

**CALDICOT TOWN COUNCIL**

**Sandy Lane  
Caldicot**

**14<sup>th</sup> October 2021**

**Dear Councillor**

**You are requested to attend a Meeting of Personnel Committee to be held at 10.00 am on Wednesday, 20<sup>th</sup> October 2021 at Caldicot Town Council**

**PLEASE NOTE THAT THIS MEETING WILL BE AVAILABLE VIA STARLEAF**

**Yours faithfully**



**Sarah King  
Acting Clerk to the Council**

**AGENDA**

**Please note the use of mobile phones is strictly prohibited during meetings**

- 1 Apologies**
- 2 Declarations of Interest**
- 3 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 4 To discuss:**
  - a) Town Council staffing matters and next steps**