

CALDICOT TOWN COUNCIL

**Sandy Lane
Caldicot**

22nd December 2020

Dear Councillor

**You are requested to attend a Meeting of Personnel Committee to be held at 10.00 am on Tuesday, 5th January 2021 at Caldicot Town Council.
*Please note that this meeting will be held via Starleaf Remote Meetings.***

Yours faithfully



**Gail McIntyre
Clerk to the Council**

PP

AGENDA

Please note the use of mobile phones is strictly prohibited during meetings

- 1 Apologies**
- 2 Declarations of Interest**
- 3 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 4 To consider update regarding staff appraisals and staff matters**