Householder. This application is for a rear single storey flat roofed extension attached to the existing conservatory to form a wet room under part M of the building regulations. The extension has been designed for future wheelchair use

- 30 Church Road, Caldicot NP26 4HN **Approved FTC 30.9.21**

DM/2021/01607: Householder. Lean to extension to rear of dwelling

- 3 Fairfield Close, Caldicot NP26 4QD **Approved P&R 13.10.21**

DM/2021/01617: Certificate of Prop Lawful Development. Building of rear single storey extension to dwelling

- 17 Goldfinch Close, Caldicot NP26 5BW **Approved FTC 28.10.21**

DM/2021/01576: Householder. Replacement of existing porch

- 5 Dewstow Close, Caldicot NP26 4JP **Approved P&R 10.11.21**

DM/2021/01646: Householder. Parking area to front of dwelling including footpath crossing

- 9 Station Road, Caldicot NP26 4BU **Approved P&R 10.11.21**

ii. Planning Refusals:

DM/2021/00374: Planning Permission. Remove existing shop front and replace with new traditional shop front with associated signage. Form new flat on first floor with direct access to the pavement on Chepstow Road

- Curry Mahal, 10 Chepstow Road, Caldicot NP26 4HN **Approved P&R 14.4.21**

iii. Withdrawn Applications:

DM/2021/01659: Householder. Two storey side, single storey rear and dormer front extensions

- 1 Wentwood View, Caldicot NP26 4QG **Approved P&R 10.11.21**

- 6 Finance [Circulated unless marked*]**
- i) To approve cheque list December 2021/January 2022**
 - ii) To consider financial comparison 1.4.21-31.12.21**
 - iii) To receive Internal Audit Interim Report 2021-2022 [b/f P&R 11.11.20222]**
 - a) To consider correspondence from CCLA regarding additional investment [Circ]
'Add or withdraw from PSDF on a daily basis, no restrictions. PSDF does not come within the scope of FSCS but is managed on a very low risk basis with cash deposited with up to 35 banks/building societies on a daily basis, achieving AAA-rating.'
 - iv) To note damage to Town Council wall, caused by vehicle collision and quotations required for repair** *(Police informed and incident number recorded)*
 - v) To approve Mon CC Monthly Playground Inspections 2022/23 - £595.56**
 - vi) To approve invoice Town Cleansing and Sweeping 2021/2022 (contribution towards manual sweeping) - £21,537.81 + VAT [b/f FTC 24.11.2021 – request for discount]**
MCC response – 'we have ensured that the total hours have been maintained by others, this also on the weekend. Therefore we would find it difficult to make provision for a discount in the contribution.'
 - a) Town Council agreed payment in 2 instalments for 2020/21, quarterly thereafter
 - b) To consider contribution for Town Cleansing and Sweeping 2022/23 - £22,076.26
- 7 Members items of business (Circ):**
- a) Cllr F Rowberry – Dog Waste Bins
- 8 Notes of Town Council meeting with Mon CC re; Levelling Up Fund and Leisure Developments 5.30pm 24th November 2021 (Circ)**
- 9 To approve use of Town Council building for Election Thursday 5th May 2022**
- 10 To consider support for Caldicot Town Team application for Mon CC Transforming Towns Funding (Circ)**
- 11 Reports**
- a) Reports from Town Council Representatives on Outside Bodies
 - b) Governor's reports
 - c) Police report [Circ]
 - d) Members items for website
 - e) Other (Clerks report)
- 12 To note items from previous meetings, for information only (to note actions/updates)**
[The list includes updates on actions from previous meetings - where decisions are required on any matters, members should request that an item is included on a future agenda].
- 13 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 14 To consider recommendations from Personnel Committee meeting, held Tuesday 25th January 2022 (to follow)**