

21st July 2021

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 28th July 2021** at Town Council for the purpose of transacting the following business.

Please note that this meeting will be available remotely – for further details contact the Town Council Office

Yours faithfully



Sarah King
Acting Clerk to the Council

****Public Open Forum – Members of the public may make representations in respect of the business on the agenda**

PART A - CALDICOT TOWN COUNCIL

1	Apologies
2	Declarations of Interest – To be identified under the relevant item/Forms to be completed
3	To suspend proceedings – Monmouthshire County Citizens Advice
4	**Open Forum for Public Participation [max 15 mins at Mayor’s Discretion]
5	To Approve the Minutes [CIRC]: i. Minutes of Full Town Council 30 th June 2021– Mayor to sign the Minutes ii. Minutes of Extraordinary Town Council 13 th July 2021 – Mayor to sign the Minutes a) Items from previous meetings, for information (to note actions/updates)
6	Planning – Plans may be viewed prior to the meeting at: https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN A) Planning Applications Received: DM/2021/00879: Householder. Build a detached garage in the rear garden of the property – 34 Church Road, Caldicot NP26 4HW B) Mon CC Planning Information i. Planning Permissions: DM/2021/00751: Householder. Erect one free standing garden room to the rear elevation – 4 Fairfield Close, Caldicot, Monmouthshire NP26 4QD TC Approved 26.5.2021 DM/2021/00760: Planning Permission. Change of use from offices to residential – 61 Newport Road, Caldicot NP26 4BR P&R Approved 8.6.2021
7	Finance [Circulated unless marked*] 1) To approve cheque list July 2021 2) To receive Financial Comparisons 1.4.2021 – 30.6.2021

- 8 **To approve minutes and consider recommendations of Grants Committee meetings:**
 i) Grants Committee meeting held Tuesday 13th July 2021 at 10am [Circ]
 ii) Grants Committee meeting held Monday 19th July 2021 at 10am [Circ]
- 9 **To approve minutes and consider recommendations of Health and Safety Committee meeting held Tuesday 13th July 2021 at 11am [Circ]**
- 10 **Members items of business:**
 a) Cllr A Easson – Castle Park School access [Circ]
 b) Cllr J Bond – Town Council objectives (*b/f FTC 30.6.2021*) [Circ]
 c) Cllr D Evans – Defibrillator West End Ward Caldicot [Circ]
 d) Cllr R Garrick – Town Council website, Welsh Translation [Circ]
- 11 **To Approve Draft Annual Report 2020/2021 [Circ]**
- 12 **To Note Date of Best Kept Garden/Citizens Awards, Tuesday 14th September 7pm**
 [closing date for nominations 10.8.2021 - nomination forms re-sent 16.7.2021]
- 13 To consider Mon CC briefing note – dog waste bins (*Cllr F Rowberry TC appointed rep*)
- 14 To consider consultation '*Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021*' (28th June – 24th September 2021)
<https://gov.wales/community-council-clerk-qualifications-regulations> [Circ]
- 15 To note road closure New Road [Circ]
- 16 To note Natural Resources Wales response re. Lave Net Fisherman (*b/f P&R 8.6.2021*) [Circ]
- 17 To consider guidance OWW re. operation London Bridge [Circ]
- 18 To consider update on Town Centre Regeneration
 i) Caldicot Stakeholders Group – Church Road plans [Circ]
 ii) Update from R Hoggins – Town Centre Notice Board [Circ]
 iii) To note opening of community hub w/c 9th August 2021
- 19 **Reports**
 a) Reports from Town Council Representatives on Outside Bodies
 b) Governor's reports
 c) Police report [Circ]
 d) Members items for website
 e) Other
- 20 **To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**
- 21 To consider quotations for defibrillators and external cases [Circ]
 a) To meet and agree location with Bethany Baptist Church
- 22 To consider quotations for Cemetery Development (*b/f FTC 26.5.2021-Health and Safety*):
 a) Pathways, water supply and recycling bins [Circ]
 b) Memorial Wall [Circ]

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1** Items of business:
- a) Cllr K Harris – MUGA project
 - b) Cllr K Harris – safeguarding issues
 - c) Cllr J Bond – MUGA project